

**REGULAR SESSION AGENDA
FRANKLIN COUNTY
BOARD OF COMMISSIONERS
7:00 PM
Franklin County Courthouse**

Monday March 20, 2017

- 1) **CALL TO ORDER**

	Chairman Eddie Clark
Opening & Pledge of Allegiance	Sheriff Tim Fuller
Invocation	Commissioner Stanley Bean

ROLL CALL	Deputy Clerk Mary Sons
Declaration of Quorum	Chairman Eddie Clark

- 2) **PUBLIC HEARING:**
 - a) Rezoning for Applicant Maryellen McCone
 - b) Rezoning for Applicant Peter Tinsley, Agent for Tinsley Asphalt

- 3) **APPROVAL OF MINUTES:**

Regular Session – January 17, 2017	Book 32, Pages 1-108
Special Called Session – February 27, 2017	Book 32, Pages 109-119

- 4) **REPORT OF THE FINANCE DIRECTOR: 1-20**
 - a) Report of Revenues and Expenditures (Dec 2016, Jan 2017)
 - b) Quarterly Report for County General, Highway, Board of Education

- 5) **RECOMMENDATIONS/COMMUNICATIONS:**
 - a) Dr. Lonas, Director of Schools

- 6) **COMMITTEE/DEPARTMENT REPORTS: 21-28**
 - a) Franklin Co Trustee’s Interest Earned Analysis & Comparison (Dec 2016, Jan 2017)
 - b) Local Option Sales Tax Analysis & Comparison (Dec 2016, Jan 2017)
 - c) Legislative Committee Minutes (March 9, 2017)
 - d) Finance Committee Minutes (SC February 14, 2017, March 7, 2017)

- 7) **OLD BUSINESS:** None

8) **NEW BUSINESS/RESOLUTIONS: 29-126**

- a) Resolution 8a-0317 To Request Unclaimed Balance of Accounts Remitted to State Treasurer
- b) Resolution 8b-0317 Authorizing a Multiple Year Lease Purchase and Maintenance Agreement – Konica - Circuit Court Clerk
- c) Resolution 8c-0317 Authorizing a Multiple Year Lease Purchase and Maintenance Agreement – Konica – Board of Education, HR Dept and First Floor
- d) Resolution 8d-0317 Authorizing a Multiple Year Lease Purchase and Maintenance Agreement – Konica – Clerk & Master
- e) Resolution 8e-0317 Authorizing a Multiple Year Lease Purchase and Maintenance Agreement – Konica – Solid Waste
- f) Resolution 8f-0317 Multiple Year Contract for Online Payment Solutions Agreement
- g) Resolution 8g-0317 Amending the General Fund Budget
- h) Resolution 8h-0317 Amending the Board of Ed General Purpose School Budget
- i) Resolution 8i-0317 Amending the Centralized Cafeteria Budget
- j) Resolution 8j-0317 Amending the Board of Ed General Purpose Budget
- k) Resolution 8k-0317 Approving Proposal of the Department of Transportation
- l) Resolution 8l-0317 for Nonpartisan Elections for County Officials
- m) Resolution 8m-0317 Authorizing a Continuous (5) Year Reappraisal Cycle and Memorandum of Understanding
- n) Grant Pre-Application Notification – Health Department, Access to Health
- o) Grant Pre-Application Notification – Library, Microfilm Reader/Scanners
- p) Fiscal Strength Confirmation Letter
- q) Request for Franklin County Litigation Fee, From CASA Works, Inc.
- r) Disposition of Franklin County Property From Tax Sale

9) **ELECTIONS/APPOINTMENTS: 127-130**

- a) Appointments to Board of Equalization
- b) Appointment to Board of Zoning Appeals
- c) Appointment of Commissioner Representative to Chamber of Commerce Board
- d) Approval of (21) Applicants for Notary Public

Comments

Adjournment

Benediction: Commissioner Lisa Mason

EC/ms

F.C. Planning & Zoning Department

NOTICE OF PUBLIC HEARING

In conformity with TCA-13-7-105, a public hearing will be held by the Franklin County Board of Commissioners on March 20, 2017 at 7:00 P.M. at the Franklin County Courthouse to consider the adoption of amendment(s) to the Zoning Map of Franklin County.

THE FRANKLIN COUNTY REGIONAL PLANNING COMMISSION RECOMMENDS THE FOLLOWING ITEMS FOR REZONING:

1. Rezoning from C, Commercial to R-2, General Residential. 18th Civil District. Franklin County Property Map No. 60, Parcel 6.02. Location – Sewanee Highway. Size – approximately 2.07 +/- acres. Applicant – Maryellen McCone.
2. Rezoning from A, Agricultural to I-1, Industrial District, Special. 10th Civil District. Franklin County Property Map No. 47, Parcel 22.01 (Part). Location – Greenhaw Road. Size – approximately 99.43 +/- acres. Applicant – Peter Tinsley, Agent for Tinsley Asphalt.

The proposed amendments may be reviewed in the Planning/Zoning Department, Courthouse Basement Room 109, Winchester TN. All persons affected by the proposed amendments are invited to appear in person or be represented by agent or petition for the purpose of expressing themselves in support of or in opposition to the rezoning and zoning text amendments.

This 28th day of February, 2017.

Janet Petrunich
Director/Building Commissioner
Franklin County Planning and Zoning Department
Winchester, TN 37398
Phone (931) 967-0981 Fax (931) 962-1462 E-mail at jpetrunich@franklincotn.us

Building Permits are required in Franklin County

Franklin County Planning & Zoning Department

Memo

March 2, 2017

To: Franklin County Board of Commissioners

From: Janet Petrunich, Director/Building Commissioner



Re: Rezoning for Maryellen McCone.

The Franklin County Regional Planning Commission Recommends The Following Item For Rezoning:

Item one (1).

Rezoning from C, Commercial to R-2, General Residential. 18th Civil District.
Franklin County Property Map No. 60, Parcel 6.02. Location – Sewanee Highway.
Size – approximately 2.07 +/- acres. Applicant – Maryellen McCone.

Staff Report

Date: February 28, 2017
To: Franklin County Regional Planning Commission
From: Staff

General Information

Applicant: Maryellen McCone.
Status of Applicant: Property Owner.
Requested Action: Rezoning from C, Commercial to R-2, General Residential.
Purpose: To allow the zoning to reflect the current actual land use and any Use Permitted in an R-2, General Residential zoned district.
Existing Zoning: C, Commercial.
Location: 18th Civil District; Parcel 6.02, Franklin County, TN Property Map No. 60; located on Sewanee Highway.
Size: Approximately 2.07 acres.
Existing Land Use: Commercial, Woods.
Surrounding Land Use and Zoning:
North – Woods, Residential, and R-2, General Residential.
South – Woods, Residential, and R-2, General Residential, A, Agricultural.
East – Commercial (City of Monteagle), Residential, and R-2, General Residential.
West – Residential, Woods, and R-2, General Residential.

Applicable Regulations: Franklin County Zoning Resolution - Article VI, Section 2 (Page 38); Article VIII, Section 1 (Page 62); and Article XV (Page 117).

Specific Information

Previous Action: This property was zoned R-2, General Residential with the adoption of Zoning in 1974. The property was rezoned to C, Commercial by the Franklin County Board of Commissioners on April 20, 2015.
Access: The subject parcel fronts Sewanee Highway, (TN Route 16, US41-A) for approximately 220'. Sewanee Highway is a State Route with a fifty (50) foot R-O-W and an asphalt surface.
Utilities: A two (2) inch water line runs along the south side of Sewanee Highway. Potable water is provided by the Sewanee Utility District (SUD). Power is available to the site and is provided by the Duck River Electric Membership Corporation. Sanitary waste disposal is by utilizing a septic tank system.

Fire Protection: Fire protection service is provided by the Sewanee Volunteer Fire Department. There is a fire hydrant located approximately 1350' to the northeast on the south side of Sewanee Highway.

Other Public Services: Police protection is provided by the FCSD.

Drainage/Flood: Drainage is generalized to the south. There appears to be no low lying or ponding areas on the site, according to the USGS Quad map. The site is not in an identified FEMA flood hazard area per Map No. 47051C-0200E.

Site Characteristics: The parcel is characterized as a gently sloping, partially wooded lot with an existing structure that was converted into a single family residence in 2016.

Area Characteristics: The immediate area is characterized by commercial activity (restaurant), woods with sparsely scattered residential activity along the roadways. The general area is dominated by the activities of the University of the South.

Planning Jurisdiction: The site is located in the Franklin County Regional Planning Commission's jurisdiction.

Field Survey: 2/17/17.

Other: The existing structure has been utilized residentially since November 2016, without the benefit of being located in a compliant zoning district.

Analysis

Staff recommends approval of the requested rezoning of the subject property from C, Commercial to R-2, General Residential.

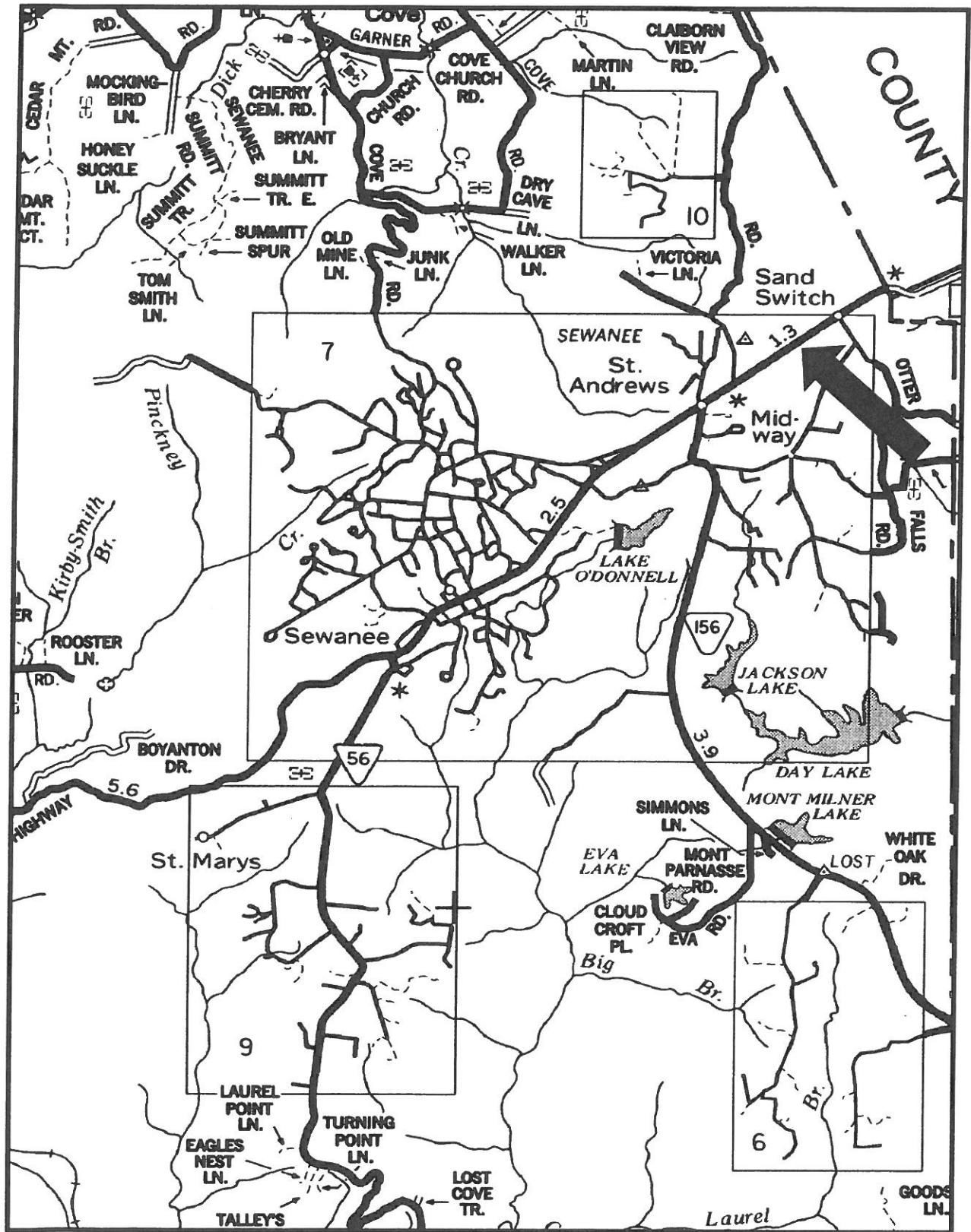
1. The proposal is generally in compliance with the intent of the R-2, General Residential zoning district provisions of the Franklin County Zoning Resolution.
2. The rezoning to R-2, General Residential will reflect the actual land use.

Attachments

1. General Location Map.
2. Immediate Area Map.
3. GIS View.

JP/cb

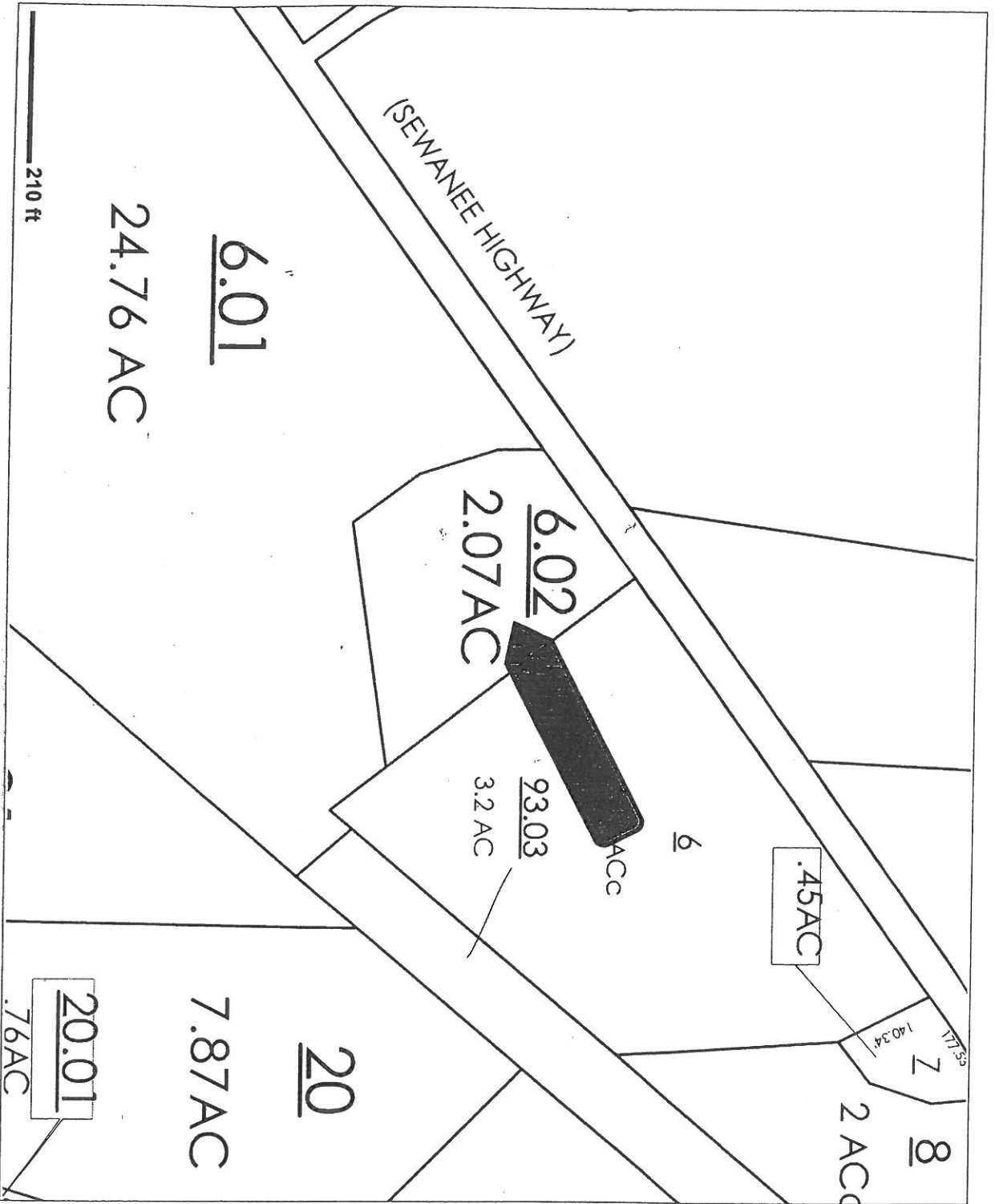
General Map – Maryellen McCone
Planning Commission – 2/28/2017





FRANKLIN COUNTY, TENNESSEE

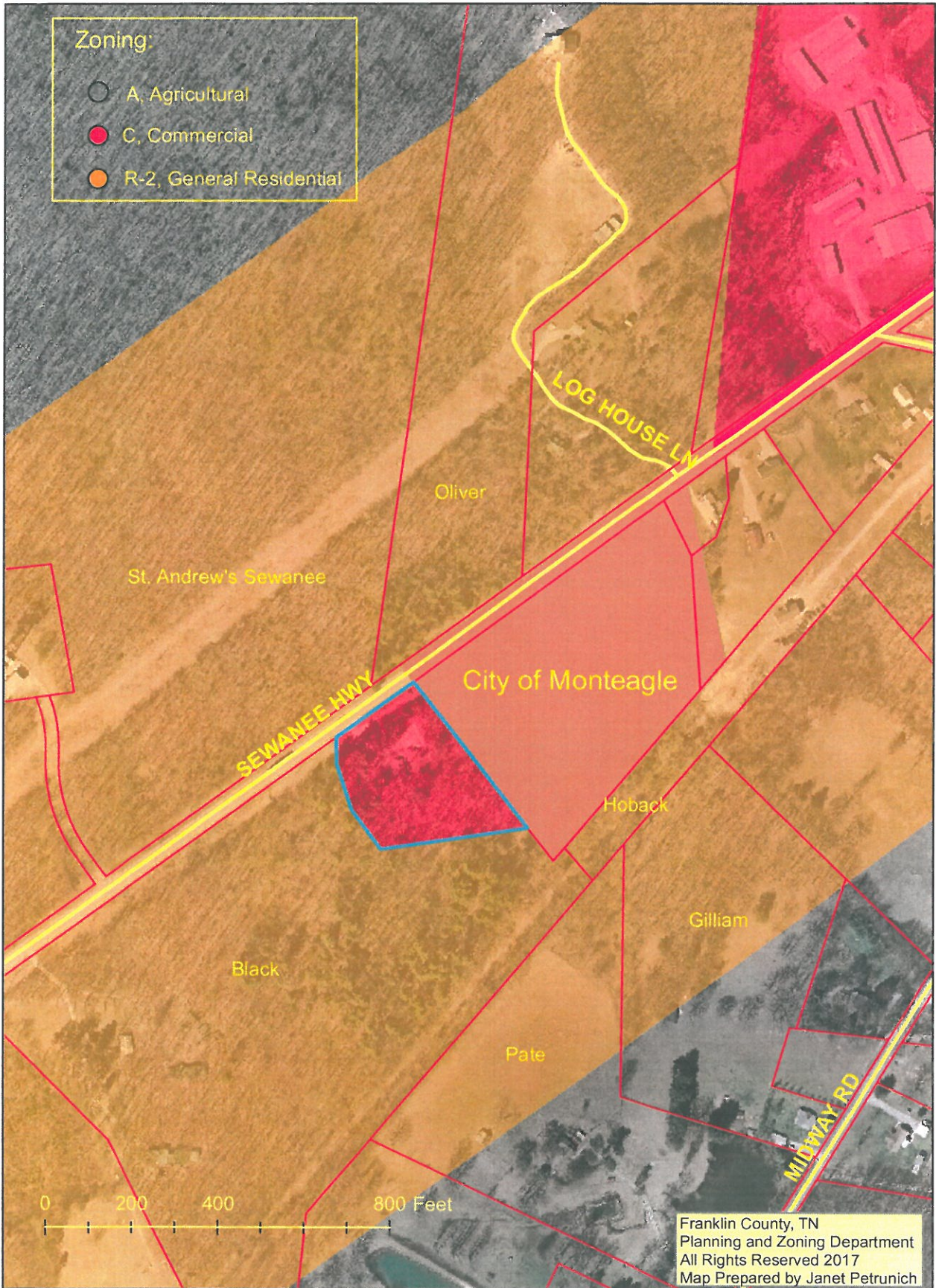
DISCLAIMER: THIS MAP IS FOR PROPERTY TAX ASSESSMENT PURPOSES ONLY. IT WAS CONSTRUCTED FROM PROPERTY INFORMATION RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS, AND IS NOT CONCLUSIVE AS TO LOCATION OF PROPERTY OR LEGAL OWNERSHIP.



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- LEADERLINES
- PARCELS



**GIS View - Maryellen McCone
Map 60, Parcel 6.02
County Commission 3-20-17**



Franklin County Planning & Zoning Department

Memo

March 2, 2017

To: Franklin County Board of Commissioners

From: Janet Petrunich, Director/Building Commissioner



Re: Rezoning for Peter Tinsley, Agent for Tinsley Asphalt, LLC.

The Franklin County Regional Planning Commission Recommends The Following Item For Rezoning:

Item two (2).

Rezoning from A, Agricultural to I-1, Industrial District, Special. 10th Civil District. Franklin County Property Map No. 47, Parcel 22.01 (Part). Location – Greenhaw Road. Size – approximately 99.43 +/- acres. Applicant – Peter Tinsley, Agent for Tinsley Asphalt, LLC.

Staff Report

Date: February 28, 2017
To: Franklin County Planning Commission
From: Staff

General Information

Applicant: Peter Tinsley.

Status of Applicant: Agent for Tinsley Asphalt, LLC.

Requested Action: Rezoning from A, Agricultural to I-1, Industrial District, Special.

Purpose: To allow the establishment of a quarry or mining operation and any other Use Permitted in an I-1, Industrial District, Special zoned district.

Existing Zoning: A, Agricultural.

Location: 10th Civil District; Parcel 22.01 (Part), Franklin County, TN Property Map No. 47, located on Greenhaw Road.

Size: 99.43 acres.

Existing Land Use: Woods.

Surrounding Land Use and Zoning:

North – Open, Woods, Residential, and A, Agricultural.

South – Woods, Residential, and A, Agricultural.

East – Woods, and A, Agricultural.

West – Open, Residential, and A, Agricultural.

Applicable Regulations: Franklin County Zoning Resolution - Article X, Section 3 (Page 80); Article IX, Section 2.2 (2) (Page 72); and Article XV (Page 117).

Specific Information

Previous Action: A favorable recommendation for a request to rezone a portion of the subject property from A, Agricultural to I, Industrial District, Special was forwarded to the Franklin County Board of Commissioners by the Franklin County Regional Planning Commission on May 27, 2008. The County Commission voted to deny the request to rezone on June 16, 2008.

Proposed Activity: Mining, quarrying, and the commercial extraction of limestone rock.

Access: The portion of the subject property to be rezoned fronts Greenhaw Road for approximately nine hundred forty seven (947) feet. Greenhaw Road is

a State-Aid County road with a fifty (50) foot R-O-W and an asphalt surface.

Utilities: Public potable water is provided by the Decherd Water Department. Power is available to the site and is provided by the Duck River Electric Corporation. Sanitary sewer services are assumed to be by individual septic system.

Fire Protection: Fire protection service is provided by the Alto/Oak Grove Volunteer Fire Department. There are no fire hydrants located in the general area.

Other Public Services: Police protection is provided by the Franklin County Sheriff's Department.

Drainage/Flood: Drainage is generalized to the west. There are no apparent low-lying or ponding areas on the site. The site is not in an identified FEMA flood hazard area per Map No. 47051C-0160E.

Parcel Characteristics: The proposed site is characterized as mostly wooded and mountainous with a designed-in buffer. All mining activity is to be located behind the wooded buffer. There are two settling ponds located between the buffer and the roadway. The site is located approximately 6,500 ft. from US 64 (Veterans Memorial Parkway).

Area Characteristics: The immediate and general areas are characterized by a mix of woods, open, and sparsely scattered residential activities along the roadways.

Planning Jurisdiction: The site is located in the Franklin County Regional Planning Commission's jurisdiction.

Other Actions Required: Prior to the mining, quarrying, or extraction of rock, the applicant must be granted approval for a Use Permitted on Appeal through the Franklin County Board of Zoning Appeals. Information to be included in the Use Permitted on Appeal will include a Plot Plan, Operational Statement, Environmental Assessment, Traffic Impact Assessment, and a Rehabilitation Plan.

Other: Issues that may be of concern for the proposed use are noise associated with traffic and mining activity; traffic safety, County road maintenance; and blasting effect on neighboring structures. Some of the issues of concern will be regulated by the County by the Use Permitted on Appeal, TN State laws and rules, and Federal laws.

Field Survey: 2-17-17

Analysis

Staff recommends the rezoning of the subject property from A, Agricultural to I-1, Industrial District, Special as requested.

1. The proposal is generally in compliance with the Franklin County Zoning Resolution.

Other

It is recommended that the following should be adequately addressed.

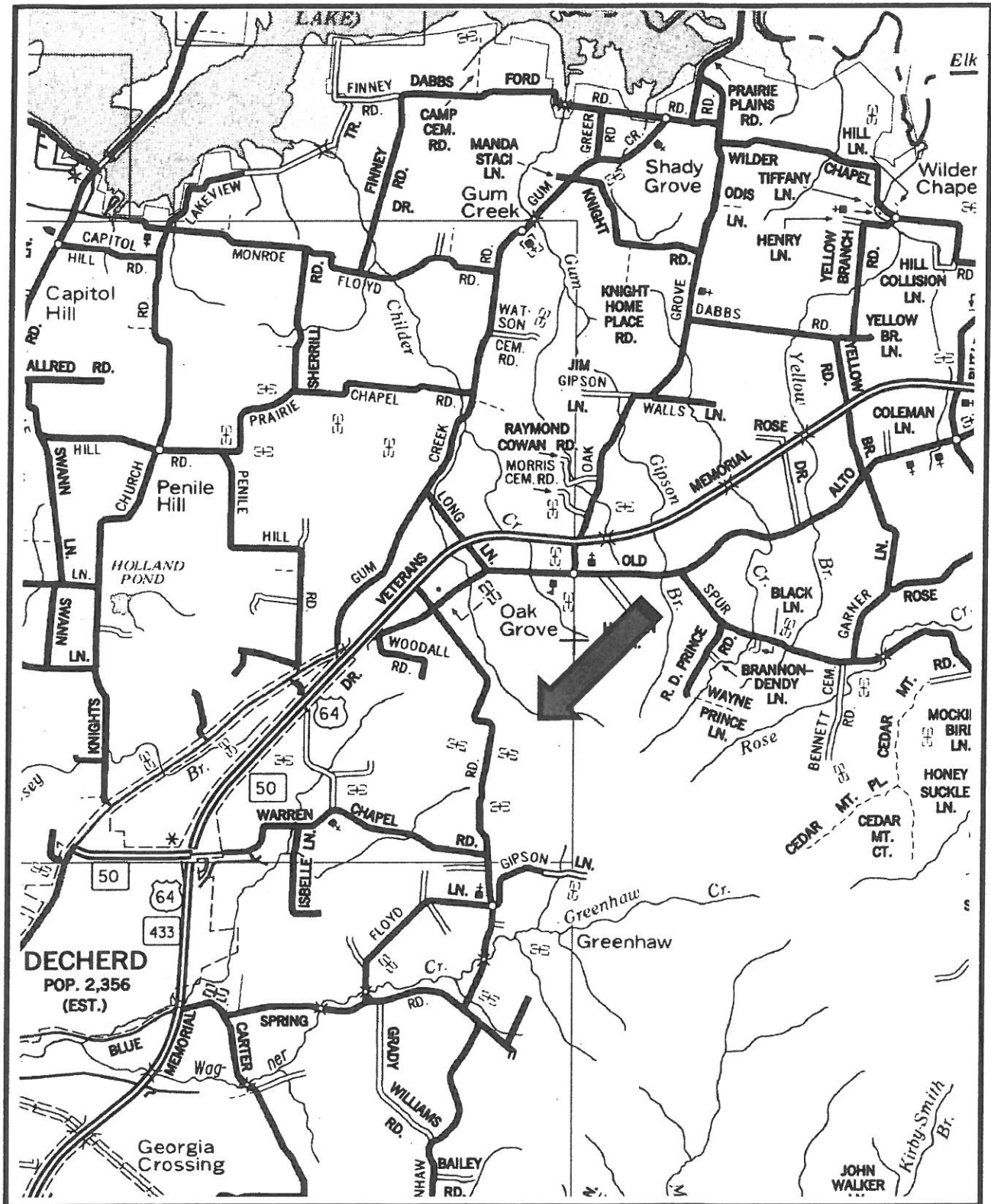
1. The various issues such as noise, traffic safety, and effects of blasting should be discussed and documented.

Attachments

1. General Location Map.
2. Immediate Area Map.
3. Survey.
4. GIS View of General Area.
5. GIS View of Immediate Area.

JP/cb

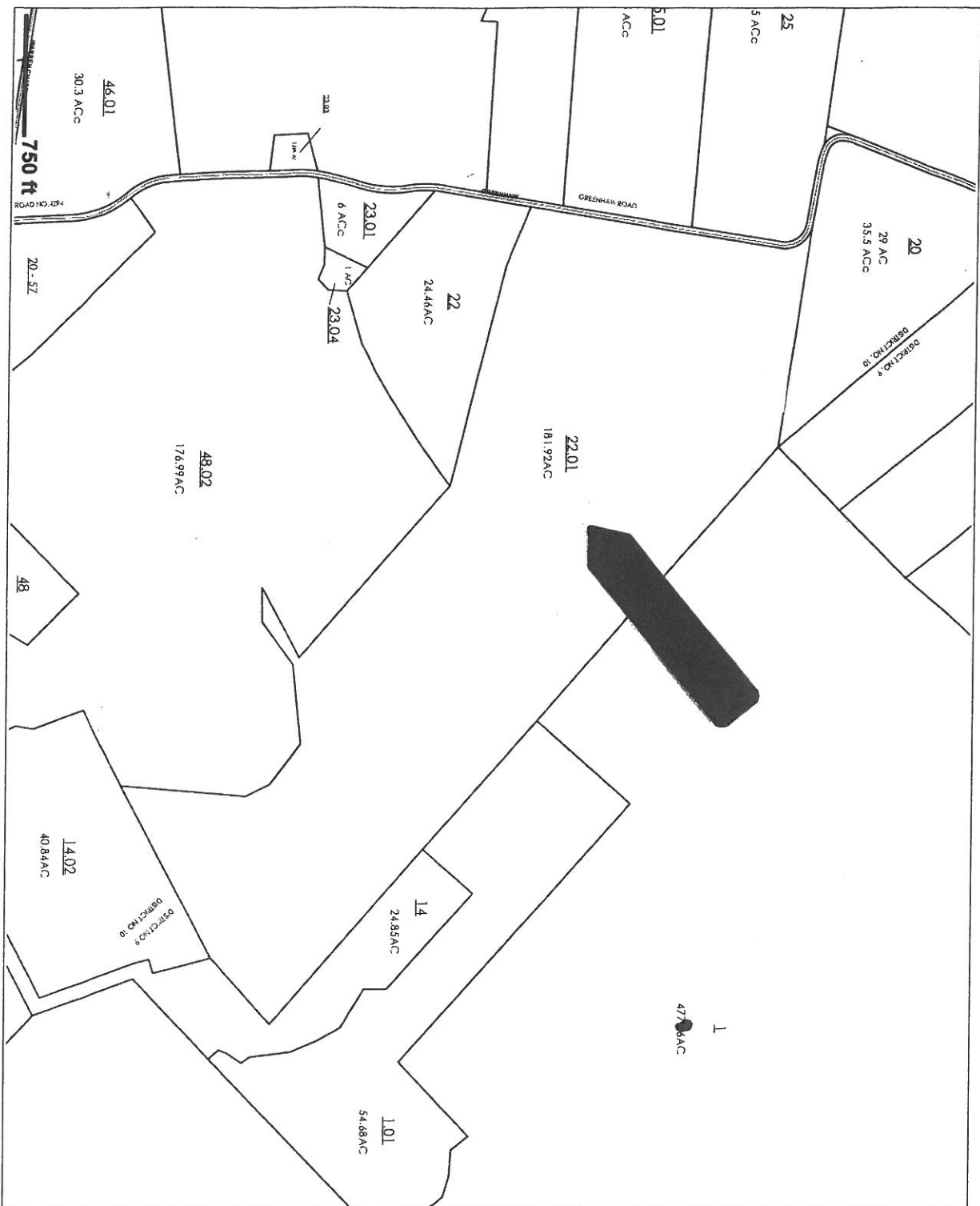
General Map – Peter Tinsley for Tinsley Asphalt, LLC.
Planning Commission – 2/28/2017





FRANKLIN COUNTY, TENNESSEE

DISCLAIMER: THIS MAP IS FOR PROPERTY TAX ASSESSMENT PURPOSES ONLY. IT WAS CONSTRUCTED FROM PROPERTY INFORMATION RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS, AND IS NOT CONCLUSIVE AS TO LOCATION OF PROPERTY OR LEGAL OWNERSHIP.



- TEXT
- ROAD_NAME
- TEXT_PARCEL
- LEADERLINES
- PARCELS





JOHNSON AND ASSOCIATES

REGISTERED LAND SURVEYORS

816 DAWD CROCKETT HWY.
WINCHESTER TENNESSEE 37398

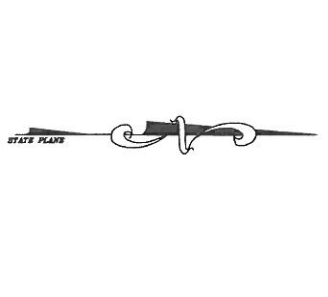
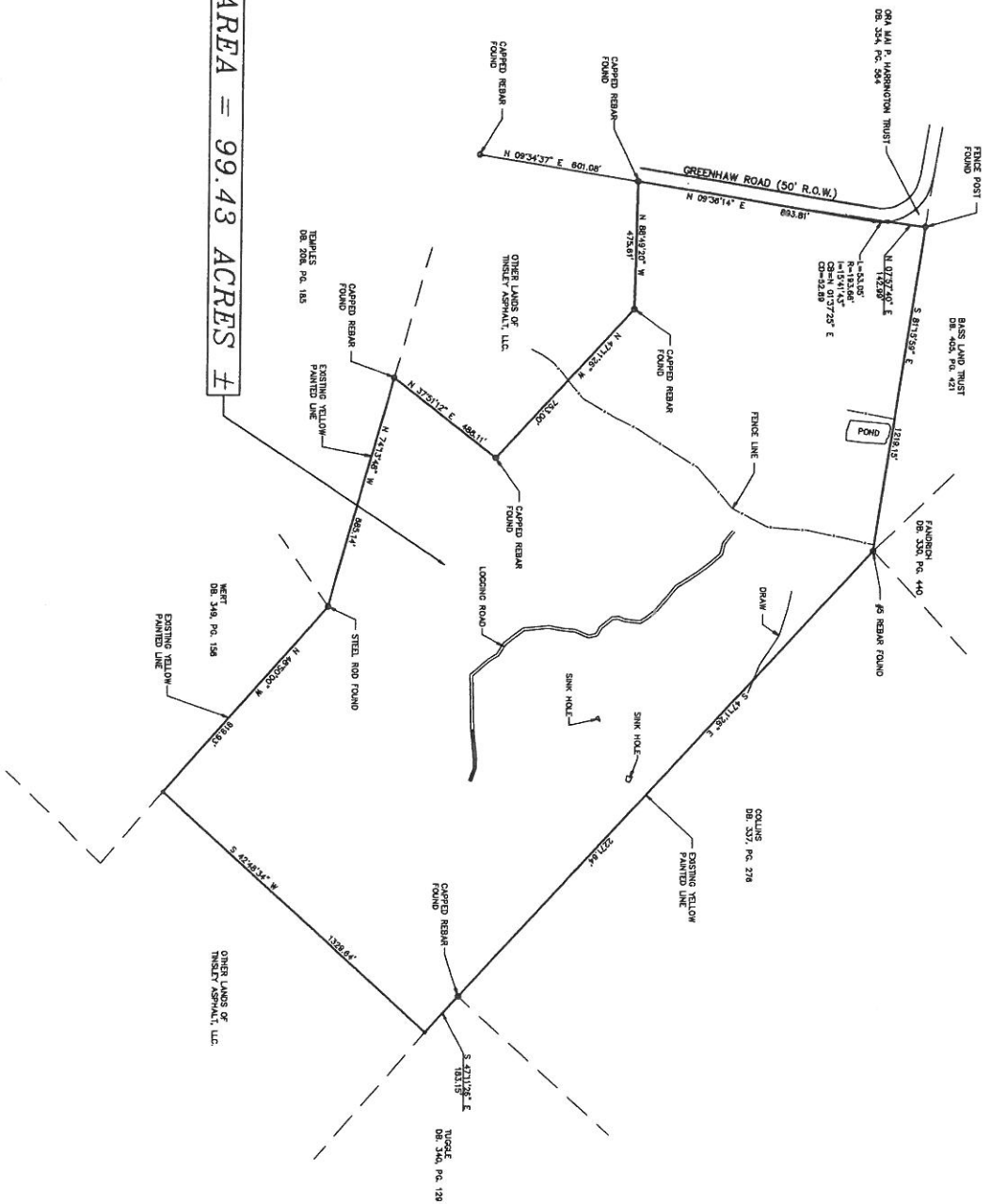
TEL. (615) 967-8889 OFFICE
(615) 967-9195 HOME

DATE	BY	SCALE	DATE
02/21/09	MJB	1" = 200'	02/21/09
02/21/09	MMJ		17/046

PLAT FOR RE-ZONING
CERTIFIED TO
TINSLEY ASPHALT, LLC.

SHEET
OF

AREA = 99.43 ACRES ±



- NOTE:
1. FRANKLIN COUNTY TAX MAP #7
 2. THIS PROPERTY IS ZONED: AGRICULTURAL
 3. SET BACK REQUIREMENTS:
FRONT = 40 FEET
REAR = 40 FEET
 4. THIS TRACT IS TO BE REZONED TO: I-1, SPECIAL

5. ACCORDING TO THE STANDARDS AND REGULATIONS OF PRACTICE, THIS LAND SURVEYOR'S LINES AND REGULATIONS, HAVING AN EFFECTIVE DATE OF 11/1/00, HAVE BEEN REVIEWED AND FOUND TO BE IN ACCORDANCE WITH THE STANDARDS AND REGULATIONS OF PRACTICE. THE DOCUMENTS ARE CONSIDERED "PRELIMINARY" OR "PRACTICE" DOCUMENTS. THESE DOCUMENTS SHOULD BE FILED AT THE SURVEYOR'S OFFICE.

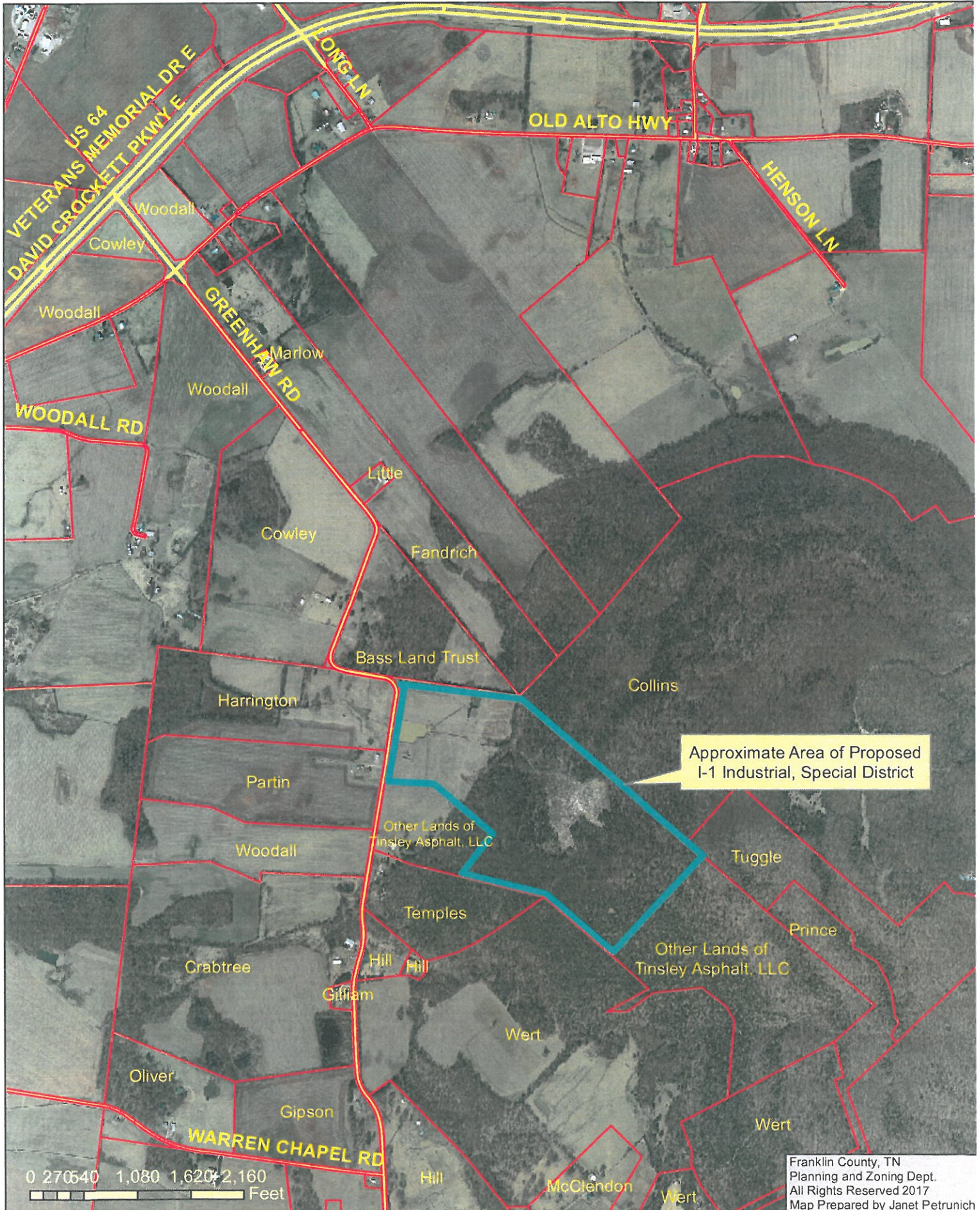
6. FIELD WORK FOR THIS SURVEY WAS PERFORMED WITH A PERSON DATA COLLECTOR.

7. FIELD NOTES FOR THIS SURVEY WAS PERFORMED WITH A PERSON DATA COLLECTOR.

8. FIELD NOTES FOR THIS SURVEY WAS PERFORMED WITH A PERSON DATA COLLECTOR.

THIS DRAWING IS NOT VALID UNLESS IT BEARS THE ORIGINAL SEAL AND SIGNATURE OF THE SURVEYOR RESPONSIBLE FOR ITS PREPARATION.

**GIS View - Peter Tinsley for Tinsley Asphalt, LLC.
Map 47, Parcel 22.01 (Part)
County Commission - 3/20/2017**

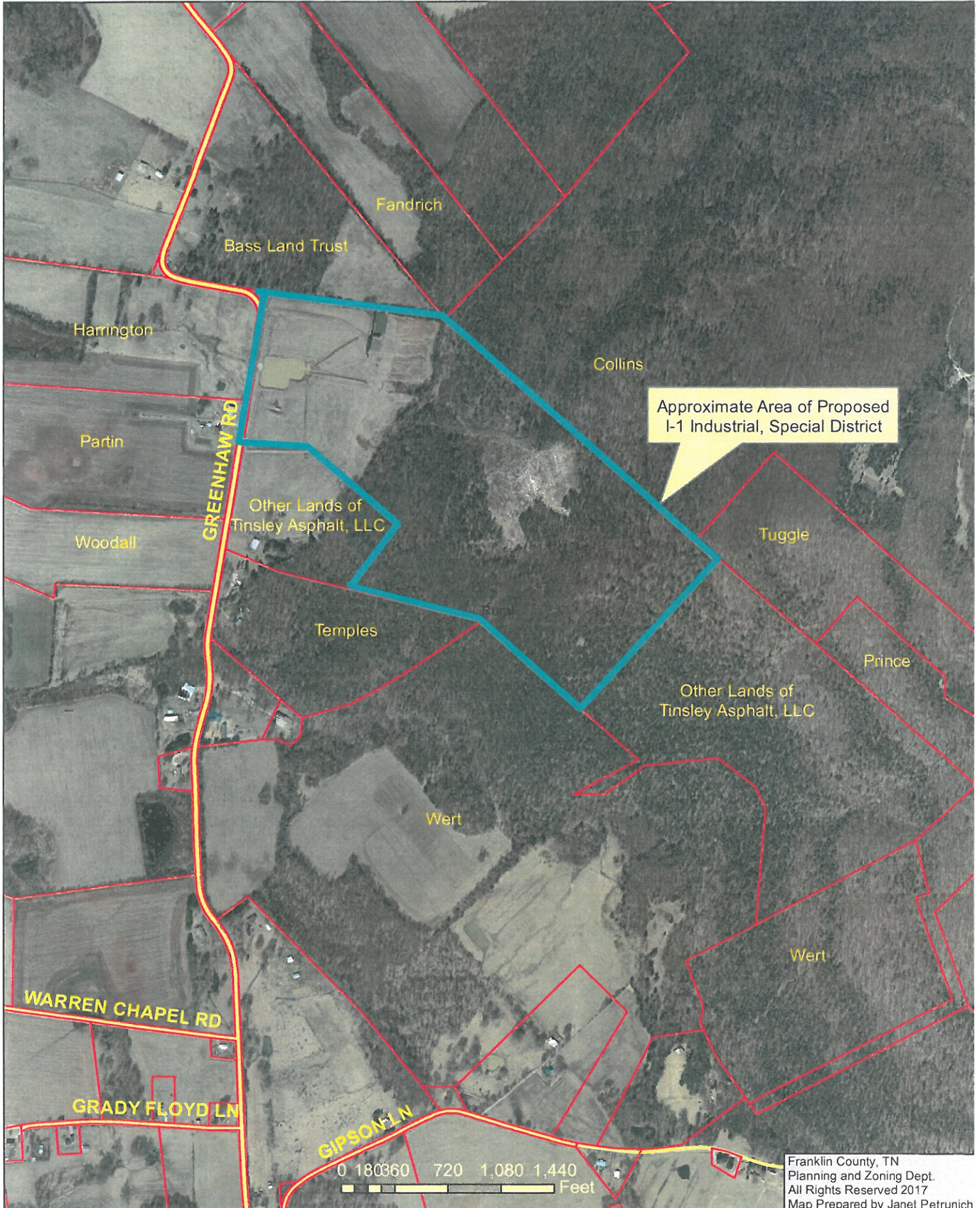


Approximate Area of Proposed I-1 Industrial, Special District

0 270 540 1,080 1,620 2,160 Feet

Franklin County, TN
Planning and Zoning Dept.
All Rights Reserved 2017
Map Prepared by Janet Petrunich

**GIS View - Peter Tinsley for Tinsley Asphalt, LLC.
Map 47, Parcel 22.01 (Part)
County Commission - 3/20/2017**



The Franklin County Regional Planning Commission – February 28, 2017.

The Franklin County Regional Planning Commission met in a regular session on February 28, 2017 at 6:00 PM in the Franklin County Courthouse.

The members present were Chairman Dave Van Buskirk, Vice-Chairman/Secretary Eddie Clark, Steve Dixon, John Woodall, Michael Rudder, Greg Houston, and Jeremy Price. Also present was Planning and Zoning Director/Building Commissioner Janet Petrunich. A Visitors' List is attached.

The minutes for the November 29, 2016 meeting were approved as written on a motion by Eddie Clark, seconded by Greg Houston. All aye.

Dave Van Buskirk addressed the audience, describing the procedures and protocol of the meeting.

Dave Van Buskirk presented Case No. 01-17; Rezoning; Applicant: Maryellen McCone. Location – 18th Civil District; Parcel 6.02, Franklin County, TN Property Map No. 60, located on Sewanee Highway. Janet Petrunich read the Staff Report. Petrunich corrected the Staff Report from stating “existing use commercial” to “existing use residential”. Van Buskirk questioned as to whether there were any responses to the adjoining property notices sent out. There were no responses. Van Buskirk asked for any comments from the board members. There were no comments. Van Buskirk asked if anyone in the audience wanted to speak. Maryellen McCone stated that she was requesting the rezoning to make it all legal. Michael Rudder made a motion to recommend the rezoning as requested from C, Commercial to R-2, General Residential to the County Commission for approval. Jeremy Price seconded the motion, all aye.

Dave Van Buskirk presented Case No. 02-17; Preliminary /Final Subdivision Plat Review; Applicant: Tom Ore, Agent for Charles B. Watson and Clyde E. Watson. Location – 5th Civil District; Parcel 71.00, Franklin County, TN Property Map No. 94, located on U.S. Highway 64. Janet Petrunich read the Staff Report. Van Buskirk questioned as to whether there were any responses to the adjoining property notices sent out. There were no responses. Van Buskirk asked for any comments from the board members. There were no comments. Van Buskirk asked if anyone in the audience wanted to speak. No one in the audience spoke. Greg Houston made a motion to approve the Preliminary/Final Plat for Watson/U.S. Highway 64 #2, to allow a second minor division in a calendar year in an R-2, General Residential and A, Agricultural zoned district. John Woodall seconded the motion. All aye.

Dave Van Buskirk presented Case No. 03-17; Rezoning; Applicant: Peter Tinsley, Agent for Tinsley Asphalt, LLC. Location – 10th Civil District; Parcel 22.01 (Part), Franklin County, TN Property Map No. 47, located on Greenhaw Road. Janet Petrunich read the Staff Report. Van Buskirk questioned as to whether there were any responses to the adjoining property notices sent out. Petrunich read the responses to the adjoining

property notices. Van Buskirk opened the discussion to the audience:

Roger Rose – opposed, lives on Cedar Mountain, citing sonic booms from government jets may have caused landslide several years ago and concerned blasting could cause landslide to happen again, jeopardizing homes.

Mrs. Oliver – opposed, concerned about safety of the children (trucks speeding up and down the roads), farms and people who have been there for years.

Denise Rudder – opposed, don't ruin a beautiful community for a small amount of money for the county, compatibility of use, after quarry could be a nuclear plant.

Mark Wert – opposed, appreciate the advance notice, citing the area is residential and agricultural, is not compatible to I-1, Industrial, concerned it will disrupt lives of residents in this area. The majority of people in whole sixth district are against it. Nothing against Tinsley's, just want it to go somewhere else where is it more compatible with the area.

Charles Oliver – The residents own up to the middle of the road, the road was just put there, nobody signed the papers for putting the road down there. Water is going to be ruined, who's going to be the responsible party, somebody is going to be sued.

Mark West – posed questions on reclamation plan.

Dave Van Buskirk stated it would be heard by the Board of Zoning Appeals.

Jay Ballard – opposed, citing bad roads, sharp curves, will be bad wrecks, university has bike riders on the road, Nissan workers fly down the road.

Dale Crabtree – opposed, concerned about property values going down.

Paul Hill – opposed, concerned about property value going down below mortgage owed on house.

Virginia Hill – opposed, wanted commission to know that they fought this before Tinsley purchased the property.

Mark Wert – appreciate board hearing people out.

John Woodall described prescriptive Right-of-Ways, areas designated to the county for road travel. Woodall offered that all quarries have to meet State and Federal requirements, water is monitored by the State, blasting has to be monitored, a person comes to the site and there is control blasting much different than it used to be. Dave Van Buskirk offered that a feasibility study had been requested and that CTAS would be providing that study to the county. Michael Rudder offered that the proposal contradicted what our zoning states and read portions of the intents for the R-1, Single Family Residential and A-1, Light Agricultural zoned districts from the Zoning Resolution. John Woodall offered that in regards to roadways, Tinsley would have to sign a contract with the county for road maintenance. John Woodall made a motion to recommend the rezoning as requested from A, Agricultural to I-1, Industrial District, Special to the County Commission for approval, based upon the recommendation of the Staff Report with the following recommendation:

1. The various issues such as noise, traffic safety, and effects of blasting should be discussed and documented.

Greg Houston seconded the motion. The vote was three ayes, and two nays. Jeremy Price abstained from voting.

No Old Business was discussed.

The meeting adjourned at 7:11PM by Chairman Dave Van Buskirk.

MINUTES REVIEWED AND APPROVED
_____ DATE

Respectfully submitted,

Dave Van Buskirk, Chairman
Eddie Clark, Vice Chairman

Eddie Clark, Secretary
David James, Vice Secretary

Draft Only/Unapproved

FUND CATEGORY	APPROP FY 15/16	AMENDED FY 15/16	COLLECTED DEC	COLLECTED YR TO DATE	BALANCE TO COLLECT	PERCENTAGE REALIZED
GENERAL FUND (101)						
Local Taxes (40000)	9,321,090		2,525,881	4,221,296	5,099,794	45.29%
Licenses & Permits (41000)	76,250		1,095	31,868	44,382	41.79%
Fines, Forfeitures & Penalties (42000)	194,225	48	18,294	90,881	103,391	46.78%
Charges for Current Services (43000)	311,250		25,719	157,358	153,892	50.56%
Other Local Revenue (44000)	113,050	25,096	2,283	83,043	55,103	60.11%
Fees from Officials (45000)	1,884,000		272,870	846,869	1,037,131	44.95%
State of Tennessee (46000)	2,724,634	262,049	249,800	750,803	2,235,880	25.14%
Federal Government (47000)	701,058	34,098	33,200	138,956	596,200	18.90%
Other Governments & Citizens (48000)	258,700	3,238	25	17,219	244,719	6.57%
Other Sources (49000)	100,606		1,000	1,900	98,706	1.89%
Total County General	15,684,863	324,528	3,130,168	6,340,193	9,669,199	39.60%
COURTHOUSE/JAIL MAINT. (112)						
Local Taxes (40000)	148,000		15,380	70,167	77,833	47.41%
Total Courthouse/Jail Maintenance	148,000	-	15,380	70,167	77,833	47.41%
LIBRARY (115)						
Local Taxes (40000)	298,248		85,111	137,191	161,057	46.00%
Licenses & Permits (41000)	1,650		-	835	815	50.59%
Charges for Current Services (43000)	17,000		1,315	7,068	9,932	41.58%
Other Local Revenue (44000)	19,050		151	1,127	17,923	5.92%
Federal Government (47000)	2,200		-	-	2,200	0.00%
Other Governments & Citizens (48000)	30,750		2,375	14,398	16,352	46.82%
Total Library	368,898	-	88,952	160,619	208,279	43.54%
SOLID WASTE (116)						
Local Taxes (40000)	1,567,297		476,156	763,758	803,539	48.73%
Licenses & Permits (41000)	12,800		-	6,549	6,251	51.16%
Charges for Current Services (43000)	61,000		2,397	19,533	41,467	32.02%
Other Local Revenue (44000)	227,000		11,747	103,475	123,525	45.58%
State of Tennessee (46000)	30,000		-	12,025	17,975	40.08%
Other Sources (49000)	-		-	-	-	
Total Solid Waste	1,898,097	-	490,299	905,339	992,758	47.70%
Local Purpose (Rural Fire 120)						
Local Taxes (40000)	601,143		134,985	291,984	309,159	48.57%
Licenses & Permits (41000)	23,850		-	21,993	1,857	92.22%
Other Local Revenues (44000)	-	765	-	765	-	100.00%
Other Governments & Citizens (48000)	-		-	-	-	
Total Local Purpose	624,993	765	134,985	314,742	311,016	50.30%
Drug Control Fund (122)						
Fines, Forfeitures & Penalties (42000)	50,000		1,343	9,809	40,191	19.62%
Other General Service Charges (43000)	50		-	12,679	(12,629)	25358.00%
Other Local Revenue (44000)	7,700		-	-	7,700	0.00%
Federal Revenue (47000)	30,000		-	43	29,957	0.14%
Other Governments & Citizens (48000)	1,500		-	-	1,500	0.00%
Total Drug Control	89,250	-	1,343	22,531	66,719	25.25%

FUND CATEGORY	APPROP FY 15/16	AMENDED FY 15/16	COLLECTED DEC	COLLECTED YR TO DATE	BALANCE TO COLLECT	PERCENTAGE REALIZED
HIGHWAY (131)						
Local Taxes (40000)	643,238		172,135	301,481	341,757	46.87%
Licenses & Permits (41000)	3,200		-	1,691	1,509	52.85%
Charges for Current Services (43000)	550	15,000	-	-	15,550	0.00%
Other Local Revenue (44000)	22,200	6,925	-	8,656	20,469	29.72%
State of Tennessee (46000)	3,220,795	664,616	192,729	1,324,805	2,560,607	34.10%
Federal Government (47000)	-		-	-	-	
Other Sources (49000)	15,000	(8,500)	-	42,575	(36,075)	655.00%
Total Highway	3,904,983	678,041	364,864	1,679,208	2,903,816	36.64%
School General Fund (141)						
Local Taxes (40000)	14,164,880		3,226,433	6,657,845	7,507,035	47.00%
Licenses & Permits (41000)	51,046		143	29,503	21,543	57.80%
Charges for Current Services (43000)	265,397		13,284	98,005	167,392	36.93%
Other Local Revenue (44000)	296,645	(21,748)	26,574	97,386	177,511	35.43%
State of Tennessee (46000)	28,358,118	(195,976)	2,689,686	13,578,520	14,583,622	48.22%
Federal Government (47000)	71,000	395,334	3,115	83,957	382,378	18.00%
Other Government & Citizens (48000)	-		-	-	-	
Other Sources (49000)	100,000	-	-	-	100,000	0.00%
Total School General Fund	43,307,086	177,610	5,959,234	20,545,216	22,939,480	47.25%
Federal Projects Fund (142)						
Federal Government (47000)	3,154,085	375,310	503,769	1,248,772	2,280,623	35.38%
Other Sources (49000)	-	100,000	-	100,000	-	100.00%
Total School Federal Projects Fund	3,154,085	475,310	503,769	1,348,772	2,280,623	37.16%
Centralized Cafeteria Fund (143)						
Charges for Current Services (43000)	1,035,779		109,022	443,820	591,959	42.85%
Other Local Revenue (44000)	8,700		3,281	17,674	(8,974)	203.15%
State of Tennessee (46000)	32,754		-	-	32,754	0.00%
Federal Government (47000)	2,291,703		220,945	901,360	1,390,343	39.33%
Other Sources (48000)	-		-	-	-	
Total Centralized Cafeteria	3,368,936	-	333,248	1,362,854	2,006,082	40.45%
General Debt Service (151)						
Local Taxes (40000)	2,013,807		573,901	946,408	1,067,399	47.00%
Licenses & Permits (41000)	10,000		-	5,570	4,430	55.70%
Other Sources (49000)	145,000		-	-	145,000	0.00%
Total General Debt Service	2,168,807	-	573,901	951,978	1,216,829	43.89%
Education Debt Service (156)						
Local Taxes (40000)	2,413,192		374,736	1,482,529	930,663	61.43%
Licenses & Permits (41000)	8,500		-	2,886	5,614	33.95%
Other Governments (48000)	-		-	-	-	
Other Sources (49000)	-		-	-	-	
Total Education Debt Service	2,421,692	-	374,736	1,485,415	936,277	61.34%
Highway Capital Projects Fund (176)						
Other Local Revenue (44000)	484		15	113	371	23.29%
Other Sources (49000)	-		-	-	-	
Total Highway Capital Projects	484	-	15	113	371	23.29%

FUND CATEGORY	APPROP FY 15/16	AMENDED FY 15/16	EXPENDED DEC	EXPENDED YR TO DATE	CURRENT ENCUMBER	UNENCUMB BALANCE	PERCENT REALIZED
GENERAL FUND (101)							
County Commission (51100)	304,980		16,910	126,046	33,040	145,894	41.33%
Beer Board (51220)	1,300		-	91	400	809	6.98%
County Mayor (51300)	188,111		17,506	88,073	2,885	97,153	46.82%
County Attorney (51400)	10,225		1,600	5,600	3,200	1,425	54.77%
Election Commission (51500)	271,380	14,500	34,086	180,891	4,351	100,638	63.28%
Register of Deeds (51600)	335,789		30,522	163,815	13,188	158,786	48.78%
Planning & Zoning (51720)	153,591		15,542	67,890	29,192	56,509	44.20%
County Buildings (51800)	1,432,501	164,300	115,298	624,257	137,567	834,977	39.09%
Other General Admin - IT (51900)	34,000	1,500	62	11,383	2,028	22,089	32.06%
Property Assessor (52300)	568,826		39,895	199,194	74,577	295,055	35.02%
County Trustee (52400)	323,924		33,259	166,418	2,721	154,785	51.38%
County Clerk (52500)	575,941		56,029	293,482	7,255	275,204	50.96%
Finance Dept. (52900)	684,710		71,563	335,410	16,990	332,310	48.99%
Circuit Court (53100)	949,162	3,540	92,509	464,611	13,207	474,883	48.77%
General Sessions (53300)	306,315		27,518	144,595	1,391	160,329	47.20%
Drug Court (53330)	61,854		5,222	29,996	-	31,858	48.49%
Chancery Court (53400)	223,793		17,026	108,416	1,663	113,713	48.44%
Juvenile Court (53500)	133,908		14,073	64,400	-	69,508	48.09%
Judicial Commissioners (53700)	134,132		12,779	67,147	207	66,778	50.06%
Other Admin of Justice (53900)	18,000		-	780	4,400	12,820	4.33%
Probation Service (53910)	133,017		14,366	58,656	3,269	71,092	44.10%
Sheriff's Dept. (54110)	3,635,407	27,815	383,789	1,738,449	147,003	1,777,770	47.46%
Admin. Of Sexual Offender (54160)	21,992		1,662	6,910	750	14,332	31.42%
Jail (54210)	1,926,909		218,940	969,032	67,013	890,863	50.29%
Reentry Program (54230) Grants	598,520	2,242	158	117,897	129,113	353,752	19.62%
Juvenile Service (54240)	37,250		1,145	5,419	14,582	17,250	14.55%
Civil Defense (54410)	152,658		9,795	51,897	10,680	90,081	34.00%
Rescue Squad (54420)	30,000	38,785	3,866	19,228	5,602	43,954	27.95%
Consolidated Communications(54490)	900,577		91,820	376,294	7,460	516,823	41.78%
County Coroner (54610)	36,100		-	16,154	8,146	11,800	44.75%
Other Public Safety (54710) Grants	48,208	1,000	6,581	8,573	-	40,635	17.42%
Local Health Center (55110)	34,831	850	1,321	12,305	3,682	19,694	34.49%
Rabies & Animal Ctrl. (55120)	263,533		16,940	107,647	36,931	118,955	40.85%
Other Local Health Serv (55190) Grant	166,175		18,636	72,803	1,836	91,537	43.81%
Appropriation to State (55390)	30,646		-	-	30,646	-	0.00%
General Welfare Assist.(55510)	17,775		-	-	17,775	-	0.00%
Litter Control (55731) (%Grant)	102,573	100	9,066	40,288	13,273	49,112	39.24%
Other Waste Collections (55739)	49,752		4,305	16,703	2,448	30,600	33.57%
Other Public Health & Welfare (55900) Grant	34,706		-	7,200	-	27,506	20.75%
Senior Citizens Assistance (56300)	96,950		4,500	19,235	60,491	17,224	19.84%
Parks & Fair Board (56700)	54,259		2,293	18,163	4,407	31,690	33.47%
Agriculture Extension Serv.(57100)	104,808		1,766	19,704	265	84,839	18.80%
Soil Conservation (57500)	77,261		4,506	37,091	-	40,170	48.01%
Industrial Development (58120)	173,161		4,913	26,866	12,576	133,718	15.52%
Other Econ & Comm. Dev. (58190)	147,156	228,000	7,874	226,087	100,001	49,068	60.26%
Veteran's Services (58300)	69,015	2,799	7,182	34,795	1,365	35,654	48.45%
Other Charges (58400)	938,150	15,000	68,692	492,593	1,648	458,909	51.68%
Capital Projects (90000)	437,502		14,350	146,625	8,050	282,827	33.51%
Operating Transfer (99110)	15,000	(15,000)	-	-	-	-	
Total County General	17,046,333	485,430	1,499,865	7,789,110	1,037,274	8,705,380	44.43%
COURTHOUSE/JAIL MAINT. (112)							
Other Charges (58400)	1,600		154	856	-	744	0.00%
Transfers Out (99100)	145,000		-	-	-	145,000	0.00%
Total Courthouse/Jail Maintenance	146,600	-	154	856	-	145,744	0.58%

FUND CATEGORY	APPROP FY 15/16	AMENDED FY 15/16	EXPENDED DEC	EXPENDED YR TO DATE	CURRENT ENCUMBER	UNENCUMB BALANCE	PERCENT REALIZED
LIBRARY (115)							
Libraries (56500)	364,084	11,576	34,804	155,161	30,788	189,711	41.30%
Other Charges (58400)	38,060		4,826	22,410	1,210	14,439	58.88%
Capital Outlay (91000)	38,000		-	-	-	38,000	0.00%
Operating Transfer (99110)	3,000		-	-	-	3,000	0.00%
Total Library	443,144	11,576	39,630	177,571	31,998	245,151	39.05%
SOLID WASTE (116)							
Sanitation Educ./Info. (55720)	1,900		-	550	400	950	28.95%
Convenience Centers (55732)	313,914		35,323	130,737	2,942	180,235	41.65%
Transfer Station (55733)	1,370,069	(2,000)	123,246	546,540	377,726	443,803	39.95%
Post closure Care Costs (55770)	10,000	2,000	771	3,616	8,750	(366)	30.13%
Other Charges (58400)	106,899		10,253	68,696	168	38,036	64.26%
Operating Transfers (99100)	43,803		-	-	-	43,803	0.00%
Total Solid Waste	1,846,585	-	169,593	750,138	389,986	706,461	40.62%
Local Purpose (Rural Fire 120)							
Fire Prevention & Control (54310)	749,050	765	2,509	249,530	410,075	90,210	33.28%
Total Local Purpose	749,050	765	2,509	249,530	410,075	90,210	33.28%
Drug Control Fund (122)							
Drug Enforcement (54150)	92,950		3,333	19,498	9,024	64,428	20.98%
Other Charges (58400)	700		13	230	-	470	32.92%
Total Drug Control	93,650	-	3,346	19,728	9,024	64,897	21.07%
HIGHWAY (131)							
Administration (61000)	348,702		28,765	161,102	7,057	180,543	46.20%
Highway Maintenance (62000)	983,783		88,120	395,175	12,503	576,106	40.17%
Operations & Maintenance (63100)	354,290	10,000	19,316	136,711	70,601	156,978	37.53%
Quarry Operations (63400)	340,483		37,338	102,469	28,551	209,463	30.10%
Other Charges (65000)	240,012	(9,351)	13,630	131,180	2,232	97,249	56.87%
Capital Outlay (68000)	875,500	700,956	16,722	263,410	737,721	575,326	16.71%
Highways & Streets (82120)	13,690		-	-	-	13,690	0.00%
Highways & Streets (82220)	5,435		-	-	-	5,435	0.00%
Transfers Out (99100)	53,803		-	-	-	53,803	0.00%
Total Highway	3,215,699	701,605	203,891	1,190,046	858,665	1,868,593	30.38%
School General Fund (141)							
Instruction							
Regular Instruction (71100)	21,068,182	(115,599)	1,653,234	7,017,614	519,324	13,415,644	33.49%
Alternative School (71150)	202,117	89,919	21,655	86,497	1,650	203,889	29.62%
Special Education Program (71200)	3,765,170		312,417	1,269,351	109,161	2,386,657	33.71%
Vocational Education Program (71300)	1,254,251		94,363	391,891	8,594	853,766	31.25%
Student Body Education Prog (71400)	151,824	31,450	33,725	86,533	32,403	64,338	47.21%
Support							
Attendance (72110)	198,754		17,270	81,215	100	117,439	40.86%
Health Services (72120)	539,654	113,328	86,802	240,179	1,022	411,782	36.78%
Other Support Services (72130)	1,511,311	28,080	116,406	489,498	72,035	977,857	31.80%
Regular Instruction (72210)	1,176,021	1,440	100,528	418,420	14,484	744,557	35.54%
Special Educ Program (72220)	291,036	(113,328)	11,104	57,698	3,320	116,690	32.47%
Vocational Educ Prog (72230)	69,812		7,189	30,248	1,819	37,745	43.33%
Board of Education (72310)	1,136,867	6,000	70,648	857,648	52,222	232,997	75.04%
Director of Schools (72320)	513,516		21,739	157,931	16,325	339,260	30.75%
Office of Principals (72410)	2,296,931		189,964	797,535	-	1,499,396	34.72%
Human Resources (72520)	234,267		21,731	108,947	5,613	119,708	46.51%
Operation of Plant (72610)	3,547,364		262,315	1,593,198	103,419	1,850,747	44.91%

FUND CATEGORY	APPROP FY 15/16	AMENDED FY 15/16	EXPENDED DEC	EXPENDED YR TO DATE	CURRENT ENCUMBER	UNENCUMB BALANCE	PERCENT REALIZED
Maintenance of Plant (72620)	1,371,868		100,634	542,321	327,965	501,582	39.53%
Transportation (72710)	2,399,602		190,829	1,016,581	921,442	461,579	42.36%
Central & Other (72810)	654,248	4,300	61,603	304,754	15,731	338,063	46.28%
Non-Instructional							
Food Service (73100)	-			-	-	-	
Community Services (73300)	495,333	164,365	73,417	266,907	75,537	317,254	40.46%
Early Childhood Education (73400)	1,374,365	(21,748)	109,192	446,033	1,200	905,384	32.98%
Capital Outlay & Debt Service							
Capital Outlay (76100)	110,000	150,000	-	53,630	2,000	204,370	20.63%
Principal Debt Service (82130)	133,293		-	66,284		67,009	49.73%
Interest Debt Service (82230)	11,905		-	6,315		5,590	53.05%
Transfers Out (99100)	103,420	(3,387)	-	100,000		33	99.97%
Total School General Fund	44,611,111	334,820	3,556,764	16,487,227	2,285,366	26,173,338	36.68%
School Federal Projects Fund (142)							
Regular Instruction (71100)	1,176,773	150,205	157,588	437,158	13,314	876,506	32.94%
Special Education Program (71200)	719,437	44,680	52,662	230,450	46,697	486,970	30.16%
Vocational Education Program (71300)	73,740		-	-	61,513	12,227	0.00%
Health Services (72120)	214,000	(131,500)	7,431	31,415	-	51,085	38.08%
Other Support Services (72130)	177,103	65,712	319	24,009	875	217,931	9.89%
Regular Instruction (72210)	299,434	90,713	27,952	125,886	1,500	262,762	32.27%
Special Educ Program (72220)	266,098	155,500	42,716	186,127	17,246	218,226	44.15%
Transportation (72710)	227,500		15,694	62,602		164,898	27.52%
Transfers Out (99100)		100,000	-	-		100,000	0.00%
Total Federal Projects Fund	3,154,085	475,310	304,363	1,097,646	141,144	2,390,604	30.24%
Centralized Cafeteria Fund (143)							
Food Service (73100)	3,565,835		242,110	1,169,805	1,696,668	699,362	32.81%
Total Centralized Cafeteria	3,565,835	-	242,110	1,169,805	1,696,668	699,362	32.81%
General Debt Service (151)							
General Government Debt Service	1,399,287		39,372	190,061	-	1,209,226	13.58%
Total General Debt Service	1,399,287	-	39,372	190,061	-	1,209,226	13.58%
Education Debt Service (156)							
Educ Government Debt Service	2,265,220		6,665	198,571	-	2,066,649	8.77%
Total Education Debt Service	2,265,220	-	6,665	198,571	-	2,066,649	8.77%
Highway Capital Projects Fund (176)							
Other Charges (58400)	10		0	1	-	8	11.68%
Highway & Street Capital Proj (91200)	1,067,739		-	260,195	103,391	704,153	24.37%
Total Highway Capital Projects	1,067,748	-	0	260,196	103,391	704,162	24.37%

FUND CATEGORY	APPROP FY 15/16	AMENDED FY 15/16	COLLECTED JAN	COLLECTED YR TO DATE	BALANCE TO COLLECT	PERCENTAGE REALIZED
GENERAL FUND (101)						
Local Taxes (40000)	9,321,090		700,219	4,921,515	4,399,575	52.80%
Licenses & Permits (41000)	76,250		6,109	37,978	38,272	49.81%
Fines, Forfeitures & Penalties (42000)	194,225	48	15,824	106,706	87,567	54.93%
Charges for Current Services (43000)	311,250	45,194	30,225	187,583	168,861	52.63%
Other Local Revenue (44000)	113,050	25,896	4,005	87,048	51,898	62.65%
Fees from Officials (45000)	1,884,000		144,914	991,783	892,217	52.64%
State of Tennessee (46000)	2,724,634	266,449	276,519	1,027,322	1,963,761	34.35%
Federal Government (47000)	701,058	34,098	14,658	153,614	581,542	20.90%
Other Governments & Citizens (48000)	258,700	3,263	37	17,255	244,708	6.59%
Other Sources (49000)	100,606		-	1,900	98,706	1.89%
Total County General	15,684,863	374,947	1,192,510	7,532,702	8,527,108	46.90%
COURTHOUSE/JAIL MAINT. (112)						
Local Taxes (40000)	148,000		15,092	85,259	62,741	57.61%
Total Courthouse/Jail Maintenance	148,000	-	15,092	85,259	62,741	57.61%
LIBRARY (115)						
Local Taxes (40000)	298,248		22,811	160,002	138,246	53.65%
Licenses & Permits (41000)	1,650		36	871	779	52.80%
Charges for Current Services (43000)	17,000		1,144	8,212	8,788	48.31%
Other Local Revenue (44000)	19,050		168	1,295	17,755	6.80%
Federal Government (47000)	2,200		-	-	2,200	0.00%
Other Governments & Citizens (48000)	30,750		2,375	16,773	13,977	54.55%
Total Library	368,898	-	26,534	187,153	181,745	50.73%
SOLID WASTE (116)						
Local Taxes (40000)	1,567,297		131,451	895,210	672,087	57.12%
Licenses & Permits (41000)	12,800		277	6,826	5,974	53.33%
Charges for Current Services (43000)	61,000		11,571	31,103	29,897	50.99%
Other Local Revenue (44000)	227,000		23,945	127,420	99,580	56.13%
State of Tennessee (46000)	30,000		-	12,025	17,975	40.08%
Other Sources (49000)	-		-	-	-	
Total Solid Waste	1,898,097	-	167,244	1,072,583	825,514	56.51%
Local Purpose (Rural Fire 120)						
Local Taxes (40000)	601,143		47,489	339,472	261,671	56.47%
Licenses & Permits (41000)	23,850		84	22,078	1,772	92.57%
Other Local Revenues (44000)	-	765	-	765	-	100.00%
Other Governments & Citizens (48000)	-		-	-	-	
Total Local Purpose	624,993	765	47,573	362,315	263,443	57.90%
Drug Control Fund (122)						
Fines, Forfeitures & Penalties (42000)	50,000		1,280	11,090	38,911	22.18%
Other General Service Charges (43000)	50		-	12,679	(12,629)	25358.00%
Other Local Revenue (44000)	7,700		-	-	7,700	0.00%
Federal Revenue (47000)	30,000		-	43	29,957	0.14%
Other Governments & Citizens (48000)	1,500		-	-	1,500	0.00%
Total Drug Control	89,250	-	1,280	23,812	65,439	26.68%

FUND CATEGORY	APPROP FY 15/16	AMENDED FY 15/16	COLLECTED JAN	COLLECTED YR TO DATE	BALANCE TO COLLECT	PERCENTAGE REALIZED
HIGHWAY (131)						
Local Taxes (40000)	643,238		61,862	363,343	279,895	56.49%
Licenses & Permits (41000)	3,200		72	1,763	1,437	55.09%
Charges for Current Services (43000)	550	15,000	-	-	15,550	0.00%
Other Local Revenue (44000)	22,200	6,925	-	8,656	20,469	29.72%
State of Tennessee (46000)	3,220,795	664,616	163,991	1,488,796	2,396,615	38.32%
Federal Government (47000)	-		-	-	-	
Other Sources (49000)	15,000	(8,500)	-	42,575	(36,075)	655.00%
Total Highway	3,904,983	678,041	225,924	1,905,132	2,677,892	41.57%
School General Fund (141)						
Local Taxes (40000)	14,164,880	111,667	1,139,519	7,797,364	6,479,183	54.62%
Licenses & Permits (41000)	51,046		1,415	30,918	20,128	60.57%
Charges for Current Services (43000)	265,397		11,601	109,606	155,791	41.30%
Other Local Revenue (44000)	296,645	6,092	82,193	179,579	123,158	59.32%
State of Tennessee (46000)	28,358,118	(115,976)	3,069,201	16,647,721	11,594,421	58.95%
Federal Government (47000)	71,000	403,722	33,285	117,242	357,480	24.70%
Other Government & Citizens (48000)	-		-	-	-	
Other Sources (49000)	100,000	-	-	-	100,000	0.00%
Total School General Fund	43,307,086	405,505	4,337,215	24,882,431	18,830,160	56.92%
Federal Projects Fund (142)						
Federal Government (47000)	3,154,085	375,310	39,559	1,288,331	2,241,064	36.50%
Other Sources (49000)	-	100,000	-	100,000	-	100.00%
Total School Federal Projects Fund	3,154,085	475,310	39,559	1,388,331	2,241,064	38.25%
Centralized Cafeteria Fund (143)						
Charges for Current Services (43000)	1,035,779		71,141	514,961	520,818	49.72%
Other Local Revenue (44000)	8,700		3,719	21,393	(12,693)	245.89%
State of Tennessee (46000)	32,754		29,310	29,310	3,444	89.49%
Federal Government (47000)	2,291,703		158,261	1,059,621	1,232,082	46.24%
Other Sources (48000)	-		-	-	-	
Total Centralized Cafeteria	3,368,936	-	262,431	1,625,285	1,743,651	48.24%
General Debt Service (151)						
Local Taxes (40000)	2,013,807		158,970	1,105,378	908,429	54.89%
Licenses & Permits (41000)	10,000		236	5,806	4,194	58.06%
Other Sources (49000)	145,000		-	-	145,000	0.00%
Total General Debt Service	2,168,807	-	159,206	1,111,184	1,057,623	51.23%
Education Debt Service (156)						
Local Taxes (40000)	2,413,192		146,294	1,628,823	784,369	67.50%
Licenses & Permits (41000)	8,500		122	3,008	5,492	35.39%
Other Governments (48000)	-		-	-	-	
Other Sources (49000)	-		-	-	-	
Total Education Debt Service	2,421,692	-	146,416	1,631,831	789,861	67.38%
Highway Capital Projects Fund (176)						
Other Local Revenue (44000)	484		15	127	357	26.29%
Other Sources (49000)	-		-	-	-	
Total Highway Capital Projects	484	-	15	127	357	26.29%

FUND CATEGORY	APPROP FY 15/16	AMENDED FY 15/16	EXPENDED JAN	EXPENDED YR TO DATE	CURRENT ENCUMBER	UNENCUMB BALANCE	PERCENT REALIZED
GENERAL FUND (101)							
County Commission (51100)	304,980		21,134	147,181	31,068	126,732	48.26%
Beer Board (51220)	1,300		-	91	400	809	6.98%
County Mayor (51300)	188,111	(2,187)	15,402	103,475	2,038	80,410	55.65%
County Attorney (51400)	10,225		-	5,600	3,200	1,425	54.77%
Election Commission (51500)	271,380	15,871	15,171	196,063	4,694	86,495	68.25%
Register of Deeds (51600)	335,789	1,901	26,995	190,809	9,421	137,460	56.50%
Planning & Zoning (51720)	153,591	5,586	12,023	79,913	3,933	75,331	50.20%
County Buildings (51800)	1,432,501	163,173	57,248	681,505	146,450	767,718	42.71%
Other General Admin - IT (51900)	34,000	1,500	615	11,997	1,475	22,028	33.80%
Property Assessor (52300)	568,826		55,570	254,764	45,019	269,044	44.79%
County Trustee (52400)	323,924	4,444	24,092	190,510	2,626	135,233	58.02%
County Clerk (52500)	575,941	63	41,695	335,177	7,115	233,712	58.19%
Finance Dept. (52900)	684,710	2,402	49,455	384,865	16,769	285,479	56.01%
Circuit Court (53100)	949,162	5,720	73,825	538,436	6,980	409,466	56.39%
General Sessions (53300)	306,315	1,552	25,016	169,611	957	137,299	55.09%
Drug Court (53330)	61,854	4,448	5,417	35,413	-	30,890	53.41%
Chancery Court (53400)	223,793	-	14,749	123,166	672	99,955	55.04%
Juvenile Court (53500)	133,908	847	9,812	74,211	421	60,123	55.07%
Judicial Commissioners (53700)	134,132	13,891	8,224	75,372	-	72,651	50.92%
Other Admin of Justice (53900)	18,000	-	-	780	4,400	12,820	4.33%
Probation Service (53910)	133,017	449	10,593	69,249	2,500	61,717	51.89%
Sheriff's Dept. (54110)	3,635,407	60,898	293,777	2,032,226	131,020	1,533,059	54.98%
Admin. Of Sexual Offender (54160)	21,992	730	587	7,498	750	14,474	33.00%
Jail (54210)	1,926,909	(853)	149,817	1,118,849	58,411	748,795	58.09%
Reentry Program (54230) Grants	598,520	2,242	17,255	135,152	111,167	354,443	22.50%
Juvenile Service (54240)	37,250		1,358	6,776	13,224	17,250	18.19%
Civil Defense (54410)	152,658	(1,360)	8,922	60,819	8,352	82,127	40.20%
Rescue Squad (54420)	30,000	38,785	3,492	22,720	2,969	43,096	33.03%
Consolidated Communications(54490)	900,577	(26,646)	64,376	440,671	6,128	427,132	50.42%
County Coroner (54610)	36,100		3,950	20,104	3,501	12,495	55.69%
Other Public Safety (54710) Grants	48,208	1,000	607	9,180	-	40,028	18.65%
Local Health Center (55110)	34,831	850	1,543	13,848	3,395	18,438	38.81%
Rabies & Animal Ctrl. (55120)	263,533	(4,246)	12,171	119,818	37,252	102,216	46.21%
Other Local Health Serv (55190) Grant	166,175	4,400	10,211	83,014	1,836	85,726	48.67%
Appropriation to State (55390)	30,646		29,946	29,946	-	700	97.72%
General Welfare Assist.(55510)	17,775		-	-	17,775	-	0.00%
Litter Control (55731) (%Grant)	102,573	(4,634)	7,541	47,829	12,102	38,008	48.84%
Other Waste Collections (55739)	49,752		2,894	19,597	2,448	27,707	39.39%
Other Public Health & Welfare (55900) Grant	34,706	31,319	530	7,730	-	58,295	11.71%
Senior Citizens Assistance (56300)	96,950		-	19,235	60,491	17,224	19.84%
Parks & Fair Board (56700)	54,259	1,106	2,750	20,913	3,877	30,575	37.77%
Agriculture Extension Serv.(57100)	104,808		972	20,675	228	83,905	19.73%
Soil Conservation (57500)	77,261	6,948	7,621	44,712	1,844	37,653	53.10%
Industrial Development (58120)	173,161		3,966	30,833	12,189	130,139	17.81%
Other Econ & Comm. Dev. (58190)	147,156	228,000	-	226,087	100,001	49,068	60.26%
Veteran's Services (58300)	69,015	3,185	5,634	40,429	1,209	30,562	56.00%
Other Charges (58400)	938,150	(6,069)	37,601	530,194	1,446	400,442	56.88%
Capital Projects (90000)	437,502		12,700	159,325	77,943	200,234	36.42%
Operating Transfer (99110)	15,000	(15,000)	-	-	-	-	
Total County General	17,046,333	540,314	1,147,256	8,936,366	959,695	7,690,586	50.81%
COURTHOUSE/JAIL MAINT. (112)							
Other Charges (58400)	1,600		151	1,007	-	593	0.00%
Transfers Out (99100)	145,000		-	-	-	145,000	0.00%
Total Courthouse/Jail Maintenance	146,600	-	151	1,007	-	145,593	0.69%

FUND CATEGORY	APPROP FY 15/16	AMENDED FY 15/16	EXPENDED JAN	EXPENDED YR TO DATE	CURRENT ENCUMBER	UNENCUMB BALANCE	PERCENT REALIZED
LIBRARY (115)							
Libraries (56500)	364,084	11,576	25,419	180,580	31,264	163,817	48.07%
Other Charges (58400)	38,060		1,426	23,837	1,078	13,145	62.63%
Capital Outlay (91000)	38,000		-	-	496	37,504	0.00%
Operating Transfer (99110)	3,000		-	-	-	3,000	0.00%
Total Library	443,144	11,576	26,845	204,416	32,838	217,466	44.95%
SOLID WASTE (116)							
Sanitation Educ./Info. (55720)	1,900		200	750	400	750	39.47%
Convenience Centers (55732)	313,914	7,406	22,330	153,067	2,380	165,874	47.64%
Transfer Station (55733)	1,370,069	(9,406)	104,697	651,236	333,744	375,682	47.86%
Post closure Care Costs (55770)	10,000	2,000	-	3,616	8,750	(366)	30.13%
Other Charges (58400)	106,899		3,475	72,171	152	34,576	67.51%
Operating Transfers (99100)	43,803		-	-	-	43,803	0.00%
Total Solid Waste	1,846,585	-	130,702	880,840	345,426	620,319	47.70%
Local Purpose (Rural Fire 120)							
Fire Prevention & Control (54310)	749,050	765	792	250,322	416,075	83,418	33.38%
Total Local Purpose	749,050	765	792	250,322	416,075	83,418	33.38%
Drug Control Fund (122)							
Drug Enforcement (54150)	92,950		1,980	21,478	7,582	63,890	23.11%
Other Charges (58400)	700		13	243	-	457	34.75%
Total Drug Control	93,650	-	1,993	21,721	7,582	64,347	23.19%
HIGHWAY (131)							
Administration (61000)	348,702		22,986	184,088	9,474	155,140	52.79%
Highway Maintenance (62000)	983,783		63,558	458,733	9,899	515,151	46.63%
Operations & Maintenance (63100)	354,290	10,000	13,437	150,148	103,017	111,125	41.22%
Quarry Operations (63400)	340,483		17,945	120,415	27,400	192,669	35.37%
Other Charges (65000)	240,012	(9,351)	10,698	141,878	2,189	86,594	61.51%
Capital Outlay (68000)	875,500	700,956	10,255	273,664	712,514	590,278	17.36%
Highways & Streets (82120)	13,690		13,689	13,689	-	1	99.99%
Highways & Streets (82220)	5,435		5,432	5,432	-	3	99.95%
Transfers Out (99100)	53,803		-	-	-	53,803	0.00%
Total Highway	3,215,699	701,605	158,001	1,348,047	864,493	1,704,763	34.41%
School General Fund (141)							
Instruction							
Regular Instruction (71100)	21,068,182	(134,039)	1,614,874	8,632,488	438,238	11,863,416	41.24%
Alternative School (71150)	202,117	73,980	21,774	108,270	1,451	166,376	39.21%
Special Education Program (71200)	3,765,170	42,979	319,945	1,589,297	96,923	2,121,929	41.73%
Vocational Education Program (71300)	1,254,251		95,802	487,693	6,801	759,756	38.88%
Student Body Education Prog (71400)	151,824	31,450	13,326	99,859	23,487	59,928	54.49%
Support							
Attendance (72110)	198,754		14,497	95,712	100	102,942	48.16%
Health Services (72120)	539,654	113,328	53,935	294,114	3,172	355,696	45.04%
Other Support Services (72130)	1,511,311	28,080	120,191	609,689	76,811	852,891	39.61%
Regular Instruction (72210)	1,176,021	35,240	103,350	521,770	7,360	682,132	43.08%
Special Educ Program (72220)	291,036	(113,328)	11,255	68,953	3,102	105,652	38.80%
Vocational Educ Prog (72230)	69,812		4,580	34,828	3,023	31,961	49.89%
Board of Education (72310)	1,136,867	47,100	79,344	936,992	29,483	217,493	79.14%
Director of Schools (72320)	513,516		25,259	183,190	15,073	315,253	35.67%
Office of Principals (72410)	2,296,931		186,937	984,473	679	1,311,779	42.86%
Human Resources (72520)	234,267		17,638	126,585	5,007	102,676	54.03%
Operation of Plant (72610)	3,547,364		275,843	1,869,042	76,077	1,602,245	52.69%

FUND CATEGORY	APPROP FY 15/16	AMENDED FY 15/16	EXPENDED JAN	EXPENDED YR TO DATE	CURRENT ENCUMBER	UNENCUMB BALANCE	PERCENT REALIZED
Maintenance of Plant (72620)	1,371,868		109,755	652,076	437,058	282,734	47.53%
Transportation (72710)	2,399,602		210,775	1,227,356	810,807	361,439	51.15%
Central & Other (72810)	654,248	4,300	46,162	350,916	14,462	293,170	53.29%
Non-Instructional							
Food Service (73100)	-		-	-	-	-	
Community Services (73300)	495,333	212,561	43,821	310,728	54,281	342,884	43.89%
Early Childhood Education (73400)	1,374,365	(21,748)	110,637	556,670	479	795,468	41.16%
Capital Outlay & Debt Service							
Capital Outlay (76100)	110,000	261,667	299	53,929	2,000	315,738	14.51%
Principal Debt Service (82130)	133,293		11,904	78,188		55,105	58.66%
Interest Debt Service (82230)	11,905		-	6,315	-	5,590	53.05%
Transfers Out (99100)	103,420	(3,387)	-	100,000	-	33	99.97%
Total School General Fund	44,611,111	578,182	3,491,906	19,979,132	2,105,873	23,104,288	44.21%
School Federal Projects Fund (142)							
Regular Instruction (71100)	1,176,773	150,205	99,211	536,368	(158)	790,768	40.42%
Special Education Program (71200)	719,437	44,680	59,433	289,883	63,365	410,869	37.94%
Vocational Education Program (71300)	73,740		745	745	71,756	1,240	1.01%
Health Services (72120)	214,000	(131,500)	7,327	38,742	-	43,758	46.96%
Other Support Services (72130)	177,103	65,712	-	24,009	1,174	217,632	9.89%
Regular Instruction (72210)	299,434	90,713	23,685	149,571	1,122	239,454	38.34%
Special Educ Program (72220)	266,098	155,500	31,838	217,965	10,732	192,902	51.70%
Transportation (72710)	227,500		15,813	78,415	-	149,085	34.47%
Transfers Out (99100)		100,000	-	-	-	100,000	0.00%
Total Federal Projects Fund	3,154,085	475,310	238,051	1,335,697	147,991	2,145,707	36.80%
Centralized Cafeteria Fund (143)							
Food Service (73100)	3,565,835	50,000	235,282	1,405,087	1,625,568	585,180	38.86%
Total Centralized Cafeteria	3,565,835	50,000	235,282	1,405,087	1,625,568	585,180	38.86%
General Debt Service (151)							
General Government Debt Service	1,399,287		83,445	273,506	-	1,125,781	19.55%
Total General Debt Service	1,399,287	-	83,445	273,506	-	1,125,781	19.55%
Education Debt Service (156)							
Educ Government Debt Service	2,265,220		2,475	201,045	250	2,063,925	8.88%
Total Education Debt Service	2,265,220	-	2,475	201,045	250	2,063,925	8.88%
Highway Capital Projects Fund (176)							
Other Charges (58400)	10		0	1	-	8	13.24%
Highway & Street Capital Proj (91200)	1,067,739		-	260,195	51,120	756,424	24.37%
Total Highway Capital Projects	1,067,748	-	0	260,196	51,120	756,432	24.37%

FRANKLIN COUNTY FINANCE DEPARTMENT

Fiscal Year 2016/2017
Quarter Ending June 30, 2017

Account Number	Description	Realized Thru 1st QTR	Realized Thru 2nd QTR	Original Budget	Amendments	Amended Budget	Percent Realized
County General Fund 101 - Revenues							
40000	Local Taxes	168,588	4,221,296	9,321,090	\$ -	9,321,090	45.29%
41000	Licenses and Permits	12,631	31,868	76,250	-	76,250	41.79%
42000	Fines, Forfeitures & Penalties	33,189	90,881	194,225	48	194,273	46.78%
43000	Charges for Current Services	58,260	157,358	311,250	-	311,250	50.56%
44000	Other Local Revenues	61,224	83,043	113,050	25,096	138,146	60.11%
45000	Fees Rec'd from County Officials	258,667	846,869	1,884,000	-	1,884,000	44.95%
46000	State of Tennessee	135,634	750,803	2,724,634	262,049	2,986,683	25.14%
47000	Federal Government	42,875	138,956	701,058	34,098	735,156	18.90%
48000	Other Governments & Citizens Grps.	12,272	17,219	258,700	3,238	261,938	6.57%
49000	Other Sources (Non-Revenue)	900	1,900	100,606	-	100,606	1.89%
	Total County General Revenue	\$ 784,240	\$ 6,340,193	\$ 15,684,863	\$ 324,528	\$ 16,009,391	39.60%

County General Fund 101 - Expenditures							
51100	County Commission	\$ 65,572	126,046	\$ 304,980	\$ -	\$ 304,980	41.33%
51220	Beer Board	-	91	1,300	-	1,300	6.98%
51300	County Mayor	41,944	88,073	188,111	-	188,111	46.82%
51400	County Attorney	3,200	5,600	10,225	-	10,225	54.77%
51500	Election Commission	84,869	180,891	271,380	14,500	285,880	63.28%
51600	Register of Deeds	77,097	163,815	335,789	-	335,789	48.78%
51720	Planning	30,628	67,890	153,591	-	153,591	44.20%
51800	County Buildings	296,629	624,257	1,432,501	164,300	1,596,801	39.09%
51900	Other General Administration - IT	11,197	11,383	34,000	1,500	35,500	32.06%
	Total General Gov.	\$ 611,135	\$ 1,268,046	\$ 2,731,877	\$ 180,300	\$ 2,912,177	43.54%
52300	Property Assessor	97,669	199,194	568,826	-	568,826	35.02%
52400	County Trustee	82,607	166,418	323,924	-	323,924	51.38%
52500	County Clerk	148,759	293,482	575,941	-	575,941	50.96%
52900	Finance Dept.	169,209	335,410	684,710	-	684,710	48.99%
	Total Finance	\$ 498,243	\$ 994,504	\$ 2,153,401	\$ -	\$ 2,153,401	46.18%
53100	Circuit Court	231,069	464,611	949,162	3,540	952,702	48.77%
53300	General Sessions Court	70,481	144,595	306,315	-	306,315	47.20%
53330	Drug Court	14,846	29,996	61,854	-	61,854	48.49%
53400	Chancery Court	60,100	108,416	223,793	-	223,793	48.44%

FRANKLIN COUNTY FINANCE DEPARTMENT

Fiscal Year 2016/2017
Quarter Ending June 30, 2017

Account Number	Description	Realized Thru 1st QTR	Realized Thru 2nd QTR	Original Budget	Amendments	Amended Budget	Percent Realized
53500	Juvenile Court	30,156	64,400	133,908	-	133,908	48.09%
53700	Judicial Commissioners	31,242	67,147	134,132	-	134,132	50.06%
53900	Other Administration of Justice	780	780	18,000	-	18,000	4.33%
53910	Probation Services	25,953	58,656	133,017	-	133,017	44.10%
	Total Admin. Of Justice	\$ 464,628	\$ 938,601	\$ 1,960,181	\$ 3,540	\$ 1,963,721	47.80%
54110	Sheriff's Department	812,284	1,738,449	3,635,407	27,815	3,663,222	47.46%
54160	Admin. of the Sex Offender	3,146	6,910	21,992	-	21,992	31.42%
54210	Jail	466,416	969,032	1,926,909	-	1,926,909	50.29%
54230	Community Reentry Program	72,579	117,897	598,520	2,242	600,762	19.62%
54240	Juvenile Services	1,656	5,419	37,250	-	37,250	14.55%
54410	Civil Defense	24,817	51,897	152,658	-	152,658	34.00%
54420	Rescue Squad	8,660	19,228	30,000	38,785	68,785	27.95%
54490	Consolidated Communications	167,829	376,294	900,577	-	900,577	41.78%
54610	County Coroner	6,686	16,154	36,100	-	36,100	44.75%
54710	Other Public Safety Grants	1,802	8,573	48,208	1,000	49,208	17.42%
	Total Public Safety	\$ 1,565,875	\$ 3,309,854	\$ 7,387,621	\$ 69,841	\$ 7,457,462	44.38%
55110	Local Health Center	8,255	12,305	34,831	850	35,681	34.49%
55120	Rabies & Animal Control	67,135	107,647	263,533	-	263,533	40.85%
55190	Other Local Health Services	32,244	72,803	166,175	-	166,175	43.81%
55390	Appropriation to State	-	-	30,646	-	30,646	0.00%
55510	General Welfare Assistance	-	-	17,775	-	17,775	0.00%
55731	Waste Pick-Up (Litter Control)	17,464	40,288	102,573	100	102,673	39.24%
55739	Other Waste Collections	6,708	16,703	49,752	-	49,752	33.57%
55900	Other Public Health & Welfare	6,720	7,200	34,706	-	34,706	20.75%
	Total Public Health & Welfare	\$ 138,527	\$ 256,947	\$ 699,991	\$ 950	\$ 700,941	36.66%
56300	Senior Citizens	9,830	19,235	96,950	-	96,950	19.84%
56700	Parks & Fair Boards	12,755	18,163	54,259	-	54,259	33.47%
	Total Social, Cultural, Recre.	\$ 22,585	\$ 37,398	\$ 151,209	\$ -	\$ 151,209	24.73%
57100	Agricultural Extension Service	933	19,704	104,808	-	104,808	18.80%
57500	Soil Conservation	16,219	37,091	77,261	-	77,261	48.01%
	Total Agr. & Natural Resources	\$ 17,152	\$ 56,795	\$ 182,069	\$ -	\$ 182,069	31.19%
58190	Other Econ & Community Devel.	71,860	226,087	147,156	228,000	375,156	60.26%
58300	Veteran's Services	16,358	34,795	69,015	2,799	71,814	48.45%
58400	Other Charges	357,427	492,593	938,150	15,000	953,150	51.68%
91000	Capital Outlay	49,728	146,625	437,502	-	437,502	33.51%
	Total Other Operations	\$ 510,456	\$ 926,966	\$ 1,764,984	\$ 245,799	\$ 2,010,783	46.10%

FRANKLIN COUNTY FINANCE DEPARTMENT

Fiscal Year 2016/2017
Quarter Ending June 30, 2017

Account Number	Description	Realized Thru 1st QTR	Realized Thru 2nd QTR	Original Budget	Amendments	Amended Budget	Percent Realized
	Transfers Out	-	-	\$ 15,000	\$ (15,000)	\$ -	
	Total County General Expenditures	\$ 3,828,601	\$ 7,789,110	\$ 17,046,333	\$ 485,430	\$ 17,531,763	44.43%
	Excess of Revenue Over (Under) Expenditures	\$ (3,044,361)	\$ (1,448,917)	\$ (1,361,470)	\$ (160,902)	\$ (1,522,372)	

Courthouse Jail Maintenance Fund 112 - Revenues

40000	Local Taxes	\$ 29,099	\$ 70,167	\$ 148,000	\$ -	\$ 148,000	47.41%
	Total Courthouse Jail Maintenance Revenue	\$ 29,099	\$ 70,167	\$ 148,000	\$ -	\$ 148,000	47.41%

Courthouse Jail Maintenance Fund 112 - Expenditures

58400	Other Charges	\$ 445	\$ 856	\$ 1,600	\$ -	\$ 1,600	53.50%
99100	Transfers Out	-	-	145,000	-	145,000	0.00%
	Total Courthouse Jail Maintenance Expenditures	\$ 445	\$ 856	\$ 146,600	\$ -	\$ 146,600	0.58%
	Excess of Revenue Over (Under) Expenditures	\$ 28,653	\$ 69,311	\$ 1,400	\$ -	\$ 1,400	

FRANKLIN COUNTY FINANCE DEPARTMENT

Fiscal Year 2016/2017
Quarter Ending June 30, 2017

Account Number	Description	Realized Thru 1st QTR	Realized Thru 2nd QTR	Original Budget	Amendments	Amended Budget	Percent Realized
Library Fund 115 - Revenues							
4000	Local Taxes	\$ 2,165	\$ 137,191	\$ 298,248	\$ -	\$ 298,248	46.00%
41000	License & Permits	415	835	1,650	-	1,650	50.59%
43000	Charges for Current Services	3,196	7,068	17,000	-	17,000	41.58%
44000	Other Local Revenues	645	1,127	19,050	-	19,050	5.92%
46000	State of Tennessee	-	-	-	-	-	
47000	Federal Government	-	-	2,200	-	2,200	0.00%
48000	Other Governments & Citizens Grps.	7,225	14,398	30,750	-	30,750	46.82%
49000	Other Sources (Non-Revenue)	-	-	-	-	-	
	Total Library Revenue	\$ 13,646	\$ 160,619	\$ 368,898	\$ -	\$ 368,898	43.54%
Library Fund 115 - Expenditures							
56500	Libraries	\$ 68,770	\$ 155,161	\$ 364,084	\$ 11,576	\$ 375,660	41.30%
58400	Other Charges	13,615	22,410	38,060	-	38,060	58.88%
90000	Capital Outlay	-	-	38,000	-	38,000	0.00%
99100	Transfers Out	-	-	3,000	-	3,000	0.00%
	Total Library Expenditures	\$ 82,385	\$ 177,571	\$ 443,144	\$ 11,576	\$ 454,720	39.05%
	Excess of Revenue Over (Under) Expenditures	\$ (68,740)	\$ (16,952)	\$ (74,246)	\$ (11,576)	\$ (85,822)	

FRANKLIN COUNTY FINANCE DEPARTMENT

Fiscal Year 2016/2017
Quarter Ending June 30, 2017

Account Number	Description	Realized Thru 1st QTR	Realized Thru 2nd QTR	Original Budget	Amendments	Amended Budget	Percent Realized
Solid Waste/Sanitation Fund 116 - Revenues							
4000	Local Taxes	\$ 8,959	\$ 763,758	\$ 1,567,297	\$ -	\$ 1,567,297	48.73%
41000	Licenses and Permits	3,256	6,549	12,800	-	12,800	51.16%
43000	Charges for Current Services	9,124	19,533	61,000	-	61,000	32.02%
44000	Other Local Revenues	55,998	103,475	227,000	-	227,000	45.58%
46000	State of Tennessee	5,369	12,025	30,000	-	30,000	40.08%
49000	Other Sources	-	-	-	-	-	-
	Total Solid Waste Revenue	\$ 82,706	\$ 905,339	\$ 1,898,097	\$ -	\$ 1,898,097	47.70%
Solid Waste/Sanitation Fund 116 - Expenditures							
55720	Sanitation Education/Information	\$ 300	\$ 550	\$ 1,900	\$ -	\$ 1,900	28.95%
55732	Convenience Centers	54,748	130,737	313,914	-	313,914	41.65%
55733	Transfer Stations	240,888	546,540	1,370,069	(2,000)	1,368,069	39.95%
55770	Postclosure Care Cost	2,845	3,616	10,000	2,000	12,000	30.13%
58400	Other Charges	51,250	68,696	106,899	-	106,899	64.26%
99100	Transfers Out	-	-	43,803	-	43,803	0.00%
	Total Solid Waste Expenditures	\$ 350,031	\$ 750,138	\$ 1,846,585	\$ -	\$ 1,846,585	40.62%
	Excess of Revenue Over (Under) Expenditures	\$ (267,326)	\$ 155,201	\$ 51,512	\$ -	\$ 51,512	

FRANKLIN COUNTY FINANCE DEPARTMENT

Fiscal Year 2016/2017
Quarter Ending June 30, 2017

Account Number	Description	Realized Thru 1st QTR	Realized Thru 2nd QTR	Original Budget	Amendments	Amended Budget	Percent Realized
Local Purpose Tax/Rural Fire Fund 120 - Revenues							
40000	Local Taxes	\$ 54,268	\$ 291,984	\$ 601,143	\$ -	\$ 601,143	48.57%
41000	Licenses and Permits	17,116	21,993	23,850	-	23,850	92.22%
44000	Other Local Revenue	765	765	-	765	765	100.00%
	Total Rural Fire Revenue	\$ 72,149	\$ 314,742	\$ 624,993	\$ 765	\$ 625,758	50.30%
Local Purpose Tax/Rural Fire Fund 120 - Expenditures							
54310	Fire Prevention & Control	\$ 201,054	\$ 249,530	\$ 749,050	\$ 765	\$ 749,815	33.28%
	Total Rural Fire Expenditures	\$ 201,054	\$ 249,530	\$ 749,050	\$ 765	\$ 749,815	33.28%
	Excess of Revenue Over (Under) Expenditures	\$ (128,904)	\$ 65,212	\$ (124,057)	\$ -	\$ (124,057)	
Drug Control Fund 122 - Revenues							
42000	Fines, Forfeitures & Penalties	\$ 5,227	\$ 9,809	\$ 50,000	\$ -	\$ 50,000	19.62%
43000	Other General Service Charges	2,350	12,679	50	-	50	25358.00%
44000	Other Local Revenues	-	-	7,700	-	7,700	0.00%
46000	State of Tennessee	-	-	-	-	-	
47000	Federal Government	43	43	30,000	-	30,000	0.14%
48000	Other Governments & Citizens Grps.	-	-	1,500	-	1,500	0.00%
	Total Drug Control Revenue	\$ 7,620	\$ 22,531	\$ 89,250	\$ -	\$ 89,250	25.25%
Drug Control Fund 122 - Expenditures							
54150	Drug Enforcement	\$ 5,021	\$ 19,498	\$ 92,950	\$ -	\$ 92,950	20.98%
58400	Other Charges	81	230	700	-	700	32.92%
	Total Drug Control Expenditures	\$ 5,102	\$ 19,728	\$ 93,650	\$ -	\$ 93,650	21.07%
	Excess of Revenue Over (Under) Expenditures	\$ 2,517	\$ 2,803	\$ (4,400)	\$ -	\$ (4,400)	

FRANKLIN COUNTY FINANCE DEPARTMENT

Fiscal Year 2016/2017
Quarter Ending June 30, 2017

Account Number	Description	Realized Thru 1st QTR	Realized Thru 2nd QTR	Original Budget	Amendments	Amended Budget	Percent Realized
General Debt Service Fund 151 - Revenues							
40000	Local Taxes	\$ 27,962	\$ 946,408	\$ 2,013,807	\$ -	\$ 2,013,807	47.00%
41000	Licenses and Permits	2,769	5,570	10,000	-	10,000	55.70%
44110	Interest Earned	-	-	-	-	-	
49000	Other Sources (Non-Revenue)	-	-	145,000	-	145,000	0.00%
	Total Gen Debt Serv Revenue	\$ 30,731	\$ 951,978	\$ 2,168,807	\$ -	\$ 2,168,807	43.89%
General Debt Service Fund 151 - Expenditures							
82310	General Government Debt Service	\$ 128,930	\$ 190,061	\$ 1,399,287	\$ -	\$ 1,399,287	13.58%
	Total Gen Debt Serv Expenditures	\$ 128,930	\$ 190,061	\$ 1,399,287	\$ -	\$ 1,399,287	13.58%
	Excess of Revenue Over (Under) Expenditures	\$ (98,199)	\$ 761,918	\$ 769,520	\$ -	\$ 769,520	
Education Debt Service Fund 156 - Revenues							
40000	Local Taxes	\$ 165,830	\$ 1,482,529	\$ 2,413,192	\$ -	\$ 2,413,192	61.43%
41000	Licenses and Permits	1,435	2,886	8,500	-	8,500	33.95%
49000	Other Sources (Non-Revenue)	-	-	-	-	-	
	Total Educ Debt Serv Revenue	\$ 167,265	\$ 1,485,415	\$ 2,421,692	\$ -	\$ 2,421,692	61.34%
Education Debt Service Fund 156 - Expenditures							
82330	Educ Government Debt Service	\$ 129,313	\$ 198,571	\$ 2,265,220	\$ -	\$ 2,265,220	8.77%
	Total Educ Debt Serv Expenditures	\$ 129,313	\$ 198,571	\$ 2,265,220	\$ -	\$ 2,265,220	8.77%
	Excess of Revenue Over (Under) Expenditures	\$ 37,951	\$ 1,286,844	\$ 156,472	\$ -	\$ 156,472	

FRANKLIN COUNTY FINANCE DEPARTMENT

Fiscal Year 2016/2017

Quarter Ending June 30, 2017

Account Number	Description	Realized Thru 1st Qtr	Realized Thru 2nd Qtr	Original Budget	Amendments	Amended Budget	Percent Realized
Highway Fund 131 - Revenue							
40000	Local Taxes	\$ 4,947.23	\$ 301,481.07	\$ 643,238.00	\$ -	\$ 643,238.00	46.87%
41100	Licenses & Permits	840.77	1,691.11	3,200.00	-	3,200	52.85%
43000	Charges for Current Services	-	-	550.00	15,000.00	15,550	0.00%
44000	Other Local Revenues	67.50	8,656.17	22,200.00	6,925.00	29,125	29.72%
46000	State of Tennessee Revenues	787,371.86	1,324,804.65	3,220,795.00	664,616.22	3,885,411	34.10%
47000	Federal Government Revenues	-	-	-	-	-	
49000	Other Sources (Non-Revenue)	-	42,575.00	15,000.00	(8,500.00)	6,500	655.00%
	Total Highway Revenue	\$ 793,227	\$ 1,679,208	\$ 3,904,983	\$ 678,041	\$ 4,583,024	36.64%

Highway Fund 131 - Expenditures

61000	Administration	\$ 81,872	\$ 161,102	\$ 348,702	\$ -	\$ 348,702	46.20%
62000	Highway & Bridge Maintenance	179,252	395,175	983,783	-	983,783	40.17%
63100	Operation of Maintenance	61,879	136,711	354,290	10,000	364,290	37.53%
63400	Quarry Operations	36,371	102,469	340,483	-	340,483	30.10%
65000	Other Charges	104,730	131,180	240,012	(9,351)	230,661	56.87%
68000	Capital Outlay	223,186	263,410	875,500	700,956	1,576,456	16.71%
82000	Debt Service	-	-	19,125	-	19,125	0.00%
99100	Operating Transfers	-	-	53,803	-	53,803	0.00%
	Total Highway Expenditures	\$ 687,291	\$ 1,190,046	\$ 3,215,699	\$ 701,605	\$ 3,917,304	30.38%
	Excess of Revenue Over (Under) Expenditures	\$ (793,227)	\$ 489,162	\$ 689,284	\$ (23,564)	\$ 665,720	

FISCAL YR 2016-17
QUARTER ENDING December 31, 2016

BOARD OF EDUCATION FUND 141		REALIZED THRU 2nd QTR	ORIGINAL BUDGET	AMENDMENTS	AMENDED BUDGET	% REALIZED
REVENUES:						
40100	COUNTY PROPERTY TAXES	\$ 4,593,301	\$ 9,774,480	\$ -	\$ 9,774,480	46.99%
40200	COUNTY LOCAL OPTION TAXES	\$ 2,062,577	\$ 4,328,600	\$ -	\$ 4,328,600	47.65%
40300	STATUTORY LOCAL TAXES	\$ 1,967	\$ 61,800	\$ -	\$ 61,800	3.18%
41100	LICENSES & PERMITS	\$ 29,503	\$ 51,046	\$ -	\$ 51,046	57.80%
43500	EDUCATION CHARGES	\$ 98,005	\$ 265,397	\$ -	\$ 265,397	36.93%
44100	RECURRING ITEMS	\$ 58,245	\$ 37,204	\$ -	\$ 37,204	156.56%
44500	NONRECURRING ITEMS	\$ 39,141	\$ 20,000	\$ -	\$ 20,000	195.71%
46500	REGULAR EDUCATION FUNDS	\$ -	\$ 28,308,118	\$ (195,976)	\$ 28,112,142	48.26%
46800	OTHER STATES REVENUES	\$ 13,566,020	\$ 50,000	\$ -	\$ 50,000	25.00%
47000	FEDERAL GOVERNMENT REVENUES	\$ 12,500	\$ 71,000	\$ 234,356	\$ 305,356	27.48%
49700	INSURANCE RECOVERY	\$ 83,957	\$ -	\$ 160,978	\$ 160,978	
49800	OTHER SOURCES /TRANSFERS	\$ -	\$ 100,000	\$ -	\$ 100,000	0.00%
TOTAL REVENUE		\$ 20,545,216	\$ 43,067,645	\$ 199,358	\$ 43,267,003	47.25%

EXPENDITURES:						
71100	TOTAL REGULAR INSTRUCTION	\$ 7,017,614	\$ 21,068,182	\$ (115,599)	\$ 20,952,583	33.49%
71150	TOTAL ALTERNATE INSTRUCTION PROGRAM	\$ 86,497	\$ 202,117	\$ 89,919	\$ 292,036	29.62%
71200	TOTAL SPECIAL EDUCATION PROGRAM	\$ 1,269,351	\$ 3,765,170	\$ -	\$ 3,765,170	33.71%
71300	TOTAL VOCATIONAL PROGRAM	\$ 391,891	\$ 1,254,251	\$ -	\$ 1,254,251	31.25%
71400	TOTAL STUDENT BODY EDUCATION	\$ 86,533	\$ 151,824	\$ 31,450	\$ 183,274	47.21%
	TOTAL INSTRUCTION	\$ 8,851,866	\$ 26,441,544	\$ 5,770	\$ 26,447,314	
72110	TOTAL ATTENDANCE	\$ 81,215	\$ 198,754	\$ -	\$ 198,754	40.86%
72120	TOTAL HEALTH SERVICES	\$ 240,179	\$ 539,654	\$ 113,328	\$ 652,982	36.78%
72130	TOTAL OTHER STUDENT SUPPORT	\$ 489,498	\$ 1,511,311	\$ 28,080	\$ 1,539,391	31.80%
72210	TOTAL REGULAR INSTRUCTION PROGRAM	\$ 418,420	\$ 1,176,021	\$ 1,440	\$ 1,177,461	35.54%
72220	TOTAL SPECIAL EDUCATION SUPPORT PROGRAM	\$ 57,698	\$ 291,038	\$ (113,328)	\$ 177,708	32.47%
72230	TOTAL VOCATIONAL EDUCATION SUPPORT	\$ 30,248	\$ 69,812	\$ -	\$ 69,812	43.33%
72310	TOTAL BOARD OF EDUCATION SUPPORT SERVICE	\$ 857,648	\$ 1,136,867	\$ 6,000	\$ 1,142,867	75.04%
72320	TOTAL DIRECTOR OF SCHOOL SUPPORT SERVICE	\$ 157,931	\$ 513,516	\$ -	\$ 513,516	30.75%
72410	TOTAL OFFICE OF THE PRINCIPAL SUPPORT SERVICE	\$ 797,535	\$ 2,296,931	\$ -	\$ 2,296,931	34.72%
72520	HUMAN RESOURCES/PERSONNEL	\$ 108,947	\$ 234,267	\$ -	\$ 234,267	46.51%
72610	TOTAL OPERATION OF THE PLANT	\$ 1,593,198	\$ 3,547,364	\$ -	\$ 3,547,364	44.91%
72620	TOTAL MAINTENANCE OF PLANT	\$ 542,321	\$ 1,371,868	\$ -	\$ 1,371,868	39.53%
72710	TOTAL TRANSPORTATION	\$ 1,016,581	\$ 2,399,602	\$ -	\$ 2,399,602	42.36%
72810	TOTAL CENTRAL AND OTHER SUPPORT	\$ 304,754	\$ 654,248	\$ 4,300	\$ 658,548	46.28%
	TOTAL SUPPORT SERVICES	\$ 6,696,173	\$ 15,941,251	\$ 39,820	\$ 15,981,071	
73300	TOTAL COMMUNITY SERVICE	\$ 446,033	\$ 495,333	\$ 164,365	\$ 659,698	40.46%
73400	EARLY CHILDHOOD EDUCATION	\$ 712,940	\$ 1,374,365	\$ (21,748)	\$ 1,352,617	32.98%
	TOTAL NON INSTRUCTION	\$ 712,940	\$ 1,869,698	\$ 142,617	\$ 2,012,315	
76100	TOTAL CAPITAL OUTLAY	\$ 53,630	\$ 110,000	\$ 150,000	\$ 260,000	0%
	TOTAL CAPITAL OUTLAY	\$ 53,630	\$ 110,000	\$ 150,000	\$ 260,000	
82130	PRINCIPAL ON DEBT	\$ 6,315	\$ 133,293	\$ -	\$ 133,293	49.73%
82230	INTEREST ON DEBT	\$ -	\$ 11,905	\$ -	\$ 11,905	53.05%
82330	DEBT SERVICE TO PRIMARY	\$ 100,000	\$ -	\$ -	\$ -	#DIV/0!
99000	TRANSFER TO OTHER FUNDS	\$ 172,599	\$ 103,420	\$ (3,387)	\$ 100,033	99.97%
	TOTAL OTHER USES	\$ 278,914	\$ 248,618	\$ (3,387)	\$ 245,231	
TOTAL DISBURSEMENTS		\$ 16,487,227	\$ 44,611,111	\$ 334,820	\$ 44,945,931	36.68%
Excess of Revenue Over (Under)		\$ 4,057,989	\$ (1,543,466)			

0

FINANCIAL STATEMENT
BOARD OF EDUCATION Federal Projects (Fund 142)

FISCAL YR 2016-17
QUARTER ENDING December 31, 2016

REVENUE		REALIZED THRU 2nd QTR	ORIGINAL BUDGET	AMENDMENTS	AMENDED BUDGET	% REALIZED
44100	RECURRING REVENUE	\$ -	\$ -	\$ -	\$ -	0.00%
47000	FEDERAL GOVERNMENT	\$ -	\$ -	\$ -	\$ -	0.00%
47100	FEDERAL THRU STATE	\$ 1,248,772	\$ 3,154,085	\$ 375,310	\$ 3,529,395	35.38%
49800	OTHER SOURCES	\$ 100,000	\$ -	\$ 100,000	\$ 100,000	100.00%
		\$ -	\$ -	\$ -	\$ -	0.00%
	TOTAL FEDERAL REVENUE	\$ 1,348,772	\$ 3,154,085	\$ 475,310	\$ 3,629,395	37.16%

EXPENDITURES		REALIZED THRU 2nd QTR	ORIGINAL BUDGET	AMENDMENTS	AMENDED BUDGET	% REALIZED
71100	REGULAR INSTRUCTION	\$ 437,158	\$ 1,176,773	\$ 150,205	\$ 1,326,978	32.94%
71200	SPEDICAL EDUCATION	\$ 230,450	\$ 719,437	\$ 44,680	\$ 764,117	30.16%
71300	VOCATIONAL EDUCATION	\$ -	\$ 73,740	\$ -	\$ 73,740	0.00%
72120	HEALTH SERVICES	\$ 31,415	\$ 214,000	\$ (131,600)	\$ 82,500	38.08%
72130	OTHER STUDENT SUPPORT	\$ 24,009	\$ 177,103	\$ 65,712	\$ 242,815	9.89%
72210	REGULAR INSTRUCTION SUPPORT	\$ 125,886	\$ 299,434	\$ 90,713	\$ 390,147	32.27%
72220	SPEDICAL EDUCATION SUPPORT	\$ 186,127	\$ 266,098	\$ 155,500	\$ 421,598	44.15%
72230	VOCATIONAL EDUCATION SUPPORT	\$ -	\$ -	\$ -	\$ -	#DIV/0!
72710	TRANSPORTATION	\$ 62,602	\$ 227,500	\$ -	\$ 227,500	27.52%
99100	TRANSFERS OUT	\$ -	\$ -	\$ 100,000	\$ 100,000	0.00%
		\$ -	\$ -	\$ -	\$ -	0.00%
	TOTAL FEDERAL EXPENDITURES	\$ 1,097,646	\$ 3,154,085	\$ 475,310	\$ 3,629,395	30.24%

FINANCIAL STATEMENT
BOARD OF EDUCATION CENTRALIZED CAFETERIA (Fund 143)

FISCAL YR 2016-17
QUARTER ENDING December 31, 2016

REVENUE		REALIZED THRU 2nd QTR	ORIGINAL BUDGET	AMENDMENTS	AMENDED BUDGET	% REALIZED
43500	CHARGES FOR CURRENT SERVICES	\$ 443,820	\$ 1,035,779	\$ -	\$ 1,035,779	42.85%
44100	RECURRING REVENUE	\$ 17,674	\$ 8,700	\$ -	\$ 8,700	203.15%
46500	STATE OF TN	\$ -	\$ 32,754	\$ -	\$ 32,754	0.00%
47000	FEDERAL GOVERNMENT	\$ 901,360	\$ 2,291,703	\$ -	\$ 2,291,703	39.33%
		\$ -	\$ -	\$ -	\$ -	0.00%
	TOTAL CAFETERIA REVENUE	\$ 1,362,854	\$ 3,368,936	\$ -	\$ 3,368,936	40.45%

EXPENDITURES		REALIZED THRU 2nd QTR	ORIGINAL BUDGET	AMENDMENTS	AMENDED BUDGET	% REALIZED
73100	FOOD SERVICE	\$ 1,169,805	\$ 3,565,835	\$ -	\$ 3,565,835	32.81%
		\$ -	\$ -	\$ -	\$ -	0.00%
	TOTAL CAFETERIA EXPENDITURES	\$ 1,169,805	\$ 3,565,835	\$ -	\$ 3,565,835	32.81%

Franklin Co Trustee's Interest Earned Analysis & Comparison

December, 2016

Current Amt Invested in the Following:

CD	\$ 7,500,000	Interest Bearing Check/Savings	\$ 17,718,046	Mutual Funds	\$ -
Gross Interest Earned for the Month of Dec				\$	4,964.50

Fund Number	Fund Title	Gross Collections	Trustee Fee Admin Fee 2%	Net Fund Collections
116	Solid Waste	\$ 4,279.52	\$ (85.59)	\$ 4,193.93
151	General Debt Service	\$ -	\$ -	\$ -
141	General Schools	\$ 342.49	\$ (6.85)	\$ 335.64
Total		\$ 4,622.01	\$ (85.59)	\$ 4,193.93

Interest Revenue Monthly Fiscal Comparison

	Solid Waste	Gen Debt	Schools
Dec-15	\$ 4,878.02	\$ -	\$ -
Dec-16	\$ 4,279.52	\$ -	\$ 342.49
Over/Under	\$ (598.50)	\$ -	\$ 342.49

Interest Year to Date Revenue Fiscal Comparison

	Solid Waste	Gen Debt	Schools
2015/16	\$ 29,525.12	\$ -	\$ -
2016/17	\$ 28,784.10	\$ -	\$ 2,068.78
Over/Uner	\$ (741.02)	\$ -	\$ 2,068.78

Fiscal Year 2016/17 Appropriations 44110 Interest Earned

	Appropriation	Collected	% Collected	Balance to Collect
116 Solid Waste (up to \$75,000)	\$ 66,000.00	\$ 28,784.10	43.61%	\$ 37,216
151 General Debt Service (next \$)	\$ -	\$ -	0.00%	\$ -
141 School General Fund (OPEB Reserve Interest)	\$ -	\$ 2,068.78	0.00%	\$ (2,069)

Franklin Co Trustee's Interest Earned Analysis & Comparison

January, 2017

Current Amt Invested in the Following:

CD	\$ 7,500,000	Interest Bearing Check/Savings	\$ 18,499,958	Mutual Funds	\$ -
Gross Interest Earned for the Month of Jan				\$	5,185.41

Fund Number	Fund Title	Gross Collections	Trustee Fee Admin Fee 2%	Net Fund Collections
116	Solid Waste	\$ 4,831.43	\$ (96.63)	\$ 4,734.80
151	Gen Debt Service	\$ -	\$ -	\$ -
141	General Schools	\$ 353.98	\$ (7.08)	\$ 346.90
Total		\$ 5,185.41	\$ (96.63)	\$ 4,734.80

Interest Revenue Monthly Fiscal Comparison

	Solid Waste	Gen Debt	Schools
Jan-16	\$ 4,908.35	\$ -	\$ -
Jan-17	\$ 4,831.43	\$ -	\$ 353.98
Over/Under	\$ (76.92)	\$ -	\$ 353.98

Interest Year to Date Revenue Fiscal Comparison

	Solid Waste	Gen Debt	Schools
2015/16	\$ 34,403.14	\$ -	\$ -
2016/17	\$ 33,615.53	\$ -	\$ 2,422.76
Over/Uner	\$ (787.61)	\$ -	\$ 2,422.76

Fiscal Year 2016/17 Appropriations 44110 Interest Earned

	Appropriation	Collected	% Collected	Balace to Collect
116 Solid Waste (up to \$75,000)	\$ 66,000.00	\$ 33,615.53	50.93%	\$ 32,384
151 General Debt Service (next \$)	\$ -	\$ -	0.00%	\$ -
141 School General Fund (OPEB Reserve Interest)	\$ -	\$ 2,422.76	0.00%	\$ (2,423)

Local Option Sales Tax Analysis & Comparison

December 2016 (Received in January)

County/City	Gross Franklin County Collections	State Admin Fee 1.125%	Net Franklin County Collections	County Revenue (Co 100%) (City 50%)	Cities Revenue is Less 1% Trustee Admin
Franklin County	136,915.13	(1,540.30)	135,374.83	135,374.83	-
Winchester	354,879.21	(3,992.39)	350,886.82	175,443.41	173,688.98
Cowan	15,486.07	(174.22)	15,311.85	7,655.93	7,579.37
Decherd	212,916.04	(2,395.31)	210,520.73	105,260.37	104,207.76
Estill Springs	24,308.68	(273.47)	24,035.21	12,017.60	11,897.43
Huntland	9,286.50	(104.47)	9,182.03	4,591.01	4,545.10
Tullahoma	4,278.66	(48.13)	4,230.53	2,115.26	2,094.11
Total	758,070.29	(8,528.29)	749,542.00	442,997.49	304,012.75

Local Option Sales Tax Monthly Revenue Fiscal Comparison

Dec-15	389,848	*Note Franklin County received an additional
Dec-16	442,997	\$539.07
Over/Under	53,149	

Local Option Sales Tax Year to Date Revenue Fiscal Comparison

2015/16	2,509,933
2016/17	2,769,212
Over/Uner	259,279

2016/17 Sales Tax Appropriations

	Appropriation	Collected	% Collected	Balance to Collect
141 General Schools	4,300,600	2,323,301	54.02%	1,977,299
156 Education Debt Service	760,000	445,911	58.67%	314,089

Fund 156 receives overages of collections from Fund 141

**Franklin County as Trustee Adjusted by State of Tennessee Department of Revenue \$539.07

Local Option Sales Tax Analysis & Comparison

January 2017 (Received in February)

County/City	Gross Franklin County Collections	State Admin Fee 1.125%	Net Franklin County Collections	County Revenue (Co 100%) (City 50%)	Cities Revenue is Less 1% Trustee Admin
Franklin County	146,363.44	(1,646.59)	144,716.85	144,716.85	-
Winchester	443,082.86	(4,984.68)	438,098.18	219,049.09	216,858.60
Cowan	16,792.87	(188.92)	16,603.95	8,301.98	8,218.96
Decherd	272,149.24	(3,061.68)	269,087.56	134,543.78	133,198.34
Estill Springs	33,923.13	(381.64)	33,541.49	16,770.75	16,603.04
Huntland	9,561.81	(107.57)	9,454.24	4,727.12	4,679.85
Tullahoma	4,515.44	(50.80)	4,464.64	2,232.32	2,210.00
Total	926,388.79	(10,421.87)	915,966.92	530,880.95	381,768.78

Local Option Sales Tax Monthly Revenue Fiscal Comparison

Jan-16	496,405	*Note Franklin County received an additional
Jan-17	530,881	\$539.07
Over/Under	34,476	

Local Option Sales Tax Year to Date Revenue Fiscal Comparison

2015/16	3,006,338
2016/17	3,300,093
Over/Under	293,755

2016/17 Sales Tax Appropriations

	Appropriation	Collected	% Collected	Balance to Collect
141 General Schools	4,300,600	2,781,824	64.68%	1,518,776
156 Education Debt Service	760,000	518,269	68.19%	241,731

Fund 156 receives overages of collections from Fund 141

**Franklin County as Trustee Adjusted by State of Tennessee Department of Revenue \$539.07

Franklin County Board of Commissioners
Legislative Committee
Minutes of March 9, 2017

The Legislative Committee met in the basement conference room at the courthouse and was called to order at 6:00 pm by Chairman Johnny Hughes.

MEMBERS PRESENT: Chairman Johnny Hughes, Eddie Clark, Chuck Stines, Dave Van Buskirk, and Iris Rudder

OTHERS PRESENT: Secretary Mary Sons, Philip Lorenz, Andrea Smith

1. *Motion by Stines to approve minutes of January 5, 2017 second Van Buskirk; all ayes.*
2. Resolution for Nonpartisan Elections for Franklin County Officials. *Motion by Stines to approve and send to full commission, second Clark; approved 3/2, Rudder and Van Buskirk nay*
3. Resolution Authorizing a Continuous Five (5) Year Reappraisal Cycle and Memorandum of Understanding. *Motion by Clark to approve and send to full commission, second Stines; all ayes.*
4. Resolution Approving Proposal of the Department of Transportation (From Bridge over Elk River) *Motion by Van Buskirk to approve and send to full commission, second Rudder; all ayes.*
5. Handout Resolution Authorizing a Multiple Year Lease Purchase and Maintenance Agreement for Circuit Court Clerk. Resolution was approved in the Finance Committee but needed to be amended on the number; (4) copiers and (14) printers. *Motion by Clark to approve and send to full commission, second Rudder; all ayes.*
6. Approval of (21) Notary Applications. *Motion by Clark to approve and send to full commission, second Van Buskirk; all ayes.*
7. Rudder requested the Legislative Committee consider having a Policy and Procedures manual created for the commission and have it in place by 2018 to give to new officials.
 - a) Requested everyone to compile ideas and bring to next meeting to discuss
 - b) Clark noted the current Rules for Government and CTAS manual are already in place that the commission uses as their policy and procedures
8. *Motion by Clark to adjourn, second Stines; all ayes.*

Respectfully Submitted,

Johnny Hughes, Chairman

DATE APPROVED: _____
JH/ms

MINUTES OF THE FINANCIAL MANAGEMENT COMMITTEE
OF THE FRANKLIN COUNTY BOARD OF COMMISSIONERS
Tuesday, February 14, 2017

The Financial Management Committee of the Franklin County Commission met in a Special called meeting Tuesday, February 14, 2017 in the Annex Community Room at 8:30 am the following were had to wit:

PRESENT: Committee Members – Eddie Clark, Co Commissioner; David Eldridge, Co Commissioner; Amie Lonas, Director of Schools; Johnny Woodall, Highway Superintendent; Barbara Finney, Co Commissioner; Johnny Hughes, Co Commissioner; Andrea Smith, Ex Officio Cindy Latham, Secretary. Visitors included Mary Sons, Phillip Lorenz, Phillip Custer, Christine Hopkins, Iris Rudder, Dave VanBuskirk, and William Anderson

Meeting was called to order by Commissioner Eddie Clark, due to Mayor Stewart's absence

1. ***MOTION** by Eldridge, second by Hughes to approve to approve the Memorandum of Understanding for Franklin Co, Franklin Co School Board and the TN Board of Regents for the funding of \$1million and also to authorize Franklin County to apply for a Community Development Block Grant for the TN College of Applied Technology Project. Vote resulted in all Ayes, motion carried.
2. ***MOTION** by Eldridge, second by Hughes to authorize Finance Director Smith to draw up a resolution to pull the \$1 million from the hospital funds and specify equal installments to be paid back to hospital funds over a 5(five) year period.
3. There being no further business ***MOTION** by Lonas, second by Finney to adjourn meeting at 8:45 a.m. Vote resulted in all Ayes, motion carried.

Respectfully submitted by:

Date Approved

cbl/RS

MINUTES OF THE FINANCIAL MANAGEMENT COMMITTEE
OF THE FRANKLIN COUNTY BOARD OF COMMISSIONERS
Tuesday, March 7, 2017

The Financial Management Committee of the Franklin County Commission met in a regular scheduled meeting Tuesday, March 7, 2017 in the Annex Community Room at 8:30 am the following were had to wit:

PRESENT: Committee Members – Richard Stewart, Mayor; Eddie Clark, Co Commissioner; David Eldridge, Co Commissioner; Amie Lonas, Director of Schools; Johnny Woodall, Highway Superintendent; Barbara Finney, Co Commissioner; Johnny Hughes, Co Commissioner; Andrea Smith, Ex Officio; Cindy Latham, Secretary. Visitors included Mary Sons, Ricky Tipps, Amber Clark, CASA; Robert Baggett, Wanda Strayhorn, CASA; Scottie Riddle, Howard Riddle, Iris Rudder, Dave VanBuskirk, and William Anderson

Meeting was called to order by Mayor Stewart

1. ***MOTION** by Eldridge, second by Finney, to approve the January 3rd and February 14th Finance Committee Minutes. Vote resulted in all Ayes, motion carried.
2. ***MOTION** by Lonas, second by Woodall to approve and send to the commission the December & January Sales Tax & Interest Reports. The vote resulted in all Ayes, motion carried.
3. ***MOTION** by Eldridge, second by Finney to approve the December & January Finance Director's Reports. Director Smith stated there were no budget concerns at this time. Vote resulted in all Ayes, motion carried.
4. ***MOTION** by Clark, second by Woodall to approve the December 31st Quarterly reports for all funds. The vote resulted in all Ayes, motion carried.
5. Wanda Strayhorn, from CASA spoke to the finance committee to request funding from TCA 40-24-109. ***MOTION** by Clark, second by Hughes to send the request to the commission. Clark, Woodall, Lonas, Finney, Hughes voted Aye, and Eldridge voted Nay. Motion carried.
6. ***MOTION** by Finney, second by Woodall to approve the annual Franklin Co Fiscal Strength Confirmation letter. The vote resulted in all Ayes, motion carried.
7. ***MOTION** by Clark, second by Lonas to approve the annual Unclaimed Property Resolution so Director Smith could make claims on behalf of Franklin County. Vote resulted in all Ayes, motion carried.
8. ***MOTION** by Eldridge, second by Finney to approve copier lease resolutions for Circuit Court, Clerk & Master, Board of Education and Solid Waste with Konica Minolta. The vote resulted in all Ayes, motion carried.
9. ***MOTION** by Eldridge, second by Finney, to approve the multi-year contract for the Circuit Court Clerk with the Municipal Service Bureau. Vote resulted in all Ayes, motion carried.
10. ***MOTION** by Hughes, second by Lonas to approve the Board of Education Amendment. The vote resulted in all Ayes, motion carried.
11. ***MOTION** by Finney, second by Woodall to approve the Centralized Cafeteria Budget Amendment. Vote resulted in all Ayes, motion carried.

12. ***MOTION** by Lonas, second by Finney to approve the March Budget Amendment for the Board of Education pending BOE approval. The vote resulted in all Ayes, motion carried
13. ***MOTION** by Woodall, second by Hughes to approve the County General Fund Amendment. The vote resulted in all Ayes, motion carried.
14. ***MOTION** by Clark, second by Finney to approve the Department of Health Playground Grant in the amount of \$10,000. Vote resulted in all Ayes, motion carried.
15. ***MOTION** by Finney, second by Woodall to approve the Library Microfilm Reader Grant. Vote resulted in all Ayes, motion carried.
16. ***MOTION** by Clark, second by Eldridge to approve the Disposition of Franklin Co Property Report that was obtained from Chancery Clerk's unsuccessful tax sale. This will give the Mayor the authority to negotiate the sale.
17. Director Smith stated that she has received her CMFO certification.

There being no further business ***MOTION** by Clark, second by Woodall to adjourn meeting at 9:10 a.m. Vote resulted in all Ayes, motion carried.

Respectfully submitted by:

Date Approved

cbl/RS

RESOLUTION# 8a-0317

**RESOLUTION TO REQUEST UNCLAIMED BALANCE
OF ACCOUNTS REMITTED TO STATE TREASURER
UNDER UNCLAIMED PROPERTY ACT**

WHEREAS, Tennessee code Annotated Section 66-29-102 and Section 66-29-123, as amended by Public Chapter 401, Acts of 1985, provide that a municipality or county in Tennessee may request payment for the unclaimed balance of funds reported and remitted by or on behalf of the local government and its agencies if it exceeds \$100, less a proportionate share of the cost of administering the program; and

WHEREAS, Franklin County and/or its agencies have remitted unclaimed accounts to the State Treasurer in accordance with the Uniform Disposition of Unclaimed Property Act; and

WHEREAS, Franklin County agrees to meet all of the requirements of Tennessee Code Annotated Section 66-29-101 et seq. and to accept liability for future claims against accounts represented in funds paid to it and to submit an annual report of claims received on these accounts to the State Treasurer by September 1 each year; and

WHEREAS, it is agreed that this local government will retain a sufficient amount to insure prompt payment of allowed claims without deduction for administrative cost or service charge and that the balance of funds will be deposited in this local government's general fund;

THEREFORE, BE IT RESOLVED that the Legislative Body of Franklin County request the provisions of Tennessee Code Annotated Section 66-29-121. A list of remittances made by or on behalf of the local government and its agencies is attached.

Eddie Clark, Honorable Chairman of Commission

Richard Stewart, Honorable County Mayor

I hereby certify that this is a true and exact copy of the foregoing resolution which was approved and adopted at a meeting held on the 20th day of March, 2017, original which is on file in this office. I further certify that the Franklin County Legislative Body consists of Sixteen (16) members, and that _____ members voted in favor of the resolution.

RESOLUTION SPONSORED BY: Clark & Finney

MOTION TO ADOPT: _____ SECOND BY: _____

VOTES: AYES _____ NAYS _____

DECLARATION: _____

ATTESTED:

Seal

(County Clerk)

RESOLUTION# 86-0317

**A RESOLUTION AUTHORIZING
A MULTIPLE YEAR LEASE PURCHASE and MAINTENANCE AGREEMENT
FOR THE FRANKLIN COUNTY CIRCUIT COURT CLERK**

WHEREAS, the Franklin County Circuit Court Clerk has a need to upgrade, operate and maintain their current copiers including hardware/software system within his respective offices, and

WHERE AS, the current copiers are not sufficiently meeting the needs of the function of the department in concern, and

WHERE AS, the funding for the leased copiers shall be obtained from the county general fund Circuit Court Clerk budget through an amendment, and

WHEREAS, the projected cost of the copiers hardware/software system is such that the payments need to be spread over more than one budget year, and the Franklin County Circuit Court Clerk does not have the authority to enter into purchase contracts for this period of time without the approval of the Franklin County Board of Commissioners.

NOW, THEREFORE, Be It Resolved by the Franklin County Board of Commissioners that the Finance Director on behalf of the Franklin County Circuit Court Clerk, be authorized to enter into a multi-year lease agreement for four (4) copiers and fourteen (14) printers not to extend over a period of more than sixty (60) months.

Be It Further Resolved that this resolution be effective immediately upon the passage and the required executed forms be kept at the Franklin County Finance Department for the public welfare demanding it on this the 20th day of March 2017.

Eddie Clark, Honorable Chairman to the Commission

Richard Stewart, Honorable County Mayor

ATTEST: _____
Phillip Custer, County Clerk

RESOLUTION SPONSORED BY: Clark and Rudder

MOTION TO ADOPT: _____

SECOND BY: _____

VOTES: **AYES** _____ **NAYS** _____

DECLARATION: _____

Current Summary

(4)Konica Minolta's (2)552 (2)363's

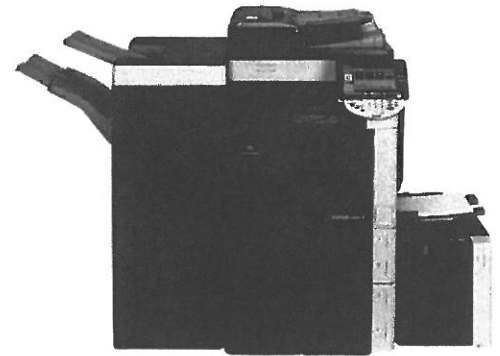
Copier Lease FMV	\$548.17	60 Lease FMV
Copier Maintenance	\$???.??	Overages

Total Monthly Expenditures: **\$548.17(overages not included)**

Proposed Solution

Konica Minolta Bizhub 368, (2)458's

- Print, copy, scan, store and send any document anywhere
- Simitri HD Polymerized toner for superior image quality
- 36/55 pages per minute
- 1200 x 600 dpi print resolution
- Fax Board's
- **Multi-pos. Finisher's**
- **Hole punch units**
- **LCF cassette @ 2,500 shts.**
- Standard duplexing, Heavy stock support
- 150 sheet bypass
- 2 GB RAM + 250 GB HD for simultaneous processing
- Up to 165 pages per minute scanning speed(dual)
- Heavy duty 100 sheet automatic document feeder



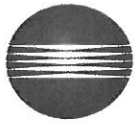
KONICA MINOLTA

\$313.60 Per Month Includes: ALL Fee's, set-up and 22,000 clicks per month. Overages @ .0036 & .0039. Agreement includes Parts, Labor, Drums, & Supplies, excludes Paper & Staples. Pricing based upon a 60 month Lease. Option of \$12.00 DCS charge per month. Please note picture may be different from what is proposed!!

Total Monthly Savings - \$234.57

With the 308 from Sheriff's office added- Savings will be \$165.54

3% Annual Increase on Service



Current Summary

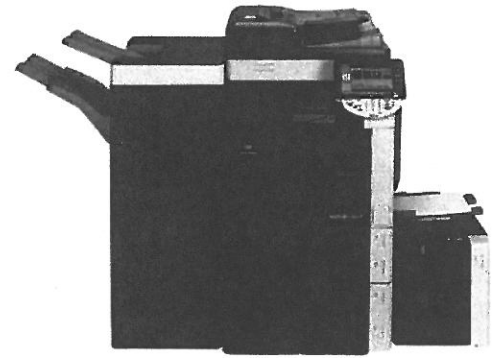
Printers

Copier Lease FMV	\$175.00 Purchased price
Copier Maintenance	<u>\$375.00 Toner/drums/replacement</u>
 Total Monthly Expenditures:	 \$550.00(service/maintenance not included)

Proposed Solution

Konica Minolta Bizhub (14)4050's & c3350

- Print, copy, scan, store and send any document anywhere
- Simitri HD Polymerized toner for superior image quality
- 33/42 pages per minute
- 1200 x 600 dpi print resolution
- Fax Board (1)4050
- **1 drawer @ 250 shts. 500 shts on c3350**
- **Surge/Power filter c3350 only**
- Standard duplexing
- 150 sheet bypass
- 2 GB RAM + 250 GB HD for simultaneous processing
- Up to 70 pages per minute scanning speed
- Heavy duty 100 sheet automatic document feeder



\$486.15 Per Month Includes: ALL Fee's, set-up and 15,000 clicks per month. Overages @ .0136 black. All color @ .065. Agreement includes Parts, Labor, Drums, & Supplies, excludes Paper & Staples. Pricing based upon a 60 month Lease. Option of \$12.00 DCS charge per month. Please note picture may be different from what is proposed!!

Total Monthly Savings - \$63.83!
3% Annual Increase on Service

Resolution # 8C-0317

**A RESOLUTION AUTHORIZING
A MULTIPLE YEAR LEASE PURCHASE AND MAINTENANCE AGREEMENT
FOR THE FRANKLIN COUNTY BOARD OF EDUCATION**

WHERE AS, the Franklin County Board of Education has need to upgrade, operate and maintain their current copiers including hardware/software system within their respective locations and operations of the Board of Education, and

WHERE AS, two current copiers are not sufficiently meeting the needs of the function of the departments in concern, and

WHERE AS, the projected cost of these two copiers hardware/software systems are such that the payments need to be spread over more than one budget year and the Franklin County Board of Education does not have authority to enter into purchase contracts for this period of time without the approval of the Franklin County Board of Commissioners.

NOW, THEREFORE, Be it Resolved by the Franklin County Board of Commissioners that the Franklin County Board of Education be authorized to enter into a multi year lease agreement with Konica Minolta Business Solutions USA and the lease is not to extend over a period of more than sixty (60) months.

Be It Further Resolved that this resolution be effective immediately upon passage for the public welfare demanding it on this the 20th day of March 2017.

Eddie Clark, Honorable Chairman to the Commission

Richard Stewart, Honorable County Mayor

Attest:

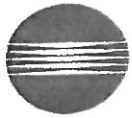
Phillip Custer, County Clerk

RESOLUTION SPONSORED BY _____ Eldridge & Finney

MOTION TO ADOPT: _____ SECOND BY: _____

VOTES: AYES _____ NAYS _____ PASS _____ ABSTAIN _____

DECLARATION: _____



Current Summary

Ricoh c3000

- ?? cpm Black, ?? cpm Color images

Copier Lease 60 month

?????? Purchased/Lease

Printer Supplies

?????? Base Charge & overages

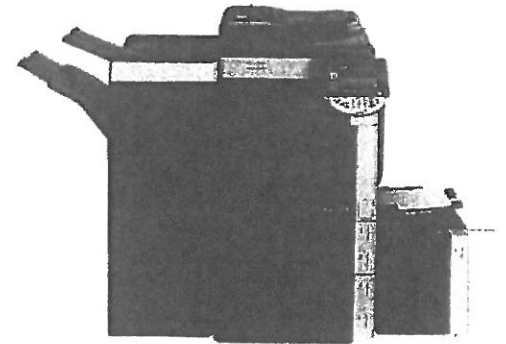
Total Monthly Expenditures:

??????

Proposed Solution

Konica Minolta Bizhub c368(Color)

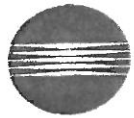
- Print, copy, scan, store and send any document anywhere
- Simitri HD Polymerized toner for superior image quality
- 36 and 36 pages/minute color
- Thumb Drive Print & Scan
- 1200 x 600 dpi print resolution
- Multi-pos. Finisher
- Additional paper cassettes @ 500 each
- Standard duplexing, Heavy stock support
- 1,000 standard paper capacity + 150 sheet bypass
- 2 GB RAM + 250 GB HD for simultaneous processing
- Dual Scan Document Feeder
- Heavy duty 100 sheet automatic document feeder



\$339.34 Per Month Includes: Lease and Maintenance for 3,000 BLK copies per month with overages billed @ .0075. 800 Color copies per month with overages @ .065. Agreement includes Parts, Labor, Drums, Supplies & Excludes paper & staples! Pricing based upon a 60 month Lease. Please note: Picture may be different than way configured an priced!

Total Monthly SAVINGS!: \$???.??

Annual 5% increase on service only



Current Summary

Ricoh 40??

Copier Lease FMV

?????? Purchased/Leased

Copier Maintenance

?????? Service on Canon copier

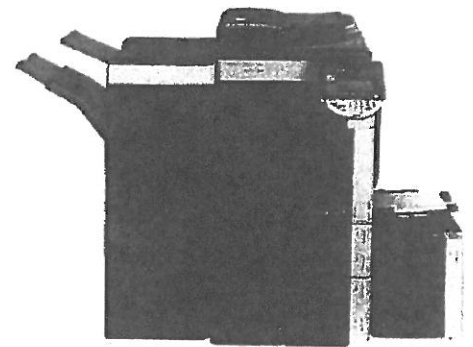
Total Monthly Expenditures:

??????

Proposed Solution

Konica Minolta Bizhub 458

- Print, copy, scan, store and send any document anywhere
- Simitri HD Polymerized toner for superior image quality
- 45 pages per minute
- 1200 x 600 dpi print resolution
- **Multi-Position Finisher**
- 2 Universal Cassettes @ 500 shts each
- **2 Additional Cassettes @ 500 shts each**
- Standard duplexing, Heavy stock support
- 150 sheet bypass
- 2 GB RAM + 250 GB HD for simultaneous processing
- Up to 156 pages per minute **DUAL** scanning
- Heavy duty 100 sheet automatic document feeder



\$109.90 Per Month Includes: ALL Fee's, set-up, Lease & Maintenance of copies! Service includes 9,000. Overage charge for black is .0036 Agreement includes Parts, Labor, Drums, Supplies and Staples. Excludes paper only. Pricing based upon a 60 month Lease. Option of \$12.00 DCS charge per month. Please note: Picture may be configured different from proposed model.

Total Monthly Savings!: \$??????
3% Increase per year.

RESOLUTION # 8d-0317

A RESOLUTION AUTHORIZING
A MULTIPLE YEAR LEASE PURCHASE and MAINTENANCE AGREEMENT
FOR THE FRANKLIN COUNTY CLERK & MASTER

WHEREAS, the Franklin County Clerk & Master has a need to upgrade, operate and maintain her current copiers including hardware/software system within his respective office, and

WHEREAS, the current copiers are not sufficiently meeting the needs of the function of the department in concern, and

WHEREAS, the funding for the leased copiers shall be obtained from the county general fund through the Clerk & Master department annual budget, and

WHEREAS, the projected cost of the copier hardware/software system is such that the payments need to be spread over more than one budget year, and the Franklin County Clerk & master does not have the authority to enter into purchase contracts for this period of time without the approval of the Franklin County Board of Commissioners, and

NOW, THEREFORE, Be It Resolved by the Franklin County Board of Commissioners that the Franklin County Clerk & Master be authorized to enter into a multi-year lease agreement with Konica Minolta Business Solutions USA for two (2) copiers and the lease is not to extend over a period of more than sixty (60) months.

Be It Further Resolved that this resolution be effective immediately upon the passage and the required executed forms be kept at the Franklin County Finance Department for the public welfare demanding it on this the 20th day of March 2017.

Eddie Clark, Honorable Chairman to the Commission

Richard Stewart, Honorable County Mayor

Attest:

Phillip Custer, County Clerk

RESOLUTION SPONSORED BY: Eldridge & Finney

MOTION TO ADOPT: _____ SECOND BY: _____

VOTES: AYES _____ NAYS _____ PASS _____ ABSTAIN _____

DECLARATION: _____



Current Summary

Ricoh models ????

- 36 cpm Black

Copier Lease 60 month

\$???.?? 60 month Lease

Lexmark Color Supplies

\$???.?? Service/Color Toner Cost

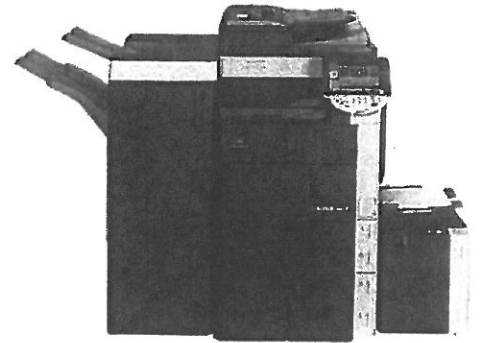
Total Monthly Expenditures:

\$???.??

Proposed Solution

Konica Minolta Bizhub c258

- Print, copy, scan, store and send any document anywhere
- Simitri HD Polymerized toner for superior image quality
- 25 and 25 pages/minute color
- Thumb Drive Print & Scan
- 1200 x 600 dpi print resolution
- **Job Separator Tray**
- Standard duplexing, Heavy stock support
- 1,000 standard paper capacity + 150 sheet bypass
- **Power Surge/Filter Protector**
- 2 GB RAM + 250 GB HD for simultaneous processing
- Dual Scan Document Feeder
- Heavy duty 100 sheet automatic document feeder



\$158.65 Per Month Includes: Lease and Maintenance for 500 BLK copies per month with overages billed @ .0075. 100 color clicks overages @ .065. Agreement includes Parts, Labor, Drums, Supplies & Excludes paper & staples! Satisfaction of existing lease. Pricing based upon a 60 month Lease. Please note: Picture may be different than way configured an priced!

Total Monthly Investment/Savings

Annual 5% increase on service only

Eliminate monthly color toner cost!



Current Summary

Ricoh model ???

Copier Lease FMV

Copier Maintenance

?????? Purchased/Leased

?????? Service on Savin copier

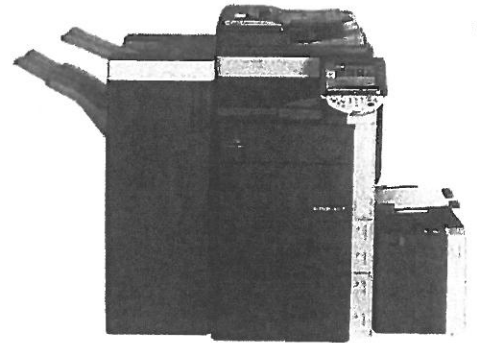
Total Monthly Expenditures:

??????

Proposed Solution

Konica Minolta Bizhub 308e

- Print, copy, scan, store and send any document anywhere
- Simitri HD Polymerized toner for superior image quality
- 30 pages per minute
- 1200 x 600 dpi print resolution
- Dual Scan document feeder
- Fax Board
- Multi-Position Finisher
- 3 Hole Punch Unit
- 2 Universal Cassettes @ 500 shts each
- LCF- large cassette feeder @ 3,000 shts
- Standard duplexing, Heavy stock support
- 150 sheet bypass
- 2 GB RAM + 250 GB HD for simultaneous processing
- Up to 160 pages per minute scanning speed
- Heavy duty 100 sheet automatic document feeder



\$71.25 Per Month Includes: ALL Fee's, set-up, Lease & Maintenance of copies! Service includes 2,500. Overage charge for black is .0039. Agreement includes Parts, Labor, Drums, & Supplies, excludes Paper & Staples. Pricing based upon a 60 month Lease. Option of \$12.00 DCS charge per month. Please note: Picture maybe configured different than proposed.

Total Monthly Savings!: \$??????

3% Increase per year.

RESOLUTION 8e-0317

A RESOLUTION AUTHORIZING
A MULTIPLE YEAR LEASE PURCHASE and MAINTENANCE AGREEMENT
FOR THE FRANKLIN COUNTY SOLID WASTE

WHEREAS, the Franklin County Solid Waste Board has a need to purchase, operate and maintain a copier and a printer including hardware/software system within their respective office and operations of the Solid Waste Department, and

WHERE AS, the current desktop printer and fax machine is not sufficiently meeting the needs of the function of the department in concern with the added cost on ink cartridges, and

WHERE AS, the funding for the leased copier shall be expensed from the Solid Waste Fund through the annual budget, and

WHEREAS, the projected cost of this copier hardware/software system is such that the payments need to be spread over more than one budget year, and the Franklin County Solid Waste Board does not have the authority to enter into purchase contracts for this period of time without the approval of the Franklin County Board of Commissioners.

NOW, THEREFORE, Be It Resolved by the Franklin County Board of Commissioners that the Franklin County Solid Waste Board be authorized to enter into a multi-year lease agreement with Konica Minolta Business Solutions USA and the lease is not to extend over a period of more than sixty (60) months.

Be It Further Resolved that this resolution be effective immediately upon passage for the public welfare demanding it on this the 20th day of March 2017.

Eddie Clark, Honorable Chairman to the Commission

Richard Stewart, Honorable County Mayor

Attest:

Phillip Custer, County Clerk

RESOLUTION SPONSORED BY: Eldridge & Finney

MOTION TO ADOPT: _____ SECOND BY: _____

VOTES: AYES _____ NAYS _____ PASS _____ ABSTAIN _____

DECLARATION: _____



Current Summary

Ricoh models ?????

- 36 cpm Black

Copier Lease 60 month

Lexmark Color Supplies

\$????.?? 60 month Lease

\$????.?? Service/Color Toner Cost

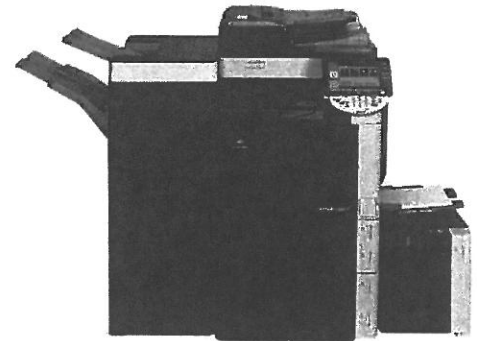
Total Monthly Expenditures:

\$????.??

Proposed Solution

Konica Minolta Bizhub c258

- Print, copy, scan, store and send any document anywhere
- Simitri HD Polymerized toner for superior image quality
- 25 and 25 pages/minute color
- Thumb Drive Print & Scan
- 1200 x 600 dpi print resolution
- **Job Separator Tray**
- **Fax Board**
- Standard duplexing, Heavy stock support
- 1,000 standard paper capacity + 150 sheet bypass
- **Power Surge/Filter Protector**
- 2 GB RAM + 250 GB HD for simultaneous processing
- Dual Scan Document Feeder
- Heavy duty 100 sheet automatic document feeder



\$179.95 Per Month Includes: Lease and Maintenance for 500 BLK copies per month with overages billed @ .0075. 100 color clicks overages @ .065. Agreement includes Parts, Labor, Drums, Supplies & Excludes paper & staples! Satisfaction of existing lease. Pricing based upon a 60 month Lease. Please note: Picture may be different than way configured an priced!

Total Monthly Investment/Savings

Annual 5% increase on service only

Eliminate monthly color toner cost!

84-0317

**A RESOLUTION AUTHORIZING
A MULTIPLE YEAR CONTRACT FOR ONLINE PAYMENT SOLUTIONS AGREEMENT
FOR THE FRANKLIN COUNTY CIRCUIT COURT CLERK**

WHEREAS, the Franklin County Circuit Court Clerk has the responsibility of receiving & receipting fees/fines in relation to court cost incurred in Franklin County, and

WHERE AS, the Franklin County Circuit Court Clerk is responsible the process in which the said fees/fines are received and proposes to make available online payment services, and

WHERE AS, the funding for the online payment solution contract shall be obtained from the county general fund, circuit court clerk budget and is offered as a multi-year agreement, and

WHEREAS, the Franklin County Circuit Court Clerk does not have the authority to enter into contract agreements that span over one fiscal year budget without the approval of the Franklin County Board of Commissioners, and

NOW, THEREFORE, Be It Resolved by the Franklin County Board of Commissioners that the Franklin County Finance Director be authorized to enter into a multi-year contract agreement with Municipal Service Bureau on behalf of the Franklin County Circuit Court Clerk and the contract is not to extend over a period of more than thirty six (36) months, and.

Be It Further Resolved that this resolution be effective immediately upon the passage and the required executed forms be kept at the Franklin County Finance Department for the public welfare demanding it on this the 20th day of March 2017.

Eddie Clark, Honorable Chairman to the Commission

Richard Stewart, Honorable County Mayor

Attest:

Phillip Custer, County Clerk

RESOLUTION SPONSORED BY: Eldridge & Finney

MOTION TO ADOPT: _____

SECOND BY: _____

VOTES: AYES _____ **NAYS** _____

DECLARATION: _____

CONTRACT FOR SERVICES

THIS CONTRACT FOR SERVICES (the "Contract") is entered into as of the Effective Date defined below by and between the Franklin County, Clerk of the Court for the State of Tennessee, whose address is **360 Wilton Circle, Room# 157 Winchester, Tennessee 37398** (the "Client") and **GILA, LLC, A TEXAS LIMITED LIABILITY COMPANY doing business as MUNICIPAL SERVICE BUREAU**, whose address is **8325 Tuscany Way, Bldg. 4, Austin, TX 78754** ("MSB"). The Client and MSB are sometimes collectively referred to herein as the "Parties."

RECITALS

WHEREAS, the Client is seeking a vendor to provide an online and in-person (over-the-counter and telephone) payment acceptance solution, including credit/debit card and E-Check; and,

WHEREAS, MSB is in the business of providing payment processing, collections and related administrative services to government entities; and,

WHEREAS, MSB desires to serve as the Client's payment processing vendor and to provide an online and in-person (over-the-counter and telephone) payment acceptance solution, including credit/debit card and E-Check for each department designated by the Client.

NOW, THEREFORE, IN CONSIDERATION OF THE PREMISES AND FOR OTHER GOOD AND VALUABLE CONSIDERATION, THE PARTIES HEREBY MUTUALLY AGREE AS FOLLOWS:

AGREEMENT

- I. SCOPE OF SERVICES:** Client hereby appoints MSB to perform and MSB shall perform all the services described in Exhibit A ("Services"), which is attached hereto and incorporated herein by reference.

The Client may, from time to time, request changes to the scope of services to be performed hereunder. Such changes, including any increase or decrease in the amount of MSB's compensation, which is mutually agreed upon between the Client and MSB, shall be in writing and shall become part of this Contract upon execution by both Parties.

- II. TERM:** It is mutually agreed by the Parties that the current term of this Contract shall be for three (3) years and shall commence on April 1, 2017 and terminate on April 1, 2020. This Contract, at the option of the Client, may be renewed for one (1) or more successive three-years terms, if notice is given to MSB by the Client no less than thirty (30) days prior to the end of the current term. This Contract and/or any extension of its original term shall be contingent upon annual funding being appropriated, budgeted and otherwise made available for such purposes and subject to the Client's satisfaction with all products and services received during the preceding term.

III. COMPENSATION: In consideration of the Services contemplated by this Contract, the Client will charge a convenience fee and other charges as described in Exhibit A, attached hereto and incorporated herein, during the term and in accordance with the provisions of this Contract. MSB shall collect the fee as its compensation. MSB's compensation and the fees set forth in Exhibit A are specifically and expressly approved by the Client. The compensation described in Exhibit A constitutes all of the compensation payable to MSB in connection with the services set forth in this Contract. In particular, the Client shall have no liability to reimburse or pay MSB any additional amount for any expenses incurred by MSB in connection with the operation of MSB's business or performance of the services set forth in this Contract.

IV. TERMINATION:

- a. **By the Client:** The Client shall have the right to terminate this Contract, with or without cause, by giving written notice to MSB of such termination and specifying the effective date thereof, which notice shall be given at least thirty (30) days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies and reports prepared by MSB pursuant to this Contract shall become the Client's property. MSB shall be entitled to receive compensation in accordance with this Contract for any satisfactory work completed pursuant to the terms of this Contract prior to the date of notice of termination. Notwithstanding the above, MSB shall not be relieved of liability to the Client for damages sustained by the Client by virtue of any breach of the Contract by the MSB.
- b. **By MSB:** MSB shall have the right to terminate this Contract, with or without cause, by giving written notice to the Client of such termination and specifying the effective date thereof, which notice shall be given at least ninety (90) days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies and reports prepared by the MSB pursuant to this Contract shall become the Client's property. MSB shall be entitled to receive compensation in accordance with this Contract for any satisfactory work completed pursuant to the terms of this Contract prior to the date of notice of termination.

V. INSPECTION AND AUDIT RIGHTS:

- a. **Inspection of Records:** MSB agrees that at any time during the term of this Contract, or three (3) years thereafter, upon request of the Client or any authorized representative of the Client, it will make full disclosure to the Client and make available for inspection all of its records associated with work performed under this Contract for the purpose of making an audit, examination excerpts. MSB shall maintain such records until the expiration of three (3) years following the end of the term of this Contract.
- b. **Right to Audit:** Upon reasonable prior written notice to MSB, the Client or any authorized representative of the Client shall have the right to inspect MSB's offices and facilities and to audit MSB's records arising from the services provided to the Client under this Contract for the purpose of monitoring MSB's compliance

with the Contract or to fulfill the Client's financial requirements under any local, state or federal law or regulation.

- c. **Confidential Business Information**: The Client or the Client's authorized representative will make all reasonable efforts to not disclose any MSB documents marked proprietary and confidential provided during the procurement process for the services contemplated by this Contract or during any audit performed pursuant to this Contract, subject to any applicable law. MSB reserves the right to object to the production of any MSB documents marked proprietary and confidential and to pursue any and all remedies MSB has in law and in equity to prevent the release of such documents. MSB agrees to indemnify, defend, save and hold the Client harmless from all costs, damages, and liabilities incurred, including but not limited to court costs, expenses and reasonable attorney's fees, that arise out of non-disclosure of proprietary and confidential documents requested under the Tennessee Open Records Act, C.R.S. § 24-72-201 *et seq.*, because of any redaction of such information or protest by MSB according to the terms of this subsection.

VI. INDEMNIFICATION

- a. Indemnification by the Client: Pursuant to the Tennessee Constitution and Tennessee law, the Client is legally precluded from, cannot and by this Contract, does not agree to indemnify, hold harmless, exonerate or assume the defense of MSB or any other person or entity whatsoever, for any purpose or reason whatsoever.
- b. **Indemnification by MSB**: MSB shall defend, indemnify and hold harmless the Client, its commissioners, officials, officers, directors, agents and employees from any and all claims, demands, suits, actions or proceedings of any kind or nature whatsoever, including Workers' Compensation claims, in any way resulting from or arising from the services rendered under this Contract; provided, however, that MSB need not indemnify or save harmless the Client, its officers, agents and employees from damages resulting from the negligence of the Client's commissioners, officials, officers, directors, agents and employees.
- c. **Indemnification against Infringement**: MSB warrants that the copyright in and to the Software is owned by MSB or is distributed by MSB under a valid current license, that it has the right to license the Services, and that there are no pending liens, claims, or encumbrances against the Services or MSB pertaining to the Services. MSB agrees to notify Client of any actual or anticipated claims made against it or its customers for patent or copyright infringement in the use of the Services. MSB agrees to indemnify, hold harmless, and defend the Client against any and all patent or copyright infringement claims that may be brought against the Client as the result of its use of the Services as authorized by this Contract. The Client shall have the right to participate in the defense of any such claims for patent or copyright infringement at the Client's cost and expense. In the event that it is determined that the Services infringe on any patent or copyright, MSB may (a) procure for the Client the right to continue using the Services; (b) modify

the Services so that it becomes non-infringing but continues to provide the same functionality as the original Services; (c) replace the software with non-infringing software that continues to provide the same functionality as the original Services; or (d) if modification or replacement cannot be accomplished in a manner that continues to provide the same functionality, MSB may terminate this Contract and refund to the Client the pro-rated share of any fee for the balance of the year in which the infringement was determined.

VII. GENERAL PROVISIONS:

- A. **Independent Contractor**: MSB is an independent contractor and is free to perform services for other clients. Notwithstanding any provision of this Contract, all personnel assigned by the MSB to perform work under this Contract shall be and remain at all times, employees of the MSB for all purposes. THE INDEPENDENT CONTRACTOR IS NOT ENTITLED TO WORKERS' COMPENSATION OR UNEMPLOYMENT BENEFITS THROUGH THE CLIENT AND IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON ANY MONIES EARNED PURSUANT TO THE CONTRACT RELATIONSHIP.
- B. **No Waiver of Governmental Immunity Act**: The Parties hereto understand and agree that the Client, its commissioners, officials, officers, directors, agents and employees, are relying on, and do not waive or intend to waive by any provisions of this Contract, the monetary limitations or any other rights, immunities and protections provided by the Tennessee Governmental Immunity Act, or otherwise available to the Client.
- C. **Governing Law; Venue**: The substantive laws of the State of Tennessee (and not its conflicts of law principles) govern all matters arising out of, or relating to, this Contract and all of the transactions it contemplates, including without limitation its validity, interpretation, construction, performance and enforcement. Venue for any action hereunder shall be in the **District Court, County of Franklin, State of Tennessee**. MSB expressly waives the right to bring any action in or to remove any action to any other jurisdiction, whether state or federal.
- D. **Notice**: All notices, requests, demands, and determinations (individually a "Notice") required under this Contract (other than routine operational communications or as otherwise expressly set forth herein), must be in writing and provided by one or more of the following methods of delivery, each of which for purposes of this Contract is a writing: personal delivery, Registered or Certified Mail (with return receipt requested and postage prepaid), nationally recognized overnight courier (with all fees prepaid and proof of delivery provided by courier), facsimile or email.
- i. Each Notice shall be addressed to the appropriate person at the receiving Party ("Addressee") at the address listed below or to such address as a Party may designate by a Notice given in compliance with this section.

- ii. Notice hereunder is only effective if the requirements of this Section have been strictly fulfilled, and if the Notice was actually received by the Addressee.
- iii. if a Notice that otherwise fulfills the requirements of this Section is rejected by the Addressee, or if an Addressee refuses to accept such Notice, or if a change in address for which no Notice was given causes the Notice to be undeliverable, then the Notice is effective upon the occurrence of such rejection, refusal or undeliverability.

To the client: **The Honorable Robert Baggett**
360 Wilton Circle, Room #157
Winchester, TN 37398
Phone (931) 967-2923;
Fax (931) 962-0122
Robert.Baggett@tncourts.gov

To MSB: **Gila, LLC**
8325 Tuscany Way
Austin, Texas 78754
Attention: **Bruce Cummings**
Bruce.Cummings@gilacorp.com
Phone: 512-371-9995
Fax: 512-371-9994

- E. **Appropriation of Public Funds**: Because this Contract involves the expenditure of public funds, this Contract is contingent upon continued availability and appropriation of such funds by the Client. The obligations described herein shall not constitute a general obligation, indebtedness or multiple year direct or indirect debt or other financial obligation whatsoever within the meaning of the constitution or the laws of the State of Tennessee.
- F. **Counterparts**: This Contract may be executed in one or more counterparts, each of which shall be an original but all of which shall together constitute one and the same document. Facsimile, electronically scanned or electronically signed copies of an original signature by either Party shall be binding as if they were original signatures.
- G. **Assignment**: Except for MSB's normal and customary business processes, MSB covenants and agrees that it will not assign or transfer its rights hereunder, or subcontract any work hereunder, either in whole or in part without the prior written approval of the Client. Any attempt by MSB to assign or transfer its rights hereunder shall, at the option of the Client, void the assignment or automatically terminate this Contract and all rights of MSB hereunder.
- H. **Signatory Authority**: Each person signing this Contract in a representative capacity expressly represents that the signatory has the subject Party's authority to so sign and that the subject Party will be bound by the signatory's execution of this Contract.

- I. **No Third Party Beneficiaries:** Nothing in this Contract shall be construed to create any rights in or duties to any third party, nor any liability or standard of care with reference to any third party. This Contract shall not confer any right, or remedy upon any person other than the Parties.
- J. **Waiver:** The waiver of any breach of a term, provision or requirement hereof shall not be construed as a waiver of any other term, provision or requirement or any subsequent breach of the same term, provision or requirement. No failure by either Party to exercise any right it may have shall be deemed to be a waiver of that right or the right to demand exact compliance with the terms of this Contract.
- K. **Modification:** Neither this Contract nor any of its provisions may be amended or otherwise modified, except by a written instrument signed by both Parties and then only to the extent expressly provided therein.
- L. **Compliance with All Laws and Regulations:** All of the work performed under this Contract by MSB shall comply with all applicable laws, rules, regulations and codes of the United States and the State of Tennessee. MSB shall also comply with all applicable ordinances, regulations, and resolutions of the Client.
- M. **Ambiguities:** Each Party and its legal counsel have reviewed this Contract. Any rule of construction to the effect that ambiguities are to be resolved against the drafting Party shall not apply in interpreting this Contract.
- N. **Captions:** The captions of this Contract are for convenience only, are not part of the Contract, and do not in any way limit or amplify its terms and provisions.
- O. **Severability:** To the extent that this Contract may be executed and performance of the obligations of the Parties may be accomplished within the intent of the Contract, the terms of this Contract are severable, and should any term or provision hereof be declared invalid or become inoperative for any reason, such invalidity or failure shall not affect the validity of any other term or provision hereof.
- P. **Entire Contract:** This Contract, together with its exhibits and attachments, is intended as the complete integration of all understandings between the Parties. No prior or contemporaneous addition, deletion or modification hereto shall have any force or effect whatsoever.

IN WITNESS HEREOF, the Parties hereto have executed this Contract the day and year last below written.

AGREED:

FRANKLIN COUNTY CIRCUIT COURT CLERK

STATE OF TENNESSEE

By: _____
Its: **Circuit Court Clerk**

FINANCE DIRECTOR
FRANKLIN COUNTY

By: _____
Its: **Finance Director**

GILA LLC d/b/a MUNICIPAL SERVICES
BUREAU

By: _____
Its: **Chief Executive Officer**

Exhibit A

SCOPE OF SERVICES

1. Definitions

- 1.1. *Client Account*: The account or accounts established or designated by the Client to receive Payments collected or received by MSB on behalf of the Client pursuant to this Contract.
- 1.2. *Payment or Payments*: The credit card, debit card or e-check payments received or remitted to MSB for the Client's Obligations.
- 1.3. *Obligations*: Certain, fees and other similar costs sent by the Client to individuals or entities for amounts levied, assessed by or otherwise owed, paid to or received by the Client from individuals and entities, and for which MSB will receive Payments from individuals or entities.
- 1.4. *Net Revenue*: The revenue remaining from compensation received by MSB after paying any charges, fees and assessments billed to MSB by one or more credit associations, credit card issuing banks, or financial institutions as a result of MSB credit card processing payment transactions for the Client under this Contract.

2. Payment Processing Services.

- 2.1. *Payments and Obligations for Collection*: MSB will process Payments made for Obligations by those individuals or entities who owe Obligations to the Client. Amounts for Payments will be entered manually by the individual or entity making the Payment. MSB shall have no control over the amount made or entered for Payment or to reconcile any account balance versus the Payment made.
- 2.2. *Payment Processing Methods*: MSB will process Payments made for Obligations through the technologies defined herein.
- 2.3. *Payments Reported*: MSB will report Payments received by MSB, if any, and supply reports through MSB's The Nexus gateway on a schedule agreed to by the Parties. MSB's reporting shall be accomplished electronically in a manner and format agreed to by the Parties.
- 2.4. *Payments Deposited*: Exclusive of MSB's compensation as set forth herein, MSB will electronically deposit Payments, if any, into the Client Account on a schedule agreed to by the Parties.

3. Payment Processing Technology

3.1. Website

- 3.1.1. MSB will provide a payment website customized as agreed upon by the Parties.
- 3.1.2. MSB will provide mobile device configured payment website customized as agreed upon by the Parties.

3.2. Terminals (POS Counter-Top Hardware)

- 3.2.1. MSB will provide the Client with ten (10) Swipe Units free of charge.
- 3.2.2. Any additional Swipe Units will be provided at the rate set forth in Section 4.2.

3.3. IVR (Automated Phone Menu)

- 3.3.1. MSB will provide the Client with a dedicated IVR phone number.
- 3.3.2. MSB will provide the Client with auto-attendant functionality.

4. Fees and Charges

The Client will assess the following fees as outlined below, in conjunction with transaction processing. MSB will collect the fee in connection with acceptance of the payment to the Client. MSB's compensation and the fees set forth herein are specifically and expressly approved by the Client. Fees are paid by the individual payer in addition to the principal balance(s) owing to the Client. In consideration of MSB's Services under this Contract, MSB will receive:

4.1. Fees

Transaction Type	Fee	Comments
Visa	2.70%	Minimum of \$2.00; per item fee charged on all settled transactions.
MasterCard	2.70%	Minimum of \$2.00; per item fee charged on all settled transactions.
Amex	3.00%	Minimum of \$2.00; per item fee charged on all settled transactions.
Discover	2.70%	Minimum of \$2.00; per item fee charged on all settled transactions.
Electronic Check	\$0.18	Per item fee charged on all settled transactions regardless of the amount of the transaction.
IVR	2.70%	Per item fee charged for all settled transactions captured via the automated phone system.

4.2. Miscellaneous Charges

Charge	Amount
Charge Back Fee	\$15.00
NSF Check Returns (paid by customer)	\$15.00
Credits (refunds)	\$0.00
Non-NSF Check Returns	\$0.00
Customization Fees	\$0.00
Implementation Fees	\$0.00
POS Terminal Fee (after first 10)	\$279.00
Training Fees	\$0.00
Documentation Fees	\$0.00
Maintenance Fees	\$0.00
Support Fees	\$0.00
Monthly Minimum Fee	\$0.00
VRU/ARU (automated response unit)	\$0.75 per operator assisted call
AVS (address verification service)	\$0.00
Funding/Deposits -Daily ACH	\$0.00
ACH Fund Transfer	\$0.00

- 4.3. **Customization Fees:** MSB will not assess any fees or costs to the Client for customization of website appearance, website verbiage content, web services or other information transfer protocols, customization of receipt layouts, integration with the Client's City View software, or customization of IVR auto-attendant call flow during the transition and deployment phase of this contract. If material customization is required after full execution of services herein listed in this Contract, fees for customization, if any, will be mutually agreed by the Parties.
5. **Point of Sale Terminals:** MSB shall provide the first ten terminals free of charge. Additional terminals, if requested by the Client, will be provided at a price per unit of \$279.00.
6. **Reporting Services:** The Client will have access to settlement and other reports related to this Contract via a web portal, referred herein as The Nexus. Such reports shall include but not be limited to: daily transaction detail, daily batch summary and detail, daily incoming chargeback and retrieval detail, monthly statements, and custom fields to track department specific data. MSB will provide the additional reporting services as agreed upon by the Parties.
7. **Access:** MSB will provide the Client authorized representatives with a logon and password to access their module, and perform the administrative functions available through such module. The Client shall be solely responsible for maintaining the confidentiality and security of the logons and passwords provided by MSB. Subject to Section 8 below, MSB shall be entitled to rely on any communications it receives under the Client passwords, logon information, and/or account number as having been sent by the Client, without conducting any further checks as to the identity of the user of such information, and MSB

shall have no liability related thereto. However, if MSB reasonably believes any such communication or transaction to be suspicious or a fraudulent activity, it shall notify the Client as set forth in Section 8 below. MSB will not be responsible for the operability or functionality of any of the Client's computer equipment, system, browser or internet connectivity, and shall have no liability related thereto.

8. **Notice of Unauthorized Activity**: Each Party shall immediately notify the other Party in writing and/or by telephone of any potential theft or fraud or discrepancy in account balances, account activity, account status or unauthorized access to or misuse of confidential information.
9. **Account Reporting Services**: MSB will cooperate with the Client's own accountants and auditors in providing accounting services, as required.
10. **Logos; Trademarks**: The Client grants MSB permission and authorization to use and display the Client's logo and trademarks for use in the services contemplated by this Contract, as agreed upon by the Parties.
11. **Merchant Account**: The Client will not be required to be the holder of a Merchant Account Agreement. MSB will issue designated MID (Merchant ID) and sub-MID numbers for each and every one of the Client's departments that utilizes MSB's services under this Contract.

RESOLUTION# - 89-0317

A RESOLUTION AMENDING THE GENERAL FUND BUDGET OF FRANKLIN COUNTY, TENNESSEE FOR THE FISCAL YEAR ENDING JUNE 30, 2017.

WHEREAS, certain amendments are needed to provide for compliance with audit requirements to not overspend allocated amounts in different funds and receive unanticipated revenues that require an increase in estimated revenue and/or proposed expenditures from unreserved balances in each respective fund,

NOW, THEREFORE, BE IT RESOLVED, that the General Fund Budget of Franklin County, Tennessee be amended as follows:

Department & Description	Account Number					Debit Revenue Source	Credit Expenditure
	Fund	Category	Obj	CC	Sub Obj		
Contracts with Government Agencies	101	55390	309			700.00	
Health Department - Maintenance of Building	101	55110	335				700.00
Reallocated State Health Department fund of \$700 to local Health Budget (100%)							
Other State Revenues	101	46990		53330		1,280.00	
Co Commission - Refunds	101	51100	509				1,280.00
Budget State receipts Franklin County paid as refund to Litigants (100%)							
Total County General Fund 101						1,980.00	1,980.00

Approved this the 20th Day of March 2017.

Eddie Clark, Chairman of the Commission

Richard Stewart, County Mayor

ATTEST: Phillip Custer, County Clerk

Resolution Sponsored By: Clark & Hughes

Motion to Adopt By: _____ Second By: _____

Votes: Ayes Nays

Declaration: _____

RESOLUTION # 8h-0317

A RESOLUTION AMENDING THE FRANKLIN CO BOARD OF EDUCATION GENERAL PURPOSE SCHOOL BUDGET OF FRANKLIN COUNTY, TENNESSEE FOR THE FISCAL YEAR ENDING JUNE 30, 2017

WHEREAS, certain amendments are needed to provide for compliance with audit requirements to not overspend allocated amounts in different funds and receive unanticipated revenues that require an increase in estimated revenue and/or proposed expenditures from unappropriated balances in the General Purpose School Budget Fund,

NOW, THEREFORE, BE IT RESOLVED, that the General Purpose School Budget Fund of Franklin County, Tennessee be amended as follows:

		Revenue (Debit)	Expenditure (Credit)
Other State Educ Funds	46590 Reg3 (135)	\$ 60,000.00	
Other State Educ Funds	46590 Reg5 (135)	\$ 60,000.00	
Other State thru Fed	47590 Reg3 (135)		\$ 60,000.00
Other State thru Fed	47590 Reg5 (135)		\$ 60,000.00
Indirect Cost	73300-504 Reg5 (135)		\$ 33.00
Indirect Cost	99100-590 Reg5 (135)	\$ 33.00	
Lifeline Line Item Change		\$ 120,033.00	\$ 120,033.00

P/Y Reserve	34555 Hunt	\$ 10,000.00	
Capital Outlay	76100-799 Hunt		\$ 10,000.00
Capital Outlay	76100-799	\$ 10,000.00	
Other Charges	71400-599 (600)		\$ 10,000.00
Athletic Needs at FCHS & Huntland		\$ 20,000.00	\$ 20,000.00

P/Y Reserve	34555 (200)	\$ 11,275.00	
Contributions & Donations	44570 (200)	\$ 5,000.00	
Other Charges	73300-599 (200)		\$ 16,275.00
Back Pack Program @ Campora		\$ 16,275.00	\$ 16,275.00

P/Y Reserve	34555 (133)	\$ 350.00	
Other Supplies	73300-499 (133)		\$ 250.00
Other Charges	73300-599 (133)		\$ 100.00
Community Prevention		\$ 350.00	\$ 350.00

E-Rate	44146 (123)	\$ 44,637.00	
Communications	72320-307		\$ 5,000.00
Other Contracted Services	71100-399 (123)		\$ 39,637.00

E-rate		\$	44,637.00	\$	44,637.00
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Teacher	71200-116			\$	48,900.00
Medical Personnel	72120-131			\$	906.00
Subs for Nurses	72120-198			\$	3,000.00
Social Security	72120-201			\$	5,000.00
Retirement	72120-204			\$	160.00
Health Ins	72120-207			\$	13,000.00
LTD	72120-299			\$	494.00
Evaluation & Testing	72130-322 (220)			\$	1,751.00
Inservice Staff Dev	72210-524 (220)	\$	1,751.00		
Retirement	72220-204			\$	2,000.00
Clerical Personnel	72320-162			\$	1,200.00
Other Charges	72320-599			\$	2,000.00
Health Ins	72810-207 (112)			\$	5,000.00
Health Ins	72810-207			\$	4,600.00
Post Retirement Benefits	72310-299	\$	15,000.00		
Assistant Principals	72410-139	\$	15,000.00		
Health Ins	72410-207	\$	10,000.00		
Social Security	71100-201	\$	30,000.00		
Ins Bonus Paymen	71100-188	\$	8,500.00		
Health Ins	71150-207	\$	7,000.00		
Retirement	71150-204	\$	760.00		
Misc Mid Year Clean Up		\$	88,011.00	\$	88,011.00

\$ 289,306.00 \$ 289,306.00

(Approved by BOE 02/13/17)

(Send to Co Comm 03/20/17)

Attest:

Phillip Custer, County Clerk

Eddie Clark, Honorable Chairman of the Commission

Richard Stewart, County Mayor

RESOLUTION SPONSORED BY:

Hughes & Finney

MOTION TO ADOPT:

SECOND BY:

VOTES:

AYES _____ NAYS _____

DECLARATION:

RESOLUTION# 8i-0317

A RESOLUTION AMENDING THE FRANKLIN CO CENTRALIZED CAFETERIA BUDGET OF FRANKLIN COUNTY, TENNESSEE FOR THE FISCAL YEAR ENDING JUNE 30, 2017

WHEREAS, certain amendments are needed to provide for compliance with audit requirements to not overspend allocated amounts in different funds and receive unanticipated revenues that require an increase in estimated revenue and/or proposed expenditures from unappropriated balances in the Centralized Cafeteria Budget Fund,

NOW, THEREFORE, BE IT RESOLVED, that the Centralized Cafeteria Budget Fund of Franklin County, Tennessee be amended as follows:

		Revenue		Expenditure
Cafeteria Equipment	73100-710		\$	30,000.00
Reserves	34570	\$	30,000.00	
Equipment Purchase		\$	30,000.00	\$ 30,000.00

(Approved by BOE 02/13/17)
(Send to Co Comm 03/20/17)

Attest:

Phillip Custer, County Clerk

Eddie Clark, Honorable Chairman of the Commission

Richard Stewart, County Mayor

RESOLUTION SPONSORED BY:

Finney & Hughes

MOTION TO ADOPT:

SECOND BY:

VOTES:

AYES _____ NAYS _____

DECLARATION:

RESOLUTION# 8j-0317

A RESOLUTION AMENDING THE FRANKLIN CO BOARD OF EDUCATION GENERAL PURPOSE SCHOOL BUDGET OF FRANKLIN COUNTY, TENNESSEE FOR THE FISCAL YEAR ENDING JUNE 30, 2017

WHEREAS, certain amendments are needed to provide for compliance with audit requirements to not overspend allocated amounts in different funds and receive unanticipated revenues that require an increase in estimated revenue and/or proposed expenditures from unappropriated balances in the General Purpose School Budget Fund,

NOW, THEREFORE, BE IT RESOLVED, that the General Purpose School Budget Fund of Franklin County, Tennessee be amended as follows:

		Revenue (Debit)	Expenditure (Credit)
Instructional Supplies	71100-429 (210)	\$ 2,000.00	
Maint & Repair Equip	72320-336 (210)		\$ 2,000.00
Dues & Memberships	72130-322 (210)	\$ 2,500.00	
Instructional Equipment	71100-722 (210)		\$ 18,428.00
Assessment Personnel	72130-135 (210)	\$ 13,650.00	
Social Security	72130-201 (210)	\$ 846.00	
Retirement	72130-204 (210)	\$ 1,234.00	
Medicare	72130-212 (210)	\$ 198.00	
Elementary Curriculum		\$ 20,428.00	\$ 20,428.00

Other Salaries	72210-189 (121)		\$ 6,856.00
Social Security	72210-201 (121)		\$ 425.00
Retirement	72210-204 (121)		\$ 620.00
Medicare	72210-212 (121)		\$ 99.00
Other State Grants	47590 (121)	\$ 8,000.00	
Teachers Learning Network Grant		\$ 8,000.00	\$ 8,000.00

Internet Connectivity	71100-350 (112)	\$ 78,940.00	
Other Contracted Services	71100-399 (112)	\$ 133,500.00	
Supervisor	72810-105 (112)	\$ 33,660.00	
Clerical Personnel	72810-162 (112)	\$ 27,557.00	
Insurance Bonus	72810-188 (112)	\$ 3,676.00	
Other Salaries	72810-189 (112)	\$ 273,883.00	
Social Security	72810-201 (112)	\$ 21,004.00	
Retirement	72810-204 (112)	\$ 49,751.00	
Health Ins	72810-207 (112)	\$ 50,112.00	
Medicare	72810-212 (112)	\$ 4,913.00	
LTD	72810-299 (112)	\$ 3,115.00	
Travel	72810-355 (112)	\$ 3,000.00	
Other Contracted Services	72810-399 (112)	\$ 14,424.00	

Software	72810-471 (112)	\$	11,000.00	
Other Supplies	72810-499 (112)	\$	45,595.00	
Inservice Staff Dev	72810-524 (112)	\$	8,000.00	
Other Equipment	72810-790 (112)	\$	18,500.00	
Social Security	72250-201 (112)			\$ 21,004.00
Retirement	72250-204 (112)			\$ 49,751.00
Health Ins	72250-207 (112)			\$ 50,112.00
Medicare	72250-212 (112)			\$ 4,913.00
Internet Connectivity	72250-350 (112)			\$ 78,940.00
Other Contracted Services	72250-399 (112)			\$ 147,924.00
Software	72250-471 (112)			\$ 11,000.00
Supervisor	72250-105 (112)			\$ 33,660.00
Clerical Personnel	72250-162 (112)			\$ 27,557.00
Insurance Bonus	72250-188 (112)			\$ 3,676.00
Other Salaries	72250-189 (112)			\$ 273,883.00
LTD	72250-299 (112)			\$ 3,115.00
Travel	72250-355 (112)			\$ 3,000.00
Other Supplies	72250-499 (112)			\$ 45,595.00
Inservice Staff Dev	72250-524 (112)			\$ 8,000.00
Other Equipment	72250-790 (112)			\$ 18,500.00
Data Processing Services	72810-317	\$	11,561.00	
Data Processing Services	72510-317			\$ 11,561.00
Technology Re-classification		\$	792,191.00	\$ 792,191.00

(To Be Approved by BOE 03/13/17)

(Send to Co Comm 03/20/17)

Attest:

Phillip Custer, County Clerk

Eddie Clark, Honorable Chairman of the Commission

Richard Stewart, County Mayor

RESOLUTION SPONSORED BY:

Clark & Finney

MOTION TO ADOPT:

SECOND BY:

VOTES:

AYES _____ NAYS _____

DECLARATION:

RESOLUTION # 8K-0317
APPROVING PROPOSAL OF THE DEPARTMENT OF TRANSPORTATION OF THE STATE OF TENNESSEE TO THE COUNTY OF FRANKLIN, TENNESSEE

WHEREAS, the Department of Transportation of the State of Tennessee, hereinafter "Department", proposes to construct a project in the County of Franklin, Tennessee, hereinafter "County", designated as Federal Project No. BR-STP-127(18), State Project No. 26013-2214-94, that is described as "From Bridge over Elk River, L.M. 6.21 SR-127 0.489 miles", as set forth in the Proposal attached hereto as Exhibit "A"; and

WHEREAS, it has been requested that said Proposal be approved by the Board of County Commissioners of Franklin County, Tennessee; and

WHEREAS, authorization is required for the Franklin County Mayor Richard Steward to execute any and all documents necessary to effectuate said Proposal on behalf of Franklin County.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Franklin County, Tennessee, meeting in its regular session on this _____ day of March, 2017, that the Proposal, a copy of which is attached hereto as Exhibit "A" and made a part hereof, is approved; and

IT IS FURTHER RESOLVED that the Franklin County Mayor Richard Stewart is hereby authorized to execute on behalf of Franklin County, Tennessee any and all documents necessary to implement said Proposal.

BE IT RESOLVED that this Resolution shall take effect immediately upon its passage.

ADOPTED this _____ day of _____, 2017.

APPROVED:

APPROVED:

Richard Stewart, Mayor

Eddie Clark, Chair of Commission

ATTEST: _____

Phillip Custer, County Clerk

RESOLUTION SPONSORED BY: _____

Cofer and Clark

MOTION TO ADOPT: _____

SECOND: _____

VOTES:

AYES: ____ NAYS: ____

DECLARATION: _____

PROPOSAL
OF THE DEPARTMENT OF TRANSPORTATION OF THE STATE OF TENNESSEE
TO THE COUNTY OF FRANKLIN, TENNESSEE:

The DEPARTMENT OF TRANSPORTATION of the State of Tennessee, hereinafter "DEPARTMENT", proposes to construct a project in the County of Franklin, Tennessee, hereinafter "COUNTY", designated as Federal Project No. BR-STP-127(18), State Project No. 26013-2214-94 , that is described as "From Bridge over Elk River, L.M. 6.21 SR-127 0.489 miles", provided the COUNTY agrees to cooperate with the DEPARTMENT as set forth in this proposal, so that the general highway program may be carried out in accordance with the intent of the General Assembly of the State.

Accordingly, the parties agree as follows:

1. That in the event any civil actions in inverse condemnation or for damages are instituted by reason of the DEPARTMENT, or its contractor, going upon the highway right-of-way and easements, and constructing said project in accordance with the plans and as necessary to make the completed project functional, it will notify in writing the Attorney General of the State, whose address is 425 Fifth Avenue North, Nashville, Tennessee, 37243, of the institution of each civil action, the complaint and all subsequent pleadings, within ten (10) days after the service of each of the same, under penalty of defending such actions and paying any judgments which result therefrom at its own expense.

2. The COUNTY will close or otherwise modify any of its roads, or other public ways if indicated on the project plans, as provided by law.

3. The COUNTY will transfer or cause to be transferred to the DEPARTMENT without cost to it, all land owned by the COUNTY or by any of its instrumentalities as required for right-of-way or easement purposes, provided such land is being used or dedicated for road or other public way purposes.

4. Where privately, publicly or cooperatively owned utility lines, facilities and systems for producing, transmitting or distributing communications, power, electricity, light, heat, gas, oil, crude products, water, steam, waste, storm water, not connected with highway drainage, and other similar commodities, including publicly owned facilities such as fire and police signal

systems and street lighting systems are located within the right-of-way of any road or other public way owned by the COUNTY, or any of its instrumentalities, the COUNTY agrees that it will take any action necessary to require the removal or adjustment of any of the above-described facilities as would conflict with the construction of the project. But the foregoing may not be a duty of the COUNTY since it shall become operative only after the DEPARTMENT has been unsuccessful in its efforts to provide for said removals or adjustments for the benefit of the COUNTY.

The foregoing does not apply to those utility facilities which are owned by the COUNTY or one of its instrumentalities, it being understood that the COUNTY has the duty to relocate or adjust such facilities, if required, provided the COUNTY is notified to do so by the DEPARTMENT with detailed advice as to this duty of the COUNTY.

5. The COUNTY will maintain any frontage road to be constructed as part of the project.
6. After the project is completed and open to traffic, the COUNTY will accept jurisdiction and maintenance such parts of any existing DEPARTMENT highway to be replaced by the project, as shown on the attached map.
7. The COUNTY will make no changes or alter any segment of a road on its road system that lies within the limits of the right-of-way acquired for any interchange to be constructed as part of the project and will not permit the installation or relocation of any utility facilities within the right-of-way of any such a segment of one of its roads without first obtaining the approval of the DEPARTMENT.
8. No provision hereof shall be construed as changing the maintenance responsibility of the COUNTY for such part of the project as may presently be on its highway, street, road or bridge system.
9. It is understood and agreed between the DEPARTMENT and the COUNTY that all traffic control signs for the control of traffic on a street under the jurisdiction of the COUNTY and located within the DEPARTMENT's right-of-way shall be maintained and replaced by the COUNTY.
10. When traffic control devices for the direction or warning of traffic, lighting of roadways or signing, or any of them, which are operated or function by the use of electric current are constructed or installed as part of the project, they will be furnished with electricity and maintained by the COUNTY.

11. If, as a result of acquisition and use of right-of-way for the project, any building and/or structure improvements become in violation of a COUNTY setback line or building and/or structure requirement, including, but not limited to, on-premise signs, the COUNTY agrees to waive enforcement of the COUNTY setback line or building and/or structure requirement and take other proper governmental action as necessary to accomplish such waiver.
12. The COUNTY will prohibit encroachments of any kind upon the right-of-way and easements for the project.
13. The COUNTY will prohibit the servicing of motor vehicles within the right-of-way and easements for the project.
14. The COUNTY will obtain the approval of the DEPARTMENT before authorizing parking on the right-of-way and easements for the project and before installing any device for the purpose of regulating the movement of traffic.
15. The DEPARTMENT will maintain the completed project if it is classified as full access control (i.e. a project which has no intersecting streets at grade), and it will maintain the pavement from curb to curb where curbs exist or the full width of the roadway where no curbs exist on non-access control projects. The COUNTY agrees to maintain other parts of non-access control projects.
16. If a sidewalk is constructed as a component of this project, the COUNTY shall be responsible for maintenance of the sidewalk and shall assume all liability for third-party claims for damages arising from its use of the sidewalk or premises beyond the DEPARTMENT'S maintenance responsibilities as set forth in section 15 of this Proposal.
17. When said project is completed, the COUNTY thereafter will not permit any additional median crossovers, the cutting of the pavement, curbs, gutters and sidewalks, by any person, firm, corporation, or governmental agency, without first obtaining the approval of the DEPARTMENT.
18. The DEPARTMENT will acquire the right-of-way and easements, construct the project and defend any inverse condemnation for damage or civil actions of which the Attorney General has received the notice and pleadings provided for herein.
19. The project plans hereinbefore identified by number and description are incorporated herein by reference and shall be considered a part of this proposal, including any revisions or amendments thereto, provided a copy of each is furnished the COUNTY.

20. The acceptance of this proposal shall be evidenced by the passage of a resolution, or by other proper governmental action, which shall incorporate this proposal verbatim, or by reference thereto.

IN WITNESS WHEREOF, the DEPARTMENT has caused this proposal to be executed by its duly authorized official on this the ____ day of _____, 20__.

THE COUNTY OF _____, TENNESSEE

BY: _____
MAYOR

DATE: _____

STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION

BY: _____
JOHN SCHROER
COMMISSIONER

DATE: _____

APPROVED AS TO FORM AND LEGALITY:

BY: _____
JOHN REINBOLD
GENERAL COUNSEL

DATE: _____

**RESOLUTION #81-0317
FOR NONPARTISAN ELECTIONS FOR FRANKLIN COUNTY, TENNESSEE
ELECTED OFFICIALS**

WHEREAS, the Franklin County, Tennessee Elected Officials are required to identify themselves with a political party affiliation or declare as an Independent candidate in the County Elections; and

WHEREAS, many of the Franklin County, Tennessee Elected Officials have made it absolutely clear that their political party affiliation has no bearing on their service to their constituents; and

WHEREAS, it is the feeling of the Franklin County, Tennessee Elected Officials that political party affiliation, on the local government level, only divides us where we need unifying; and

WHEREAS, anyone running for an elected county position will not have to choose a political party.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Franklin County, Tennessee, meeting in its regular session on this _____ day of March, 2017, that Franklin County, Tennessee is a Nonpartisan County and call upon our State Senator and Representatives to introduce a Private Act to show as such.

BE IT FURTHER RESOLVED that

1. A copy of this Resolution be forwarded by the County Clerk to the Governor's Office and to State Senator Janice Bowling and State Representative David Alexander.

2. This Resolution shall be properly recorded upon the records of the County Clerk of Franklin County, Tennessee.

BE IT FURTHER RESOLVED that this Resolution shall take effect upon adoption, the general welfare requiring it.

ADOPTED this _____ day of _____, 2017.

APPROVED:

APPROVED:

Richard Stewart, Mayor

Eddie Clark, Chair of Commission

ATTEST: _____

Phillip Custer, County Clerk

RESOLUTION SPONSORED BY: Commissioner's Clark, Stines, Hughes, Goodman

MOTION TO ADOPT: _____ **SECOND:** _____

VOTES: **AYES:** ____ **NAYS:** ____

DECLARATION: _____

RESOLUTION NO.: 8m-0317

A RESOLUTION AUTHORIZING A CONTINUOUS FIVE (5) YEAR REAPPRAISAL CYCLE

WHEREAS, Tennessee Code Annotated §67-5-1601 establishes a general six (6) year reappraisal for updating and equalizing property values for every county in Tennessee for property tax purposes; and

WHEREAS, a six (6) year reappraisal program consists of an on-site review of each parcel of real property over a five-year period followed by revaluation of all such property in the year following completion of the review period and includes a current value updating during the third year of the review cycle and sales ratio studies during the second and fifth years of the review cycle; and

WHEREAS, Chapter 318 of the 1997 Public Acts provides upon the approval of the assessor and upon the adoption by majority approval vote of the county legislative body, the reappraisal program may be completed by a continuous five (5) year cycle comprised of an on-site review or photograph of each real property over a four (4) year period followed by revaluation of all such property in the year following completion of the review period; and

WHEREAS, the county legislative body of Franklin County understands that by approving such a five (5) year reappraisal cycle a sales ratio study will be conducted during the second and fourth years of the review cycle and the centrally assessed properties and commercial/industrial tangible personal property will be equalized by the sales ratio adopted by the State Board of Equalizations;

NOW, THEREFORE, BE IT RESOLVED, by the county legislative body of Franklin County, Tennessee, in a meeting in full session on the ____ day of March, 2017, that:

PURSUANT to Tennessee Code Annotated §67-5-1601, as amended by Chapter 318 of the 1997 Public Acts, reappraisal shall be accomplished in Franklin County, Tennessee by a continuous five (5) year cycle beginning July 1, 2017, comprised of an on-site review or photograph of each parcel of property over a four (4) year period following evaluation of all such property for the tax year 2022.

ADOPTED this _____ day of March, 2017.

APPROVED:

APPROVED:

Richard Stewart, Mayor

Eddie Clark, Chair of Commission

ATTEST:

Phillip Custer, County Clerk

RESOLUTION SPONSORED BY: Stines and Hughes

MOTION TO ADOPT: _____ **SECOND:** _____

VOTES: AYES: _____ NAYS: _____

DECLARATION: _____

5 - YEAR
REAPPRAISAL PLAN

FRANKLIN COUNTY

SUBMISSION DATE:
1 JANUARY 2017

ASSESSOR OF PROPERTY

BRUCE SPENCER

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(Attachments)

County Parcel Distribution Report

FRANKLIN COUNTY
5 YEAR VISUAL INSPECTION CYCLE

START DATE OF INSPECTION CYCLE: 07/01/17

ASSESSOR: BRUCE SPENCER

URBAN 1'=50' & 100' MAPS	10,985	(Except C//Other)
RURAL 1'=400' MAPS	11,581	(Except C//Other)
COMMERCIAL/INDUSTRIAL	1548	
ALL OTHER	884	
TOTAL PARCELS	24998	

TOTAL MAPS	1" = 50'	0
	1' = 100'	180
	1" = 400'	154

1ST INSPECTION YEAR

PARCELS TO BE INSPECTED FOR 2018:

URBAN	RURAL	COMM/IND	OTHER	TOTAL	% TOTAL
2563	3311	173	124	6171	25%

MAPS TO BE INSPECTED FOR 2018

1" = 400' Maps	
	1,2,3,6,7,8,9,10,11,12,14,15,16,17,18,19,20,21,22,23,24,25,26,27,28,29,31,
	32,33,34,35

1" = 100' Maps	1K,1M,2I,2J,2O,3I,7L,8A,8F,8M,8P,9G,12A,15H,16M,16N,18K,19B,22G,
	22M,24B,24C,24D,24E,24K,24M,25A,25H,25I,25N,25O,25P,32A,32B,33F,
	33K,34C,34D,34E,34F,34L,34M,34N,35A,35B,35G,35H,35I,35J,35O

1" = 50' Maps	
	N/A

PERCENTAGE OF TOTAL PARCELS TO BE INSPECTED THIS YEAR:	25%
---	------------

% OF PARCELS CHECKED FOR QUALITY CONTROL

URBAN	RURAL	COMM/IND	OTHER	TOTAL %
5%	5%	5%	5%	5%

2ND INSPECTION YEAR

PARCELS TO BE INSPECTED FOR 2019:

URBAN	RURAL	COMM/IND	OTHER	TOTAL	% TOTAL
3064	2499	375	188	6126	25%

MAPS TO BE INSPECTED FOR 2019

1" = 400' Maps	36,37,38,39,40,41,42,43,44,45,46,47,48,49,50,51,52,53,54,55,56,57,58,59, 60,61

1" = 100' Maps	42G,43J,43O,43P,44C,44D,44E,44O,45B,45G,52M,53H,53J,53K,54A, 54C,54E,54F,54H,54I,54J,54K,54L,54N,55A,55B,55C,55G,55H,55I,55J, 55K,55M,55O,55P,56G,56H,56I,56J,56K,56N,56O,56P,57I,59F,59K, 59L,59M,59N,59O
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1" = 50' Maps	N/A

PERCENTAGE OF TOTAL PARCELS TO BE INSPECTED THIS YEAR:	25%
---	------------

% OF PARCELS CHECKED FOR QUALITY CONTROL

URBAN	RURAL	COMM/IND	OTHER	TOTAL %
5%	5%	5%	5%	5%

3RD INSPECTION YEAR

PARCELS TO BE INSPECTED FOR 2020:

URBAN	RURAL	COMM/IND	OTHER	TOTAL	% TOTAL
3965	1636	791	292	6684	26%

MAPS TO BE INSPECTED FOR 2020

1" = 400' Maps	
	62,63,64,65,66,67,68,69,70,71,72,73,74,75,76

1" = 100' Maps	62D,62E,62G,62J,62N,62C,63A,63B,63M,64D,64E,64F,64I,64L,64N,64P,
	65C,65D,65E,65F,65G,65I,65J,65K,65L,65M,65N,65O,66A,66B,66G,66H,
	67O,69B,69C,69D,69E,69F,69G,69K,69L,69N,74B,75A,75B,75C,
	75D,75E,75F,75G,75K,75L,76A,76B,76H,76I

1" = 50' Maps	
	N/A

PERCENTAGE OF TOTAL PARCELS TO BE INSPECTED THIS YEAR:	26%
---	------------

% OF PARCELS CHECKED FOR QUALITY CONTROL

URBAN	RURAL	COMM/IND	OTHER	TOTAL %
5%	5%	5%	5%	5%

4TH INSPECTION YEAR

PARCELS TO BE INSPECTED FOR 2021:

URBAN	RURAL	COMM/IND	OTHER	TOTAL	% TOTAL
1393	4135	209	280	6017	24%

MAPS TO BE INSPECTED FOR 2021

1" = 400' Maps	77,78,79,80,82,83,84,85,86,87,88,89,90,91,92,93,94,95,93,97,98,99,100, 101,102,103,104,106,107,108,110,111,112,113,114,115,116,117,118,120, 121,122,123,124,125,126,127,128,129,130,131,132,133,134,135,136,137, 138,139,140,141,142,143,144,145,146,147,148,149,150,151,152,153,154,1 55,156,159,160,161
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1" = 100' Maps	77E,77K,77L,77M,77N,77O,86G,86H,88B,88C,88D,88E,94L,95H,95I,120K, 120N,123A,123I,123O,123P,130C,133A,133B
---------------------------	--

1" = 50' Maps	N/A
--------------------------	-----

PERCENTAGE OF TOTAL PARCELS TO BE INSPECTED THIS YEAR:	24%
---	------------

% OF PARCELS CHECKED FOR QUALITY CONTROL

URBAN	RURAL	COMM/IND	OTHER	TOTAL %
5%	5%	5%	5%	5%

5TH INSPECTION YEAR

PARCELS TO BE INSPECTED FOR 2022:

URBAN	RURAL	COMM/IND	OTHER	TOTAL	% TOTAL
N/A	N/A	N/A	N/A	N/A	N/A

MAPS TO BE INSPECTED FOR 2022

1" = 400' Maps	
	N/A

1" = 100' Maps	
	N/A

1" = 50' Maps	
	N/A

PERCENTAGE OF TOTAL PARCELS TO BE INSPECTED THIS YEAR:	N/A
---	------------

% OF PARCELS CHECKED FOR QUALITY CONTROL

URBAN	RURAL	COMM/IND	OTHER	TOTAL %
N/A	N/A	N/A	N/A	N/A

County Map Index

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031	032	033	034	035	036	037	038	039	040		
041	042	043	044	045	046	047	048	049	050		
051	052	053	054	055	056	057	058	059	060		
061	062	063	064	065	066	067	068	069	070		
071	072	073	074	075	076	077	078	079	080		
081	082	083	084	085	086	087	088	089	090	091	
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Year 1= Yellow
Year 2= Orange
Year 3= Blue
Year 4= Pink

NARRATIVE INFORMATION -- VISUAL INSPECTION

- A. **Field Inspectors:** Each county is expected to have experienced/competent field personnel to measure and list all types of improvements in the field. Assistance will be requested from the Division of Property Assessments if there are any special or unique improvements that the field staff is not experienced with.
- B. **Training Recommended:** DPA seminars, workshops and courses will be provided by the Division of Property Assessments relating to current procedures and valuation of properties.
- C. **Quarterly Progress Reports:** Each quarter, the Assessor will return a report to the Division of Property Assessments that shows progress that has been made on a quarterly basis. This report will show the number of parcels reviewed and keypunched along with the maps that have been completed.
- D. **Accuracy of All Attributes:** Land and Improvements must be reviewed on every parcel during the review phase for accuracy and completeness. This includes the physical attributes of the land, such as topography, and tree-lines that may have changed since the last inspection cycle.
- E. **Changes to Parcels:** Any new structures, additions, and remodeling should be keyed in the current file to maintain fairness and equity among all property owners. Changes held until reappraisal or future years, must only be nominal in nature. Review will be considered complete when changes have been keypunched in the CAMA system.
- D. **Geographic Areas Assigned:** Annual visual inspection of parcels are defined for each year in this report. The inspection of all rural, urban and commercial properties will be completed by the end of the cycle explained within this report.
- F. **Map Maintenance Schedule and Explanations:** Map maintenance will be worked on a daily basis, with the IMPACT file being current at all times. Sales will comply with the State's procedures.

G. **Use of Aerial Photography for Review:** Maps may be reviewed using aerial photography for all attributes of the parcels, provided that the outcome will result in accurate assessments. Some field review may be required in some instances. The Assessor may use a variety of methods to achieve the goal of fairness and equity during each phase of the cycle.

H. **Quality Assurance Efforts Planned:** Quality of work for visual review and keypunching must be maintained by the Assessor. It is suggested that all field review work, and keypunch, be checked by more than one staff member in the office. This will ensure adequate quality in all work. It is also suggested that Assessment Summaries be run on a regular basis to catch any large irregularities or mistakes.

NARRATIVE INFORMATION – REVALUATION YEAR

A. **Personnel Needs:** Reappraisal cycles for 6 year counties will be assisted by the Division of Property Assessments with the help of the Assessor's office. Sharing of valuation is necessary for quality results during the reappraisal process. 5 year cycles will be assisted by the Division, with less involvement and more of the valuations in the hands of the Assessor's office. For 4 year cycles, the Assessor and staff will do all valuation from their office. The Division will have no involvement unless there are unique/complex valuations.

B. **Office Space and Equipment Needs:** The Assessor will provide adequate space for any DPA personnel assisting in the reappraisal. Any supplies and equipment will be provided by the Assessor's office for any reappraisal needs.

C. **Use of Aerial Photographs:** Aerial photography will be utilized to check location, access, , land grades, improvements, tree-lines, acreage, etc. They will also be used to check consistency of improvement types, land tables, and consistency when Mapviewer is available.

D. **Assistance of Division of Property Assessments:** Technical support in developing the Base house, OBY rates, urban land pricing, market and use farm schedules, and valuing commercial and industrial property will be given to counties where needed. 4 and 5 year cycles will be given more limited assistance.

E. **Development of Sales File:** Sales information will posted to the Property Record Cards in a timely manner, in order to use the information for the revaluation of properties. The DPA will monitor the quality of this data to insure acceptable standards are met. Sales Verification forms will be maintained as required by procedures.

F. **Neighborhood Codes:** Neighborhood codes will be checked for consistency and delineated in manner that is reasonable and consistent. This will be a combined effort of the DPA and the Assessor's office.

G. Improvement Valuation:

1. **Base House Development:** Residential improvements will be based on market derived sales information from the previous year. Commercial rates will be derived from the Marshall & Swift Cost tables using the local multipliers from each area.
2. **Out Building and Yard Items:** Update with computer assistance by table- driven OBY Rates and Depreciation Tables as developed from Marshall & Swift. Any changes made to the table should be derived from the local market.
3. **Collection & Use of Income & Expense Information:** Questionnaires to be sent to selected properties during revaluation year for use in property valuation and appeals.
4. **Quality Assurance Efforts:** The quality of work completed by field personnel and computer clerks will be reviewed and monitored on a regular basis by the Assessor, along with periodic use of Assessment Summaries.

H. Land Valuation:

1. **Rural Land & Use Value:** Market and use value schedules will be developed by the Division of Property Assessments and the Assessor, along with size and location adjustments.
2. **UOM Tables:** UOM tables will be used to value residential land from 0 to 14.99 acres. The Division will assist with the development of the UOM tables.
3. **Commercial & Industrial:** The Division of Property Assessments will assist in the review and pricing and listing of all commercial/industrial properties.
4. **Quality Control:** The Assessor will conduct quality control at all times with a review of randomly selected parcels. Statistical analysis will check for outliers and standard statistical measures will be used.

- I. Mineral and/or Leaseholds:** Leasehold questionnaires will be mailed to selected properties in the reappraisal year by the Assessor's office with calculation by DPA. Mineral properties are to be identified by the Assessor with valuation assistance from the DPA.

J. **Valuation Analysis:** Detailed Analysis: Statistical analysis will be done by the Division of Property Assessments to ensure that final statistics fall with acceptable standards in all categories of vacant and improved properties. Final value correlation will be achieved at 100% of market value.

K. **Mapping and Ownership:** Mapping and ownership information will be kept current during the reappraisal process within 30 days from the time of the sale.

L. **New Construction:** New improvements and/or remodeling will be kept current throughout the reappraisal year.

M. **Final Value Meeting:** A final value meeting will address all rates, tables, and the final analysis will be based upon standard statistical measures of performance. Final results will acceptable or final meeting will be delayed until equity and market value is achieved.

N. **Hearings** (Formal and Informal): Assessor's staff will conduct all informal hearings. Any assistance with formal hearings will be requested through the Division of Property Assessments and the Appeals Request form to the Assistant Director.

Is your county currently on the IMPACT system? Yes _____ No _____

Do you plan to change to another system? Yes _____ No _____

If so, list the name and the date: _____

ASSESSOR'S PERSONNEL ASSIGNMENT

POSITION # 1	
TITLE	PROPERTY ASSESSOR
NAME	
YEARS OF SERVICE	
PHASE RESPONSIBILITY	ALL PHASES OF THE REAPPRAISAL PROGRAM
POSITION # 2	
TITLE	DEPUTY ASSESSOR
NAME	
YEARS OF SERVICE	
PHASE RESPONSIBILITY	18 YEARS ON THE JOB EXPERIENCE
POSITION # 3	
TITLE	PERSONAL PROPERTY/CLERK
NAME	
YEARS OF SERVICE	
PHASE RESPONSIBILITY	PERSONAL PROPERTY, KEYPUNCH AND CLERICAL DUTIES
POSITION # 4	
TITLE	MAPPING
NAME	
YEARS OF SERVICE	
PHASE RESPONSIBILITY	MAPPING AND CLERICAL DUTIES AS NEEDED
POSITION # 5	
TITLE	FIELD REVIEW
NAME	
YEARS OF SERVICE	
PHASE RESPONSIBILITY	REVIEW OF PROPERTY AND NEW CONSTRUCTION
POSITION # 6	
TITLE	
NAME	
YEARS OF SERVICE	
PHASE RESPONSIBILITY	
POSITION # 7	
TITLE	
NAME	
YEARS OF SERVICE	
PHASE RESPONSIBILITY	

Signature Page

ASSESSOR OF PROPERTY (Signature)

DATE

COUNTY MAYOR (Signature)

DATE

CHAIRMAN, COUNTY COMMISSION (Signature)

DATE

ATTACHED RESOLUTION FOR 4 OR 5 YEAR CYCLES?

YES X NO _____

DATE SUBMITTED TO STATE BOARD OF EQUALIZATION:

DATE _____

MEMORANDUM OF UNDERSTANDING

Between

_____ County and the Division of Property Assessments

DATE: _____

TO: _____, Assessor of Property

_____, County Mayor (or Executive)

RE: _____ County _____ Year Reappraisal Program

**FROM: State of Tennessee
Division of Property Assessments
Greg Moody, CAE, Assistant Director, Division of Property Assessments**

The purpose of this Memorandum of Understanding is to clarify the areas of responsibility for all parties involved in the reappraisal of _____ County. It is intended to express the requirements needed to successfully complete reappraisal and to define the extent of involvement expected of the State of Tennessee, Division of Property Assessments. A reappraisal program is defined as the updating of all values in the county by analyzing current information and establishing new tables, models, schedules, rates and depreciation.

TCA 67-5-1601 provides for Assessors of Property to have the option to reappraise either on a 6-year cycle with an update of values in the third year or to reappraise on a 4 or 5 year cycle with no updates. TCA 67-5-1601 (d) requires the Division of Property Assessments to provide technical assistance to counties during the year of reappraisal. The resources available to the Division of Property Assessments enables them to provide technical assistance to counties during the reappraisal year, however, the amount of division involvement will be determined by the workload resulting from all counties that are scheduled for reappraisal during each year.

The amount of Division of Property Assessments involvement must be determined and clearly understood prior to the county producing a plan for reappraisal. The Assessor of Property will prepare a Plan for Reappraisal that accomplishes reappraisal in accordance

with standards and procedures prescribed by the Division of Property Assessments. The Plan for Reappraisal must include all specific items identified in this Memorandum of Understanding.

I. County Responsibility

(These items will be the county's responsibility unless specifically identified as being performed by the Division of Property Assessments.) The Assessor of Property will be responsible for ensuring that all phases of the reappraisal program are conducted in accordance with Division of Property Assessment's policies and procedures relating to **property valuation, sales verification, appeal defense and statistical standards**. The county must **resolve data quality reports, provide accurate property characteristics, provide adequate data entry, demonstrate its ability to organize and manage a program, provide adequate staffing and provide financial support**. The following is an overview of the process and can be used in conjunction with manuals developed by the Division of Property Assessments. The manuals should be used for more specific information on each of the topics identified.

A. Property Valuation: All types of property will be valued following standard procedures.

1. Residential - Residential properties will be valued by determining the proper base rate for each residential improvement type in the jurisdiction. The base rates will be developed using sale properties with recently constructed improvements whenever possible to reduce the difficulties of estimating depreciation and to increase the accuracy of the land values. The base rate analysis will consider the new depreciation that will automatically be calculated when the year of reappraisal changes. The Assessor of Property shall retain all base rate analyses for appeal purposes. Appropriate depreciation and/or effective age will be used to adjust groups of parcels identified as having unique market consideration. When additional depreciation or effective age changes are used to adjust values, market analysis must be retained to support the adjustments. Individual property characteristics will not be improperly altered to effect acceptable analysis results. Extra Features and Special Buildings will be valued using standard abbreviations and updated cost tables. The cost tables will be developed from the local market when possible, and the Assessor of Property will retain all necessary supporting documentation for review and appeal purposes. Residential land will be valued using accepted appraisal practices and available computer techniques. All residential market area delineation codes will be reviewed to

determine their accuracy, and the necessary action will be taken to correct any changes indicated by the market since the last reappraisal program.

2. Rural Land - Rural land will be valued using standard rural land valuation procedures. Rural sales will be located and verified to determine if they meet the requirements of a valid transaction. All rural sales will be reviewed by the Assessor of Property or a staff member with either the buyer, seller or agent to determine the conditions of the sale and if any adjustments are needed. A rural land sales verification form will be completed on all rural sales. These forms will be separated into Qualified and Disqualified sales and maintained in the Assessor of Property's office for review and use in appeals. All rural land will be valued using the rural land tables. Appropriate sales analysis must be conducted to produce a rural land schedule and also to determine all factors affecting value. Areas of the county that cannot be valued using the base rural land schedule will be valued using the rural land schedule adjusted to the appropriate level of value. Land grade maps will be used to determine the appropriate land grade for each parcel. The land grade maps, if not already available, will be constructed by using all available SCS soil survey information. All maps will be updated to reflect the most current base features such as wooded areas and areas that have been cleared since the last reappraisal program. It is appropriate to use home sites on all rural tracts where a home site exists. The Rural Land Procedures Manual published by the Division of Property Assessments will be followed in the valuation of all rural land. All rural market area delineation codes will be reviewed to insure they conform to current market conditions.

3. Commercial/Industrial Property - All commercial and industrial property shall be valued using standard valuation procedures. The listing of commercial and industrial properties will be reviewed for accuracy. All commercial property will be reviewed to determine if valuation by the income approach is the most appropriate method. In these instances, it will be necessary to gather sufficient income and expense data to calculate an indication of value by the income approach. All the completed income and expense forms will be retained for review and appeal purposes. All income data must be analyzed by making comparisons with like properties such as comparing offices to offices, warehouses to warehouses, and restaurants to restaurants. All commercial sales will be verified to determine if any special circumstances such as personal property or unusual financing are included. Commercial and industrial base rates will be developed for each type of commercial and industrial improvement in the jurisdiction. This is typically accomplished using a combination of local information and a professional cost service. All industrial

properties shall be revalued using the most appropriate method, typically the cost approach. All commercial and industrial land will be revalued using the most appropriate method such as front foot price, square foot price or unit, and all pertinent information such as zoning will be indicated on the land valuation maps. All analyses and sales information used to determine the commercial and industrial land values will be retained by the Assessor of Property for review and appeal purposes. All commercial and industrial market area delineation codes will be verified to determine if they need to be revised due to changes in the market. All commercial and industrial property will be valued following the Commercial and Industrial Valuation Manual prepared by the Division of Property Assessments.

4. Small Tracts - Land that does not qualify as a farm and is not part of an organized development is considered a small tract. It is typically valued as an individual unit and priced per unit or per acre. A total countywide small tract analysis must be accomplished in order to determine reasonable values. After the analysis has been accomplished and a pricing guide developed, the existing small tracts are to be reviewed to determine consistency. After making any needed adjustments to improve consistency, the small tracts will be revalued using accepted appraisal practices and any appropriate computer techniques. The Assessor of Property should maintain all analyses and sales information used in the valuation of small tracts for review and appeal purposes. All market area delineation codes that have an effect on the valuation of small tracts will be reviewed to determine accuracy, and any adjustments needed will be made.

5. Unique Properties - Usually, unique properties will exist in a county that will require special treatment. These can be lake properties, mobile homes, large industrial complexes, mineral interest, leasehold interest, etc. The Plan for Reappraisal will address these properties and explain how they will be valued.

B. Sales Verification: A major element in the success of a reappraisal program is the completeness and accuracy of the sales file. The Division of Property Assessments has published the Property Assessor's Procedures for Sales Data Collection and Verification. These procedures will be followed to ensure the desired accuracy. Any attempt to influence the results of the analysis by inaccurate sales verification must be avoided. The quality of the analysis depends on the accuracy of the sales file and every effort should be made to ensure this accuracy. The Assessor of Property will maintain sufficient records on the verification of sales for review and appeal purposes.

C. Appeal Defense: Any reappraisal program must have the necessary data and information to defend the appraisals. The Assessor of Property and staff must have the ability to present the value-supporting data in a manner that provides the property owners and appeal boards with the information necessary to understand how and why the value conclusions were determined. The Assessor of Property and staff will resist making unnecessary changes just to satisfy the property owner when the appraisal is correct. All elements of the valuation process must consider the appeal process. An effort must be made to maintain sufficient data to defend the values, and this data includes the following: Base Rate Analysis; Sales Analysis; Cost Information; Land Valuation Information; Adjustments to Sales; Income and Expense Information; and any other information that will be useful in the appeal process.

D. Statistical Standards for Reappraisal: The Division of Property Assessments has developed statistical standards for evaluating the results of reappraisal programs. The reappraisal program should be completed with these standards as the goal. Failure to meet these standards provides indications that the reappraisal program may be flawed and unacceptable. The standards apply to property by its statutory classification such as residential, commercial, industrial and farm. Within each classification, properties may be further stratified based on a detailed analysis of the information available. The data used to produce the analysis must be accurate and uninfluenced by personal desires to attain a certain goal. The discovery of inaccurate data that has an influence on the results of the statistical analysis will be considered in the overall evaluation of the program. If the results of the statistical analysis fail to meet the standards, said results will be reported to the State Board of Equalization for appropriate action.

E. Data Quality Reports: The Data Quality Reports include edits that enable the assessor to identify data problems. Since the success of a reappraisal program is determined by the accuracy of the data, each county must resolve all errors found on the Data Quality Reports. Typically, this information is produced from the Assessor of Property's computer file and analyzed locally. The ability to produce this information locally requires certain computer skills. Counties not on the State's Computer Assisted Appraisal System will develop similar capabilities and produce and use these types of reports to resolve all erroneous data.

F. Data Entry: A reappraisal increases the amount of data entry because of changes and adjustments to the file, especially where extensive field reviews are required. Any plan for

reappraisal must consider this additional data entry workload, identify detailed expected production levels, produce a completion schedule and provide for terminals and sufficiently trained personnel.

G. Organization and Management: The completion of a successful reappraisal program is dependent upon the ability of the Assessor of Property to organize the work activities and to manage the employees.

1. The initial indication of the Assessor of Property's ability is the Plan for Reappraisal. If the Assessor of Property can properly complete a Plan for Reappraisal that considers all aspects of the program, it is likely the Assessor has the necessary organization skills. In addition to the normal items of real property associated with reappraisal, the Assessor of Property's plan shall include a program of discovery, data collection, analysis and valuation for any assessable leasehold or mineral properties in the county. The Plan for Reappraisal shall include a detailed schedule showing the beginning and ending dates of each phase of the program, the personnel responsible for each phase and the man months necessary for the completion of each phase. The Plan for Reappraisal will contain a plan for notifying property owners of the new assessed values and providing them the opportunity to appeal such values.

2. The Assessor of Property will also need to consider the normal maintenance that is the daily occurrence in the assessor's office. New construction continues, deeds are recorded and the public continues to make inquiries. This work must proceed and the organization of the Assessor of Property's office must consider these items as well as the reappraisal. The plan for reappraisal must include a section on maintenance that provides specific information such as a completion schedule for all map and ownership maintenance and a completion schedule for collecting data and valuing all new construction. This information must also include the specific names of the employees that will perform these tasks.

3. After the Assessor of Property has properly organized the office and planned for all aspects of reappraisal while continuing to perform normal maintenance, the Assessor must manage the staff and resources. The management includes making personnel assignments and determining which phase of the program should be completed next, as well as overseeing and supervising the quality and quantity of the work being performed.

The Assessor of Property will develop and maintain production reports and quality control reports to ensure that the program is completed accurately and on time.

H. Staffing: The Plan for Reappraisal shall contain a staffing plan that provides for adequate reappraisal staff, sufficient review and clerical staff to accomplish the necessary work with regard to the on-site review. The Plan for Reappraisal must be specific in identifying the personnel necessary for each phase of the reappraisal as well as all other phases of the normal maintenance work accomplished by the Assessor of Property's office.

1. The Assessor of Property shall assume the responsibilities and duties of the reappraisal manager or employ a qualified reappraisal manager having previous experience in directly related programs. The qualifications of the reappraisal manager shall be included in the Plan for Reappraisal and submitted to the Division of Property Assessments for approval.

2. The Plan for Reappraisal shall include the training and experience levels of all employees that will be involved in the reappraisal program. The qualifications of the employees will be determined by the courses and seminars they have attended as well as the amount of their reappraisal experience.

I. Approval for 4-Year and 5-Year Cycles: The Assessor of Property in any county that plans a 4 or 5-year reappraisal program must have approval by resolution from the county legislative body. The Plan for Reappraisal prepared by the Assessor of Property must be submitted for review to the county executive and the county legislative body. The county legislative body must provide the funding to accomplish the reappraisal program as outlined in the Plan for Reappraisal. It shall also be understood that reappraisal on a 4 or 5-year cycle does not entitle the county to any additional state funds beyond those determined for a 6-year reappraisal cycle.

II. State Division of Property Assessments' Responsibility:

TCA 67-5-1601 (d) (1) (B) (3) provides that all work (accomplished by the Assessor of Property) is subject to the supervision and approval of the director of the Division of Property Assessments. The Division of Property Assessments is required to supervise and direct all reappraisal and revaluation programs. The Division of Property Assessment's statutory responsibility is to (1) provide technical assistance and (2) ensure the accuracy of the reappraisal program. All counties conducting reappraisal programs accept the condition of

limited involvement from the Division of Property Assessments and also agree to maintain records and provide sufficient data and reports to enable the Division of Property Assessments to evaluate the quality of the reappraisal program.

A. Technical Assistance: Technical assistance is provided to a county by experienced staff members of the Division of Property Assessments. The technical assistance to be provided by the Division of Property Assessments will be determined considering available resources and existing workload of county reappraisal programs scheduled during each year.

TECHNICAL ASSISTANCE TO THE ASSESSOR MAY INVOLVE THE FOLLOWING ACTIVITIES:

- Residential Base Rate Development
- Residential Analysis (V & I)
- EFSB Cost Tables Development
- Rural Land Schedule Development
- Home-Site Analysis
- Commercial & Industrial Base Rate Development
- Income & Expense Analysis
- Commercial Market Analysis
- Unique Industrial Properties Appraisal
- Small Tract Sales Analysis
- Small Tract Pricing Guide Development
- Sales Adjustments Determination
- Sales Verification Instruction
- Unique Properties Appeal Preparation
- Data Preparation for Appeals Defense
- Overall Statistical Results Review
- Data Quality Reports Production
- Assessable Mineral Interest Valuation
- Assessable Leasehold Interest Valuation
- On-The-Job Training for Assessor's Staff
- Market Area Delineation Codes Review

B. Modification of Responsibility

Due to level of expertise, number of staff members and resources available to the Assessor of Property, there may be a need to modify areas of responsibility in the Memorandum of Understanding. The purpose of the modification of responsibility is to provide latitude between the assessor and the division regarding the identified areas of responsibility. The following are specific modifications to this agreement that will be mutually beneficial for both parties and allow for better utilization of resources during the revaluation program:

III. Accuracy of Program

The Assessor will prepare a Final Value Report that will give an overview of the reappraisal program and support the value indications. The accuracy of the reappraisal program shall be determined by a review of the supporting documentation for the following: base rate development; land valuation; the application of market adjustments; the market area delineation codes analysis; rural land sales analysis; small tract analysis; the identification and valuation of unique properties; the completeness of the sales file; the quality of records developed for appeal defense; the results of the statistical analysis; the resolution of the data quality reports; and the property characteristic data.

IV. Computer Appraisal System

In the event the assessor of property chooses to change the current computer appraisal system, information regarding the new system and a detailed plan of implementation must be included with the reappraisal plan for approval by the State Board of Equalization.

V. Failure to Comply

It is the expressed intent of this Memorandum of Understanding to provide the County and the Division of Property Assessments with a clear understanding of the responsibility of each party in regard to the completion of the next reappraisal program. It is the intent of the Division of Property Assessments to take whatever action necessary to ensure the accurate and timely completion of the reappraisal program. Failure on the part of the county on any of the items agreed to herein shall result in the reporting of said failure to the State Board of Equalization for appropriate action.

It is with full understanding that we accept the conditions identified in this Memorandum of Understanding and accept responsibility to accomplish all items identified herein. We recognize that failure on the part of the county legislative body or the Assessor of Property to complete the agreed to requirements will result in the action identified herein.

County Mayor (or Executive) _____ / /
Signature *Date*

County Assessor of Property _____ / /
Signature *Date*

Reg. Appraisal Supervisor _____ / /
Div of Property Assessments *Signature* *Date*

Area Appraisal Manager _____ / /
Div. of Property Assessments *Signature* *Date*

Greg Moody, CAE, Asst. Dir. _____ / /
Div of Property Assessments *Signature* *Date*

Franklin County Government Grant Pre-Application Notification Form	
Department or Organization Applying for Grant:	Franklin County Health Department
Grant/Program Title:	Access to Health and Active Built Environments
Grant Beginning Period:	2/1/17
Grant Ending Period:	6/30/17
Grant Amount:	\$10,000
Funding Agency (i.e. State, Federal, Private):	TN State Department of Health
Funding Agency Contact Information	
Name	Jenny Crane, TN Dept of Health – Division of Community Health Services
Address	710 James Robertson Parkway, Nashville, TN 37243
Phone	615-741-0235
Fax	615-253-4000
Email	Jenny.Crance@tn.gov
Funding Percentage or Match (i.e.100% or 75%/25%):	100%
Funding Type (Revenue Advanced or Reimbursed):	Reimbursed
Ongoing Funding Requirements(Yes/No & Length Required):	Just maintenance & Insurance
Indirect Cost Availability (Yes/No):	No
Grant Beneficiary:	Franklin County Children
Purpose of Grant:	Provide an activity based environment for the children of Franklin County on county property (playground)
Person/Dept Responsible for Grant Program Management:	Charlene Nunley
Person/Dept Responsible for Reporting Expenditures:	Charlene Nunley
Person/Dept Responsible for Requesting Revenue Claims:	Charlene Nunley
Grant Requirements for Continuation of Program or Cooperative Agreements:	Maintenance of playground area
Grant Requirements for Equipment, Ownership & Insurance:	Own, Maintain, & Insure
Grant Requirements for Annual Cost of Upgrade/Maintenance, etc.:	Not specific
Grant Requirements for Employment or Contracted Services:	Follow local regulations
Will this grant add Value to Franklin County's Fixed Assets? (Yes/No):	Yes
Will this grant add Expense to Franklin County's Insurance Expense? (Yes/No):	No
Approving Official Signature:	Richard Stewart Date: 2/2/17



GOVERNMENTAL GRANT CONTRACT

(cost reimbursement grant contract with a federal or Tennessee local governmental entity or their agents and instrumentalities)

Begin Date February 1, 2017	End Date June 30, 2017	Agency Tracking # 34360-71517	Edison ID		
Grantee Legal Entity Name Franklin County Government			Edison Vendor ID 4189		
Subrecipient or Contractor <input checked="" type="checkbox"/> Subrecipient <input type="checkbox"/> Contractor		CFDA # Grantee's fiscal year end June 30, 2017			
Service Caption (one line only) Access to Health and Healthy Active Built Environments					
Funding —					
FY	State	Federal	Interdepartmental	Other	TOTAL Grant Contract Amount
2017	\$10,000.00				\$10,000.00
TOTAL:	\$10,000.00				\$10,000.00
Grantee Selection Process Summary					
<input type="checkbox"/> Competitive Selection					
<input checked="" type="checkbox"/> Non-competitive Selection			Grants are based on the need of the individual county pursuant to T.C.A. 66-29-151.		
Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.				<i>CPO USE - GG</i>	
Speed Chart (optional) HL00012191		Account Code (optional) 71301000			

**GRANT CONTRACT
BETWEEN THE STATE OF TENNESSEE,
DEPARTMENT OF HEALTH
AND
FRANKLIN COUNTY GOVERNMENT**

This grant contract ("Grant Contract"), by and between the State of Tennessee, Department of Health, hereinafter referred to as the "State" or the "Grantor State Agency" and Grantee Franklin County Government, hereinafter referred to as the "Grantee," is for the provision of access to healthy and active built environments, as further defined in the "SCOPE OF SERVICES AND DELIVERABLES."

Grantee Edison Vendor ID # 4189

A. SCOPE OF SERVICES AND DELIVERABLES:

- A.1. The Grantee shall provide the scope of services and deliverables ("Scope") as required, described, and detailed in this Grant Contract.
- A.2. The goal of this grant is to improve health outcomes by enhancing access to physical activity, particularly for young children who may have no or few other opportunities, and enhancing the built environment of public places and spaces, by supporting local communities at varying stages of capacity and with varying levels of resources, and by enabling shared learning among leaders and communities across the state.
- A.3. The Grantee agrees to work within local communities to plan, develop, implement and assess projects which increase access to attractive, safe and tobacco-free places offering opportunities for physical activity for a diverse and inclusive group of users, including those who live, work, play, worship, and visit the community. Grant activities may include, but are not limited to, convening community partners in discussions around healthy and active built environment plans and projects for those communities getting started in this work, and providing funding towards implementation for communities that already have bicycle/pedestrian/greenways/parks plans in place and may be seeking funding opportunities for infrastructure projects to build bicycle paths, sidewalks, greenways, parks, playgrounds, and including natural playgrounds. Other acceptable projects are listed in Attachment 3.
- A.4. The Grantee shall conduct Rural Access to Health and Healthy Active Built Environments activities as defined in the Grantee's work plan submitted (Work Plan template provided as Attachment 3), approved, and kept on file in the Department of Health, Division of Community Health Services.

This grant shall supply the necessary State dollars to fund the approved request pursuant to the authority granted in T.C.A. 66-29-151(b). The Grantee agrees to:

- a) Utilize funds in accordance with the State approved plan for health access as detailed in Attachment 3.
- b) No more than \$2000 of the maximum liability may be used for convening planning meetings including meeting expenses and refreshments.
- c) It is the intent that the entire \$10,000 grant award will be expended by June 30, 2017. In the event the Grantee expects funds not to be expended by June 30, 2017, Grantee may request the contract to be extended allowing additional time to expend unspent funds. An extension shall be granted solely at the State's discretion. Request for an extension must be received at least 45 days in advance contract expiration. Leftover funds from a contract not extended may be provided to other county governments in State Fiscal Year 2018.

The Grantee agrees to fulfill their obligations under this contract for special local health needs.

Should the Grantee fail to do so, the State shall seek restitution, pursuant to the laws of the State of Tennessee from the Grantee for payments made under this agreement.

B. TERM OF CONTRACT:

This Grant Contract shall be effective on February 1, 2017 ("Effective Date") and extend for a period of five (5) months after the Effective Date ("Term"). The State shall have no obligation to the Grantee for fulfillment of the Scope outside the Term.

C. PAYMENT TERMS AND CONDITIONS:

- C.1. Maximum Liability. In no event shall the maximum liability of the State under this Grant Contract exceed ten thousand dollars (\$10,000.00) ("Maximum Liability"). The Grant Budget, attached and incorporated as Attachment 1 is the maximum amount due the Grantee under this Grant Contract. The Grant Budget line-items include, but are not limited to, all applicable taxes, fees, overhead, and all other direct and indirect costs incurred or to be incurred by the Grantee.
- C.2. Compensation Firm. The Maximum Liability of the State is not subject to escalation for any reason unless amended. The Grant Budget amounts are firm for the duration of the Grant Contract and are not subject to escalation for any reason unless amended, except as provided in Section C.6.
- C.3. Payment Methodology – Total Advance Payment. The Grantee shall be reimbursed for actual, reasonable, and necessary costs based upon the Grant Budget, not to exceed the maximum liability established in section C.1. Payment to the Grantee shall be a lump sum made in advance upon approval of this Grant Contract.
- C.4. Travel Compensation. Reimbursement to the Grantee for travel, meals, or lodging shall be subject to amounts and limitations specified in the "State Comprehensive Travel Regulations," as they are amended from time to time, and shall be contingent upon and limited by the Grant Budget funding for said reimbursement.
- C.5. Budget Line-items. Expenditures, reimbursements, and payments under this Grant Contract shall adhere to the Grant Budget. The Grantee may vary from a Grant Budget line-item amount by up to one percent (1%) of the line-item amount, provided that any increase is off-set by an equal reduction of other line-item amount(s) such that the net result of variances shall not increase the total Grant Contract amount detailed by the Grant Budget. Any increase in the Grant Budget, grand total amounts shall require an amendment of this Grant Contract.
- C.6. Disbursement Reconciliation and Close Out. The Grantee shall submit a grant disbursement reconciliation report within sixty (60) days of the Grant Contract end date and in form and substance acceptable to the State (and include, as applicable, documentation and receipts as required by the above-referenced "State Comprehensive Travel Regulations").
- a. If total disbursements by the State pursuant to this Grant Contract exceed the amounts permitted by the section C, payment terms and conditions of this Grant Contract, the Grantee shall refund the difference to the State. The Grantee shall submit the refund with the final grant disbursement reconciliation report.
 - b. The State shall not be responsible for the payment of any invoice submitted to the State after the grant disbursement reconciliation report. The State will not deem any Grantee costs submitted for reimbursement after the grant disbursement reconciliation report to be allowable and reimbursable by the State, and such invoices will NOT be paid.
 - c. The Grantee's failure to provide a final grant disbursement reconciliation report to the State as required by this Grant Contract shall result in the Grantee being deemed

ineligible for reimbursement under this Grant Contract, and the Grantee shall be required to refund any and all payments by the State pursuant to this Grant Contract.

- d. The Grantee must close out its accounting records at the end of the Term in such a way that reimbursable expenditures and revenue collections are NOT carried forward.
- C.7. Indirect Cost. Should the Grantee request reimbursement for indirect costs, the Grantee must submit to the State a copy of the indirect cost rate approved by the cognizant federal agency or the cognizant state agency, as applicable. The Grantee will be reimbursed for indirect costs in accordance with the approved indirect cost rate and amounts and limitations specified in the attached Grant Budget. Once the Grantee makes an election and treats a given cost as direct or indirect, it must apply that treatment consistently and may not change during the Term. Any changes in the approved indirect cost rate must have prior approval of the cognizant federal agency or the cognizant state agency, as applicable. If the indirect cost rate is provisional during the Term, once the rate becomes final, the Grantee agrees to remit any overpayment of funds to the State, and subject to the availability of funds the State agrees to remit any underpayment to the Grantee.
- C.8. Cost Allocation. If any part of the costs to be reimbursed under this Grant Contract are joint costs involving allocation to more than one program or activity, such costs shall be allocated and reported in accordance with the provisions of Department of Finance and Administration Policy Statement 03 or any amendments or revisions made to this policy statement during the Term.
- C.9. Payment of Invoice. A payment by the State shall not prejudice the State's right to object to or question any reimbursement, invoice, or related matter. A payment by the State shall not be construed as acceptance of any part of the work or service provided or as approval of any amount as an allowable cost.
- C.10. Non-allowable Costs. Any amounts payable to the Grantee shall be subject to reduction for amounts included in any invoice or payment that are determined by the State, on the basis of audits or monitoring conducted in accordance with the terms of this Grant Contract, to constitute unallowable costs.
- C.11. State's Right to Set Off. The State reserves the right to set off or deduct from amounts that are or shall become due and payable to the Grantee under this Grant Contract or under any other agreement between the Grantee and the State of Tennessee under which the Grantee has a right to receive payment from the State.
- C.12. Prerequisite Documentation. The Grantee shall not invoice the State under this Grant Contract until the State has received the following, properly completed documentation.
- a. The Grantee shall complete, sign, and return to the State an "Authorization Agreement for Automatic Deposit (ACH Credits) Form" provided by the State. By doing so, the Grantee acknowledges and agrees that, once this form is received by the State, all payments to the Grantee under this or any other grant contract will be made by automated clearing house ("ACH").
 - b. The Grantee shall complete, sign, and return to the State the State-provided W-9 form. The taxpayer identification number on the W-9 form must be the same as the Grantee's Federal Employer Identification Number or Social Security Number referenced in the Grantee's Edison registration information.
- D. STANDARD TERMS AND CONDITIONS:**
- D.1. Required Approvals. The State is not bound by this Grant Contract until it is signed by the parties and approved by appropriate officials in accordance with applicable Tennessee laws and

regulations (depending upon the specifics of this Grant Contract, the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

- D.2. Modification and Amendment. This Grant Contract may be modified only by a written amendment signed by all parties and approved by the officials who approved the Grant Contract and, depending upon the specifics of the Grant Contract as amended, any additional officials required by Tennessee laws and regulations (the officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).
- D.3. Termination for Convenience. The State may terminate this Grant Contract without cause for any reason. A termination for convenience shall not be a breach of this Grant Contract by the State. The State shall give the Grantee at least thirty (30) days written notice before the effective termination date. The Grantee shall be entitled to compensation for authorized expenditures and satisfactory services completed as of the termination date, but in no event shall the State be liable to the Grantee for compensation for any service that has not been rendered. The final decision as to the amount for which the State is liable shall be determined by the State. The Grantee shall not have any right to any actual general, special, incidental, consequential, or any other damages whatsoever of any description or amount for the State's exercise of its right to terminate for convenience.
- D.4. Termination for Cause. If the Grantee fails to properly perform its obligations under this Grant Contract, or if the Grantee violates any terms of this Grant Contract, the State shall have the right to immediately terminate this Grant Contract and withhold payments in excess of fair compensation for completed services. Notwithstanding the exercise of the State's right to terminate this Grant Contract for cause, the Grantee shall not be relieved of liability to the State for damages sustained by virtue of any breach of this Grant Contract by the Grantee.
- D.5. Subcontracting. The Grantee shall not assign this Grant Contract or enter into a subcontract for any of the services performed under this Grant Contract without obtaining the prior written approval of the State. If such subcontracts are approved by the State, each shall contain, at a minimum, sections of this Grant Contract pertaining to "Conflicts of Interest," "Lobbying," "Nondiscrimination," "Public Accountability," "Public Notice," and "Records" (as identified by the section headings). Notwithstanding any use of approved subcontractors, the Grantee shall remain responsible for all work performed.
- D.6. Conflicts of Interest. The Grantee warrants that no part of the total Grant Contract Amount shall be paid directly or indirectly to an employee or official of the State of Tennessee as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Grantee in connection with any work contemplated or performed relative to this Grant Contract.
- D.7. Lobbying. The Grantee certifies, to the best of its knowledge and belief, that:
- a. No federally appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
 - b. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member

of Congress in connection with this contract, grant, loan, or cooperative agreement, the Grantee shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

- c. The Grantee shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into and is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. § 1352.

- D.8. Communications and Contacts. All instructions, notices, consents, demands, or other communications required or contemplated by this Grant Contract shall be in writing and shall be made by certified, first class mail, return receipt requested and postage prepaid, by overnight courier service with an asset tracking system, or by email or facsimile transmission with recipient confirmation. All communications, regardless of method of transmission, shall be addressed to the respective party as set out below:

The State:

Jenny Crane
Tennessee Department of Health
Division of Community Health Services
710 James Robertson Parkway
Nashville, Tennessee 37243
Jenny.Crane@tn.gov
Telephone #: 615-741-0235
FAX #: 615-253-4000

The Grantee:

Richard Stewart, County Mayor
Franklin County Government
855 Dinah Shore Blvd., Suite #3
Winchester, Tennessee 37398
richard.stewart@franklincotn.us
Telephone #: (931) 967-2905
Fax #: (931) 962-0194

A change to the above contact information requires written notice to the person designated by the other party to receive notice.

All instructions, notices, consents, demands, or other communications shall be considered effectively given upon receipt or recipient confirmation as may be required.

- D.9. Subject to Funds Availability. This Grant Contract is subject to the appropriation and availability of State or Federal funds. In the event that the funds are not appropriated or are otherwise unavailable, the State reserves the right to terminate this Grant Contract upon written notice to the Grantee. The State's right to terminate this Grant Contract due to lack of funds is not a breach of this Grant Contract by the State. Upon receipt of the written notice, the Grantee shall cease all work associated with the Grant Contract. Should such an event occur, the Grantee shall be entitled to compensation for all satisfactory and authorized services completed as of the termination date. Upon such termination, the Grantee shall have no right to recover from the

State any actual, general, special, incidental, consequential, or any other damages whatsoever of any description or amount.

- D.10. Nondiscrimination. The Grantee hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Grant Contract or in the employment practices of the Grantee on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by federal, Tennessee state constitutional, or statutory law. The Grantee shall, upon request, show proof of nondiscrimination and shall post in conspicuous places, available to all employees and applicants, notices of nondiscrimination.
- D.11. HIPAA Compliance. The State and the Grantee shall comply with obligations under the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Health Information Technology for Economic and Clinical Health Act (HITECH) and any other relevant laws and regulations regarding privacy (collectively the "Privacy Rules"). The obligations set forth in this Section shall survive the termination of this Grant Contract.
- a. The Grantee warrants to the State that it is familiar with the requirements of the Privacy Rules and will comply with all applicable HIPAA requirements in the course of this Grant Contract.
 - b. The Grantee warrants that it will cooperate with the State, including cooperation and coordination with State privacy officials and other compliance officers required by the Privacy Rules, in the course of performance of this Grant Contract so that both parties will be in compliance with the Privacy Rules.
 - c. The State and the Grantee will sign documents, including but not limited to business associate agreements, as required by the Privacy Rules and that are reasonably necessary to keep the State and the Grantee in compliance with the Privacy Rules. This provision shall not apply if information received by the State under this Grant Contract is NOT "protected health information" as defined by the Privacy Rules, or if the Privacy Rules permit the State to receive such information without entering into a business associate agreement or signing another such document.
- D.12. Public Accountability. If the Grantee is subject to Tenn. Code Ann. § 8-4-401 *et seq.*, or if this Grant Contract involves the provision of services to citizens by the Grantee on behalf of the State, the Grantee agrees to establish a system through which recipients of services may present grievances about the operation of the service program. The Grantee shall also display in a prominent place, located near the passageway through which the public enters in order to receive Grant supported services, a sign at least eleven inches (11") in height and seventeen inches (17") in width stating:
- NOTICE: THIS AGENCY IS A RECIPIENT OF TAXPAYER FUNDING. IF YOU OBSERVE AN AGENCY DIRECTOR OR EMPLOYEE ENGAGING IN ANY ACTIVITY WHICH YOU CONSIDER TO BE ILLEGAL, IMPROPER, OR WASTEFUL, PLEASE CALL THE STATE COMPTROLLER'S TOLL-FREE HOTLINE: 1-800-232-5454.
- The sign shall be on the form prescribed by the Comptroller of the Treasury. The Grantor State Agency shall obtain copies of the sign from the Comptroller of the Treasury, and upon request from the Grantee, provide Grantee with any necessary signs.
- D.13. Public Notice. All notices, informational pamphlets, press releases, research reports, signs, and similar public notices prepared and released by the Grantee in relation to this Grant Contract shall include the statement, "This project is funded under a grant contract with the State of Tennessee." All notices by the Grantee in relation to this Grant Contract shall be approved by the State.

- D.14. Licensure. The Grantee, its employees, and any approved subcontractor shall be licensed pursuant to all applicable federal, state, and local laws, ordinances, rules, and regulations and shall upon request provide proof of all licenses.
- D.15. Records. The Grantee and any approved subcontractor shall maintain documentation for all charges under this Grant Contract. The books, records, and documents of the Grantee and any approved subcontractor, insofar as they relate to work performed or money received under this Grant Contract, shall be maintained in accordance with applicable Tennessee law. In no case shall the records be maintained for a period of less than five (5) full years from the date of the final payment. The Grantee's records shall be subject to audit at any reasonable time and upon reasonable notice by the Grantor State Agency, the Comptroller of the Treasury, or their duly appointed representatives.
- The records shall be maintained in accordance with Governmental Accounting Standards Board (GASB) Accounting Standards or the Financial Accounting Standards Board (FASB) Accounting Standards Codification, as applicable, and any related AICPA Industry Audit and Accounting guides.
- In addition, documentation of grant applications, budgets, reports, awards, and expenditures will be maintained in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.
- Grant expenditures shall be made in accordance with local government purchasing policies and procedures and purchasing procedures for local governments authorized under state law.
- The Grantee shall also comply with any recordkeeping and reporting requirements prescribed by the Tennessee Comptroller of the Treasury.
- The Grantee shall establish a system of internal controls that utilize the COSO Internal Control - Integrated Framework model as the basic foundation for the internal control system. The Grantee shall incorporate any additional Comptroller of the Treasury directives into its internal control system.
- Any other required records or reports which are not contemplated in the above standards shall follow the format designated by the head of the Grantor State Agency, the Central Procurement Office, or the Commissioner of Finance and Administration of the State of Tennessee.
- D.16. Monitoring. The Grantee's activities conducted and records maintained pursuant to this Grant Contract shall be subject to monitoring and evaluation by the State, the Comptroller of the Treasury, or their duly appointed representatives.
- D.17. Progress Reports. The Grantee shall submit brief, periodic, progress reports to the State as requested.
- D.18. Annual and Final Reports. The Grantee shall submit, within three (3) months of the conclusion of each year of the Term, an annual report. For grant contracts with a term of less than one (1) year, the Grantee shall submit a final report within three (3) months of the conclusion of the Term. For grant contracts with multiyear terms, the final report will take the place of the annual report for the final year of the Term. The Grantee shall submit annual and final reports to the Grantor State Agency and the Department of Finance and Administration ("F&A"). Send electronic copies of annual and final reports to F&A at fa.audit@tn.gov. At minimum, annual and final reports shall include: (a) the Grantee's name; (b) the Grant Contract's Edison identification number, Term, and total amount; (c) a narrative section that describes the program's goals, outcomes, successes and setbacks, whether the Grantee used benchmarks or indicators to determine progress, and whether any proposed activities were not completed; and (d) other relevant details requested by the Grantor State Agency. Annual and final report documents to be completed by the Grantee shall appear on the Grantor State Agency's website or as an attachment to the Grant Contract (Attachment 4).

- D.19. Audit Report. The Grantee shall be audited in accordance with applicable Tennessee law. If the Grantee is subject to an audit under this provision, then the Grantee shall complete Attachment 2.
- When a federal single audit is required, the audit shall be performed in accordance with U.S. Office of Management and Budget's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.
- A copy of the audit report shall be provided to the Comptroller by the licensed, independent public accountant. Audit reports shall be made available to the public.
- D.20. Procurement. If other terms of this Grant Contract allow reimbursement for the cost of goods, materials, supplies, equipment, motor vehicles, or contracted services, procurements by the Grantee shall be competitive where practicable. For any procurement for which reimbursement is paid under this Grant Contract, the Grantee shall document the competitive procurement method. In each instance where it is determined that use of a competitive procurement method is not practicable, supporting documentation shall include a written justification for the decision and for the use of a non-competitive procurement. If the Grantee is a subrecipient, the Grantee shall comply with 2 C.F.R. §§ 200.318—200.326 when procuring property and services under a federal award.
- The Grantee shall obtain prior approval from the State before purchasing any equipment or motor vehicles under this Grant Contract.
- D.21. Strict Performance. Failure by any party to this Grant Contract to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this Grant Contract is not a waiver or relinquishment of any term, covenant, condition, or provision. No term or condition of this Grant Contract shall be held to be waived, modified, or deleted except by a written amendment signed by the parties.
- D.22. Independent Contractor. The parties shall not act as employees, partners, joint venturers, or associates of one another in the performance of this Grant Contract. The parties acknowledge that they are independent contracting entities and that nothing in this Grant Contract shall be construed to create a principal/agent relationship or to allow either to exercise control or direction over the manner or method by which the other transacts its business affairs or provides its usual services. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever.
- D.23. State Liability. The State shall have no liability except as specifically provided in this Grant Contract.
- D.24. Force Majeure. "Force Majeure Event" means fire, flood, earthquake, elements of nature or acts of God, wars, riots, civil disorders, rebellions or revolutions, acts of terrorism or any other similar cause beyond the reasonable control of the party except to the extent that the non-performing party is at fault in failing to prevent or causing the default or delay, and provided that the default or delay cannot reasonably be circumvented by the non-performing party through the use of alternate sources, workaround plans or other means. A strike, lockout or labor dispute shall not excuse either party from its obligations under this Grant Contract. Except as set forth in this Section, any failure or delay by a party in the performance of its obligations under this Grant Contract arising from a Force Majeure Event is not a default under this Grant Contract or grounds for termination. The non-performing party will be excused from performing those obligations directly affected by the Force Majeure Event, and only for as long as the Force Majeure Event continues, provided that the party continues to use diligent, good faith efforts to resume performance without delay. The occurrence of a Force Majeure Event affecting Grantee's representatives, suppliers, subcontractors, customers or business apart from this Grant Contract

is not a Force Majeure Event under this Grant Contract. Grantee will promptly notify the State of any delay caused by a Force Majeure Event (to be confirmed in a written notice to the State within one (1) day of the inception of the delay) that a Force Majeure Event has occurred, and will describe in reasonable detail the nature of the Force Majeure Event. If any Force Majeure Event results in a delay in Grantee's performance longer than forty-eight (48) hours, the State may, upon notice to Grantee: (a) cease payment of the fees until Grantee resumes performance of the affected obligations; or (b) immediately terminate this Grant Contract or any purchase order, in whole or in part, without further payment except for fees then due and payable. Grantee will not increase its charges under this Grant Contract or charge the State any fees other than those provided for in this Grant Contract as the result of a Force Majeure Event.

- D.25. Tennessee Department of Revenue Registration. The Grantee shall comply with all applicable registration requirements contained in Tenn. Code Ann. §§ 67-6-601 – 608. Compliance with applicable registration requirements is a material requirement of this Grant Contract.
- D.26. Charges to Service Recipients Prohibited. The Grantee shall not collect any amount in the form of fees or reimbursements from the recipients of any service provided pursuant to this Grant Contract.
- D.27. No Acquisition of Equipment or Motor Vehicles. This Grant Contract does not involve the acquisition and disposition of equipment or motor vehicles acquired with funds provided under this Grant Contract.
- D.28. State and Federal Compliance. The Grantee shall comply with all applicable state and federal laws and regulations in the performance of this Grant Contract. The U.S. Office of Management and Budget's Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards is available here: http://www.ecfr.gov/cgi-bin/text-idx?SID=c6b2f053952359ba94470ad3a7c1a975&tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl
- D.29. Governing Law. This Grant Contract shall be governed by and construed in accordance with the laws of the State of Tennessee. The Grantee agrees that it will be subject to the exclusive jurisdiction of the courts of the State of Tennessee in actions that may arise under this Grant Contract. The Grantee acknowledges and agrees that any rights or claims against the State of Tennessee or its employees hereunder, and any remedies arising there from, shall be subject to and limited to those rights and remedies, if any, available under Tenn. Code Ann. §§ 9-8-101 through 9-8-407.
- D.30. Completeness. This Grant Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions agreed to by the parties. This Grant Contract supersedes any and all prior understandings, representations, negotiations, or agreements between the parties, whether written or oral.
- D.31. Severability. If any terms and conditions of this Grant Contract are held to be invalid or unenforceable as a matter of law, the other terms and conditions shall not be affected and shall remain in full force and effect. To this end, the terms and conditions of this Grant Contract are declared severable.
- D.32. Headings. Section headings are for reference purposes only and shall not be construed as part of this Grant Contract.

E. SPECIAL TERMS AND CONDITIONS:

- E.1. Conflicting Terms and Conditions. Should any of these special terms and conditions conflict with any other terms and conditions of this Grant Contract, the special terms and conditions shall be subordinate to the Grant Contract's other terms and conditions.

E.2. Confidentiality of Records. Strict standards of confidentiality of records and information shall be maintained in accordance with applicable state and federal law. All material and information, regardless of form, medium or method of communication, provided to the Grantee by the State or acquired by the Grantee on behalf of the State that is regarded as confidential under state or federal law shall be regarded as "Confidential Information." Nothing in this Section shall permit Grantee to disclose any Confidential Information, regardless of whether it has been disclosed or made available to the Grantee due to intentional or negligent actions or inactions of agents of the State or third parties. Confidential Information shall not be disclosed except as required or permitted under state or federal law. Grantee shall take all necessary steps to safeguard the confidentiality of such material or information in conformance with applicable state and federal law.

E.3. Environmental Tobacco Smoke. Pursuant to the provisions of the federal "Pro-Children Act of 1994" and the "Children's Act for Clean Indoor Air of 1995," Tenn. Code Ann. §§ 39-17-1601 through 1606, the Grantee shall prohibit smoking of tobacco products within any indoor premises in which services are provided to individuals under the age of eighteen (18) years. The Grantee shall post "no smoking" signs in appropriate, permanent sites within such premises. This prohibition shall be applicable during all hours, not just the hours in which children are present. Violators of the prohibition may be subject to civil penalties and fines. This prohibition shall apply to and be made part of any subcontract related to this Grant Contract.

The obligations set forth in this Section shall survive the termination of this Grant Contract.

IN WITNESS WHEREOF,

FRANKLIN COUNTY GOVERNMENT:

GRANTEE SIGNATURE

DATE

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

DEPARTMENT OF HEALTH:

JOHN J. DREYZEHNER, MD, MPH, FACOEM, COMMISSIONER

DATE

ATTACHMENT 1

GRANT BUDGET				
The Grant Budget line-item amounts below shall be applicable only to expense incurred during the following				
Applicable Period: BEGIN: February 1, 2017 END: June 30, 2017				
POLICY 03 Object Line-item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1. 2	Salaries, Benefits & Taxes	0.00	0.00	0.00
4, 15	Professional Fee, Grant & Award ²	0.00	0.00	0.00
5, 6, 7, 8, 9, 10	Supplies, Telephone, Postage & Shipping, Occupancy, Equipment Rental & Maintenance, Printing & Publications	0.00	0.00	0.00
11. 12	Travel, Conferences & Meetings	0.00	0.00	0.00
13	Interest ²	0.00	0.00	0.00
14	Insurance	0.00	0.00	0.00
16	Specific Assistance To Individuals	0.00	0.00	0.00
17	Depreciation ²	0.00	0.00	0.00
18	Other Non-Personnel ²	\$10,000.00	0.00	\$10,000.00
20	Capital Purchase ²	0.00	0.00	0.00
22	Indirect Cost	0.00	0.00	0.00
24	In-Kind Expense	0.00	0.00	0.00
25	GRAND TOTAL	\$10,000.00	0.00	\$10,000.00

¹ Each expense object line-item shall be defined by the Department of Finance and Administration Policy 03, *Uniform Reporting Requirements and Cost Allocation Plans for Subrecipients of Federal and State Grant Monies, Appendix A.* (posted on the Internet at: <http://www.tn.gov/finance/topic/fa-policyinfo>).

² Applicable detail follows this page if line-item is funded.

ATTACHMENT 1

GRANT BUDGET LINE-ITEM DETAIL:

OTHER NON-PERSONNEL	AMOUNT
Funds to Execute Built Environment Work Plan	\$10,000.00
TOTAL	\$10,000.00

ATTACHMENT 2**Parent Child Information**

The Grantee should complete this form and submit it with the Grant Contract. The Grantee should submit only one, completed "Parent Child Information" document to the State during the Grantee's fiscal year.

"Parent" means an entity whose IRS filing contains the information of at least one other entity.

"Child" means an entity whose information is contained in another entity's IRS filing.

Grantee's Edison Vendor ID number:

Is Grantee Legal Entity Name a parent? Yes No

If yes, provide the name and Edison Vendor ID number, if applicable, of any child entities.

Is Grantee Legal Entity Name a child? Yes No

If yes, complete the fields below.

Parent entity's name: _____

Parent entity's tax identification number: _____

Note: If the parent entity's tax identification number is a social security number, this form must be submitted via US mail to:

Central Procurement Office, Grants Program Manager
3rd Floor, WRS Tennessee Tower
312 Rosa L Parks Avenue
Nashville, TN 37243

Parent entity's contact information

Name of primary contact person: _____

Address: _____

Phone number: _____

Email address: _____

Parent entity's Edison Vendor ID number, if applicable: _____

ATTACHMENT 3

WORK PLAN: Rural Access to Health and Healthy Active Built Environments

Date _____

County Name _____

Contact Person _____

Email Address _____

Phone Number(s) _____

Overview of this Initiative -

The **Rural Access to Health and Healthy Active Built Environments** funds are an opportunity for each county to initiate and/or to add capacity to planning for active and healthy built environments to increase physical activity. What is a built environment? Simply put, built environments are the man-made places around us that include the buildings where we work, our homes, stores and restaurants; the streets we drive on, sidewalks and walking paths, etc. *Where* our streets and buildings are located and *how* they are constructed greatly influence our health.

- A downtown with a variety of restaurants, stores, shops, homes and apartments, is attractive to us because we can go many places within the same small area. Where there are sidewalks, we are more likely to walk for these short trips.
- A greenway is a great example of building a path that is separated from vehicles. Whether we use the greenway as a place to take a mental break, to get exercise and/or to spend time with family and friends, this built environment feature is a valued community amenity.
- Schools that are built close to where students live may mean that students can walk or bicycle to school. Even in a rural area, a community can coordinate plans for where new homes will be built and where the school is located, so that over time a neighborhood can grow up around a school.
- Many of our communities have parks. Building amenities in parks such as playgrounds, walking tracks, skate/bike features, tennis courts, splash pads etc. give even more incentive for people to come to the park and be physically active.

Who decides where these built environment features go (the parks, walking paths, bike lanes, sidewalks and playgrounds)? The community leaders and community partners should inventory what they may already have, where they don't have these types of facilities, and what they may want to have in the future. The **Rural Access to Health and Healthy Active Built Environments** grants gives each county funding to convene stakeholders and the public, travel to neighboring communities to learn from what they have done, and have some seed money to put 'skin in the game'. This money can be combined with another cash or in-kind match to begin changing the built environment in a community.

Some examples of eligible activities specifically related to Rural Access to Health and Healthy Active Built Environments projects to increase physical activity opportunities:

- Public meetings
- Meeting materials and refreshments
- Travel expenses for site-visits or conferences

ATTACHMENT 3

- Technical assistance (meeting facilitation, drawings, renderings, drafting of plans/visions for sidewalks, bikeways, etc. within a community)
- Trail head signs on greenways
- Match for an infrastructure grant such as a grant to build a playground, park, greenway, sidewalk, bikeway, etc.
- Wayfinding signs in a downtown area showing walk times to reach particular destinations
- Run Clubs (and similar types of sports and fitness clubs/programs) activities and materials
- Support for on-going education, enforcement and encouragement activities that encourage people to walk or bicycle (helping to increase safety as well as increase community support for having active built environments)
- Joint Use agreements to open facilities such as gyms, playgrounds and parks for public use
- Policy adoption (Complete Streets Executive Order or Ordinance; Subdivision Regulations requiring sidewalks, increasing sidewalk width or requiring bicycle parking facilities; changes to a zoning code allowing for mixed-use zoning; Joint Use Agreements, etc.)

Some examples of ineligible activities:

- Any project/proposal that would not be open for public use
- One-time events such as running races
- Health fairs or similar educational events unless attending the event to gather public input on a built environment plan or project
- Any activity whose purpose is not to increase physical activity opportunities

Funding Guidelines –

1. Each rural county government will be awarded \$10,000 for the period February 1, 2017 through June 30, 2017. No more than \$2000 of this amount may be used for holding planning meetings, including meeting expenses and refreshments, as well as travel expenses to other communities to learn about their project(s).
2. No expenditures can be made against this award until the Work Plan is approved.
3. It is the intent that the entire \$10,000 grant award will be expended by June 30, 2017. If unspent funds remain at June 30, carry over of these funds into Fiscal Year 2018 may be permissible with approval by the Department of Health. Funds not approved for carry over may be reallocated by the Department of Health to other county governments in Fiscal Year 2018.

Proposal-

1. Project Name _____
2. Please briefly explain how your proposed project addresses a defined need in your community.

3. Please attach a 1-2 page description of your proposed project, including project timeframe. Describe how your project will make physical activity an integral and routine part of life in your community by:
 - Enhancing the physical and built environment and
 - Providing and/or supporting community programs designed to increase physical activity
4. Please provide a list of partners and stakeholders you will engage in your project.

ATTACHMENT 3

5. Describe your plans for public outreach and how you will collaborate with community partners to ensure project success.

6. Provide specific, descriptive detail of how you intend to utilize the \$10,000 grant amount to accomplish your proposed project.

7. If applicable, describe in-kind or cash match contributions for this project.

8. Please provide a description of how you plan to evaluate the project. A final evaluation and overall report will be due at the end of the project.

Authorized Signature of County Mayor/County Executive: _____

Printed Name and Title: _____

Submission of Work Plan:

Please submit your work plan to the _____ Regional Director no later than ___ on _____ at the address listed below:

South East Regional Health Department
1301 Riverfront Parkway
Chattanooga, TN 37402
Phone: (423) 634-3124
Fax: (423) 634-3139
glenn.czarnecki@tn.gov

ATTACHMENT 4

Annual (Final) Report*

- 1. Grantee Name:**
- 2. Grant Contract Edison Number:**
- 3. Grant Term:**
- 4. Grant Amount:**
- 5. Narrative Performance Details:** *(Description of program goals, outcomes, successes and setbacks, benchmarks or indicators used to determine progress, any activities that were not completed)*

Submit one copy to:

Jenny Crane, Program Director, Community Health Services, TN Department of Health

John D. Dreyzehner, MD, MPH, FCOEM, Commissioner, TN Department of Health; and

fa.audit@tn.gov, TN Department of Finance and Administration

Franklin County Government Grant Pre-Application Notification Form

Department or Organization Applying for Grant:	Franklin County Library	
Grant/Program Title:	Direct Grant for Microfilm Reader/Scanners	
Grant Beginning Period:	2/21/17	
Grant Ending Period:	12/31/17	
Grant Amount:	\$8,300	(\$4,150/\$4,150)
Funding Agency (i.e. State, Federal, Private):	Federal through State	
Funding Agency Contact Information		
Name	Myers Brown, Archives Development Program, TN State Library & Archives	
Address	403 – 7 th Ave N, Nashville, TN 37243	
Phone	615-253-3470	
Fax	615-532-5315	
Email	myers.brown@tn.gov	
Funding Percentage or Match (i.e.100% or 75%/25%):	50% State & 50% Local	
Funding Type (Revenue Advanced or Reimbursed):	Reimbursed	
Ongoing Funding Requirements(Yes/No & Length Required):	No	
Indirect Cost Availability (Yes/No):	No	
Grant Beneficiary:	Local Library	
Purpose of Grant:	Purchase computers, software, networking equipment & peripheral devices for use by Library patrons and staff.	
Person/Dept Responsible for Grant Program Management:	Tina Stevens	
Person/Dept Responsible for Reporting Expenditures:	Tina Stevens	
Person/Dept Responsible for Requesting Revenue Claims:	Tina Stevens	
Grant Requirements for Continuation of Program or Cooperative Agreements:	N/a	
Grant Requirements for Equipment, Ownership & Insurance:	Add to inventory and maintain.	
Grant Requirements for Annual Cost of Upgrade/Maintenance, etc.:	n/a	
Grant Requirements for Employment or Contracted Services:	n/a	
Will this grant add Value to Franklin County's Fixed Assets? (Yes/No):	No	
Will this grant add Expense to Franklin County's Insurance Expense? (Yes/No):	No	
Approving Official Signature:	Richard Stewart	Date: 2/28/17



Tennessee State Library & Archives Microfilm Reader/Scanner Grant 2017-18 Guidelines and Application Instructions

The Tennessee State Library & Archives has received funding from the Tennessee Secretary of State to administer a one-time grant for the purchase of microfilm reader/scanners.

I. Overview of the Grant Program:

Purpose

The purpose of the grant is to provide financial assistance for the acquisition of microfilm reader/scanners to repositories maintaining microfilm copies of county or municipal records within Tennessee. This one-time grant may only be used for the acquisition of digital microfilm reader/scanners, requisite computers, monitors, and software. The grants will not exceed \$4,100 and will require a 50/50 cash match provided by the grant recipient. All grant funds will be reimbursement based.

Grant Amounts and Requirements

The maximum grant award to any one organization or institution is **\$4,150 with a 50/50 cash match**.

Deadlines and Timetables

February 21, 2017	Deadline for Applications
March 17, 2017	Projects begin
December 31, 2017	Projects are completed
March 1, 2018	Final Reports due to Tennessee State Library & Archives

Eligibility

Eligible Organizations:

- ✓ **County archives**
- ✓ **Public Libraries**
- ✓ **Non-Profit Historical organizations functioning as the official repository of county or municipal records**

Ineligible Organizations:

- * For-profit organizations
- * Organizations that do not provide public access to their historical records or collections
- * Organizations that do not hold microfilm
- * Libraries that are not participants in the regional library system

Conditions

- ✓ The applicant must provide a 50/50 cash match.
- ✓ The applicant may not purchase any single device valued at \$5,000 or above (no exceptions).

- ✓ All grant funds are reimbursement based and the affected organization must submit an invoice and complete documentation in order to receive reimbursement. All reimbursements are made via direct deposit.
- ✓ Reimbursements may only be submitted once a month and for an amount no less than \$100. Applicants may apply multiple times and for any amount only in the last thirty days of the grant cycle.
- ✓ Successful applicants must complete a grant contract generated by Tennessee State Library and Archives/Secretary of State.
- ✓ Grant funds are restricted to the acquisition of microfilm reader/scanners, requisite computers, monitors and software. Funds may not be used for repair or maintenance of previously acquired microfilm readers or scanners.
- ✓ Affected applicants are required to file a final report including a financial section demonstrating a 50/50 cash match and submit complete documentation of the match expenditures.
- ✓ Applicant agrees to participate in training provided by the vendors of the acquired microfilm/reader scanners.
- ✓ Successful applicants are required to purchase the necessary software for the operation of the microfilm reader/scanners.
- ✓ Applicants have the option of declining the purchase of a new computer, however, they must maintain a dedicated computer to run the microfilm reader/scanner with Windows 7,8, or 10 operating systems

Ineligible Projects

- ✗ Purchases of any single device valued over \$5,000.
- ✗ Purchases of any device, computer, monitor, or software not required for the operation of the grant funded acquisition of a microfilm reader/scanner.
- ✗ Repair or parts for a previously acquired microfilm reader/scanner. Collections of commercially produced newspapers, artistic works, or artifacts
- ✗ Purchase of any used or refurbished microfilm reader/scanners.
- ✗ Any project that does not involve the acquisition of a new microfilm reader/scanner and requisite computers, monitors, and software.

Reports

A performance contract is required for each grant awarded. Grantees **must file a final narrative and financial report. The final report is due within 60 days of the end of the grant period detailing and documenting the expenditure of funds for the 50/50 match.** Those that fail to do this become ineligible for future grants and are subject to state audit. **TSLA will reject grant review reports that fail to justify use of funds.** TSLA may inspect the improvements claimed.

**Direct Grant for Microfilm Reader/Scanners
Application Procedures and Documentation**

Applicants must submit *all* of the following *together in one package*:

- A completed application form.
- A budget (budget form attached) showing exactly how the funds requested are to be spent and reflecting the required 50% match.
- A short (no more than one page) explanation of why the grant is needed.

Deadline for Applications

Applications must be *received* by TSLA *no later than* close of business **February 21, 2017**.

**Application Address: Myers Brown
Archives Development Program
Tennessee State Library and Archives
403 Seventh Avenue North
Nashville, TN 37243-0312**

Phone: (615) 253-3470
FAX: (615) 532-5315
E-mail: myers.brown@tn.gov

**Direct Grants for Microfilm Reader/Scanners
APPLICATION FORM**

(County or Municipal Archives or Historical Societies functioning as the County Archives and Public Libraries Only)

Name of county (or city): Franklin

Complete mailing address of archives or public library: _____

Franklin County Library, 105 South Porter St., Winchester, TN 37398

Name of county (or city) archivist, librarian or project manager: Tina Stevens

Phone number of above: 931-967-3706 E-mail address of above: fcldirector@franklincotn.us

Name of authorizing official (mayor, director, etc.): Richard Stewart, Franklin County Mayor

Mailing address of above: 855 Dinah Shore Blvd, Winchester, TN 37398

Official's phone number: 931-967-2905 E-mail address: richard.stewart@franklincotn.us

Organization's FEIN number: 62-6000595 Edison ID number: 4189

Scheduled days and hours of operation: M-W-F-S 9am - 5pm, Tu-Th 9am - 8 pm

Scheduled hours open to the public: Same

Amount requested: \$ \$8,180 (State \$4,090/Local \$4,090)

Typed name and title of official making request: Richard Stewart, Franklin County Mayor

Signature: _____

Date: 2/22/17

**Direct Grants for Microfilm Reader/Scanners
PROPOSED GRANT BUDGET**

In support of the grant application and contract, grantees are required to provide budget information on how the funds, if granted, are to be spent. **Grantees are accountable to the Tennessee State Library and Archives for the expenditure of the budgeted funds for the objects identified in the budget. A 50% match is required for this grant. All matching expenditures must be directly connected to the acquisition of a microfilm reader/scanner, the required computer hardware, and the required software and/or monitor. The acquisition of any single device valued above \$5,000.00 is strictly prohibited. The granted funds may only be used for microfilm reader/scanners and the funds may not be used for any other purpose.**

Name of Applying Organization: Franklin County Government, TN - Library

Total Grant Requested: \$ 8,180.00

<u>Item to be Procured</u>	<u>Quantity</u>	<u>Budgeted Cost¹</u>	<u>Match</u>
1. <u>ST ViewscanII</u>	<u>1</u>	\$ <u>4,995</u> .00	\$ <u>2,497.50</u> .00
2. <u>Software</u>	<u>1</u>	\$ <u>2,485</u> .00	\$ <u>1,242.50</u> .00
3. <u>Computer & Monitor</u>	<u>1</u>	\$ <u>700</u> .00	\$ <u>350</u> .00
4. _____	_____	\$ _____00	\$ _____00
5. _____	_____	\$ _____00	\$ _____00
Total Budgeted Expenditure:		\$ <u>8,180</u>.00	\$ <u>4,090</u>.00

Date: 2/22/17

Typed Name and Title: Andrea L. Smith, Finance Director

Signature: _____

Name and title of the county/city/authorizing official who authorizes expenditures from the grant funding budget and is accountable accordingly.

All grant funds are reimbursement based and require proof of expenditure and a completed reimbursement claim form provided by TSLA. All grant projects/purchases must be completed by December 31, 2017. A final report demonstrating the required match must be submitted by March 1, 2018.

¹ To the nearest whole dollar.

CHECKLIST OF SUPPORTING MATERIALS

The following materials are submitted in support of this grant application:

- Completely-filled-out application form. A *current and functioning email address for the archivist is required*

- Completely-filled-out budget for expenditure of funds reflecting the required 50% match.

- One-page explanation of what the grant is to be used for and why the grant is needed

- Other (Specify, any additional materials submitted voluntarily in support of the application)

Signed: _____
County/City Archivist, Librarian, or Project Manager

FRANKLIN COUNTY, TENNESSEE

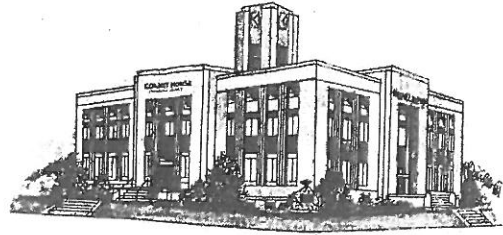
RICHARD STEWART, COUNTY MAYOR

855 DINAH SHORE BLVD., SUITE 3
WINCHESTER, TN 37398

OFFICE: (931) 967-2905

FAX: (931) 962-0194

richard.stewart@franklincotn.us



Fiscal Strength and Efficient Government Fiscal Confirmation Letter ThreeStar Program requirements

This document confirms that **Franklin** County has taken the following actions in accordance with the requirements of the ThreeStar Program;

The county mayor has reviewed with the county commission at an official meeting the county's debt management policy that is currently on file with the Comptroller of the Treasury Office. The purpose of this requirement is to ensure that local elected officials are aware and knowledgeable of the county's debt management policy.

The county mayor and county commission acknowledge that an annual cash flow forecast must be prepared and submitted to the Comptroller prior to the issuance of debt. The purpose of this requirement is to ensure elected officials are aware that prior to the issuance of debt the county must go through the process of assessing the county's cash flow. This is done to evaluate the county's finances and confirm that sufficient revenues are available to cover additional debt service associated with the proposed issuance of debt.

Debt Management Policy

This is an acknowledgement that the *Debt Management Policy of **Franklin** County is on file with the Office of the Comptroller of the Treasury* and was reviewed with the members of the March County Commission present at the meeting held on the 20th Day of 2017.

A certified resolution is included as documentation of this agenda item.

Annual Cash Flow Forecast

This is an acknowledgement that *prior to the issuance of debt an annual cash flow forecast was prepared for the appropriate fund and submitted to the Comptroller's office* and was reviewed with the members of the June County Commission present at the meeting held on the 20th Day of 2016 with the fiscal year budget of 2016/2017.

The approved budget of this meeting have been included as documentation of this agenda item.

Acknowledged this 21st day of March, 2017.

Richard Stewart
County Mayor/Executive Name


Signature



CASA Works, Inc.
1301 E. Carroll St.
Tullahoma, TN 37388
phone 931-455-7426
fax 931-455-7429
www.casaworks.org

February 21, 2017

Andrea Smith, Department of Finance
Franklin County Committee of Finance and Administration
Franklin County Commissioners

To Finance Committee and Commissioners:

Thank you for the opportunity to submit a request for proceeds from the Franklin County Victims Assistance Fee Fund which is an implemented fee at no cost to the tax payer. According to Tennessee Legislature TCA 40-24-109, CASA Works, Inc. meets the qualifications for this fund because we provide a service to victims of crimes; the children who have been abused and neglected in Franklin County.

CASA has provided effective advocacy in this community since 2012 serving over 350 children. We were able to accomplish those goals by the volunteers and support from this community. There are more children in this county who need a "Voice", so CASA is requesting these funds to help sustain this much needed program. With your assistance, we will be able to continue to recruit, train and qualify volunteers to serve more children.

In compliance with your request, we have enclosed the IRS Letter proving our 501(c)3 status; a copy of CASA Works, Inc. Brochure; State of Tennessee Annual Report; State Charitable Solicitations designation and 2016-2017 Budget.

Thank you again for considering our request for this funding opportunity. If you have questions please let me know. I will be happy to be of assistance.

Sincerely,

Wanda Strayhorn
Executive Director

Enclosures

I am for the child™



This project is partially funded under an agreement with the

- Tennessee Commission on Children & Youth
- National CASA Association
- Community Foundation of Middle Tennessee



Andrea Smith

From: Robert Baggett <Robert.Baggett@tncourts.gov>
Sent: Friday, February 17, 2017 11:54 AM
To: Andrea Smith
Subject: CASA

Hello Andrea,

CASA would like to know the procedure to apply for funding pursuant to TCA 40-24-109. Would they need to present their case to our finance committee and then to the county commission? I believe this would be the same process as the public defender just went through.

<http://www.casaforchildren.org/site/c.mtJSJ7MPISIE/b.5301295/k.BE9A/Home.htm>

40-24-109. Services to victims of certain types of crimes.

(a) The county legislative body of any county may elect to establish a program to assist victims of crime, their families and survivors or to provide funding or additional funding for an existing program established to assist victims. The type of programs for which this section may be utilized includes rape crisis centers, domestic violence shelters, victim of crime hotlines and information programs, individual, group and family counseling services, crisis intervention programs, support groups and other similar programs designed to assist victims of crime, their families or survivors.

(b) (1) If a county legislative body elects to establish or fund a program as authorized by this section, it shall, at the time of election, designate the program for which the assessment provided in subsection (c) will be used.

(2) No assessment authorized by subsection (c) shall be collected or transmitted until the county legislative body has elected to utilize this section and has designated the victim of crime program for which it will be dedicated.

(c) The clerks of all courts of general sessions, circuit and criminal courts, municipal courts exercising general sessions court jurisdiction and any other court exercising similar criminal jurisdiction shall collect a victims assistance assessment in the sum of forty-five dollars (\$45.00) from any person who:

- (1) Enters a plea of guilty;
- (2) Is found guilty by a judge or jury;
- (3) Enters a plea of nolo contendere;
- (4) Enters a plea, pursuant to any of the diversionary sentencing statutes, to any criminal offense described in subsection (d);
- (5) Is found guilty, or enters a plea of guilty or nolo contendere, to the offense of attempting or conspiring to commit any offense described in subsection (d); or
- (6) Is found to be criminally responsible as principal for the commission of any offense described in subsection (d).

(d) Except as provided in subsection (e), subsection (c) shall apply to any conduct made criminal by the laws of this state.

(e) This section shall not apply to:

(1) Crimes for which the law imposes, as a maximum possible punishment, a fine of less than five hundred dollars (\$500) and no imprisonment; and

(2) Violations of the motor vehicle laws, except driving under the influence of an intoxicant as prohibited by § 55-10-401, or reckless driving as prohibited by § 55-10-205, where the reckless driving was proximately caused by the use of an intoxicant.

(f) Whether a person convicted of a crime is exempted from payment of the assessment imposed by this section shall be determined by the offense for which the person was convicted and the maximum possible sentence authorized by law for the offense, rather than the sentence the person actually receives.

(g) (1) The victims assistance assessment shall be subject to § 8-21-401 or § 8-21-409 and shall be in addition to all other taxes, costs, and fines. The first three dollars (\$3.00) of each assessment shall be paid to the clerk of the court imposing the assessment for processing and handling. The remaining forty-two dollars (\$42.00) shall be transmitted to the county in which the offense occurred, for the exclusive use of the victims assistance program previously designated by the county legislative body.

(2) Upon transmittal to the victims program in the county, all funds collected pursuant to this section shall be used to defray the costs of providing the services to victims of crime designated by the program's mission statement and guidelines.

(h) Nothing in this section shall be construed to prevent a county from funding more than one (1) program to assist victims of crime; provided, that no such program may be funded unless the provider organization offers services to victims of crime free of charge.

HISTORY: Acts 2006, ch. 627, § 1; 2008, ch. 880, § 1; 2011, ch. 305, § 1.

Robert Baggett

Franklin County Circuit Court Clerk

440 George Fraley Parkway

Room #157

Winchester, TN 37398

Office 931-967-2923

Mobile 931-307-5332

Fax 931-962-0122

robert.baggett@tncourts.gov

www.franklincountycircuitcourtclerk.org

CASA Works, Inc. 2016-2017 Proposed Budget

Income	14-15 Actual	15-16 Budget	15-16 June	16-17 Budget
National CASA	\$ -	\$ -		
BHT	\$ 21,250.00	\$ 17,500.00	\$ 23,250.00	\$ 14,500.00
United Way	\$ 23,316.72	\$ 17,811.42	\$ 14,922.87	\$ 20,000.00
Government Grants	\$ 5,000.00	\$ 2,000.00	\$ 1,000.00	\$ 2,000.00
Foundation Contributions	\$ 12,000.00	\$ 12,000.00	\$ 9,000.00	\$ 10,000.00
Maddox Foundation	\$ -	\$ -		
TCCY	\$ 49,500.00	\$ 49,500.00	\$ 49,500.00	\$ 54,000.00
Rental Income	\$ 400.00	\$ -		
Individual Contributions	\$ 10,755.30	\$ 12,000.00	\$ 7,000.00	\$ 10,000.00
Special Events Income	\$ 28,235.32	\$ 35,000.00	\$ 34,500.00	\$ 40,000.00
TOTAL INCOME	\$ 150,457.34	\$ 145,811.42	\$ 139,172.87	\$ 150,500.00
Expense				
Payroll				
Vacation Comp	\$ -	\$ -		
Payroll Taxes	\$ 8,649.38	\$ 8,112.98	\$ 7,102.46	\$ 8,500.00
State Unemployment Taxes	\$ 27.81	\$ 948.75	\$ 120.00	\$ 120.00
Workers Comp Ins	\$ 1,986.00	\$ 2,461.00	\$ 2,750.00	\$ 2,750.00
Employee Compensation	\$ 111,484.59	\$ 92,000.00	\$ 94,000.00	\$ 108,150.00
Total Payroll Related	\$ 122,147.78	\$ 103,522.73	\$ 103,972.46	\$ 119,520.00
Travel				
NCASA Conference	\$ 3,927.42	\$ -	\$ -	\$ -
Travel - other	\$ 11,617.84	\$ 11,500.00	\$ 9,000.00	\$ 11,000.00
Total Travel Related	\$ 15,545.26	\$ 11,500.00	\$ 9,000.00	\$ 11,000.00
Expense				
Training	\$ 147.00	\$ 150.00	\$ 242.20	\$ 1,500.00
Supplies	\$ 455.11	\$ 500.00	\$ 951.19	\$ 500.00
Printing and Duplication	\$ 61.93	\$ 100.00	\$ 302.43	\$ 300.00
Postage	\$ 353.10	\$ 375.00	\$ 321.15	\$ 375.00
Equipment	\$ 49.00	\$ -		\$ -
Repairs and Maint	\$ -	\$ 100.00	\$ 70.20	\$ 100.00
Communications	\$ 5,453.68	\$ 4,600.00	\$ 4,600.00	\$ 4,600.00
Rent	\$ 9,200.00	\$ 8,400.00	\$ 8,400.00	\$ 8,400.00
Utilities	\$ 3,237.29	\$ 3,650.00	\$ 2,500.00	\$ 3,000.00
Fingerprinting	\$ 564.00	\$ 760.00	\$ 418.00	\$ 760.00
Insurance	\$ 3,633.00	\$ 3,830.00	\$ 3,817.00	\$ 3,850.00
Audit	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Fundraising	\$ 1,869.85	\$ 2,500.00	\$ 2,608.09	\$ 2,500.00
Dues/Subscriptions	\$ 949.00	\$ 950.00	\$ 1,074.25	\$ 950.00
Administration	\$ 4,186.97	\$ 2,500.00	\$ 3,264.40	\$ 2,500.00
Angel Tree	\$ -	\$ -		
Total Other Expense	\$ 31,159.93	\$ 29,415.00	\$ 29,568.91	\$ 30,335.00
TOTAL EXPENSE	\$ 168,852.97	\$ 144,437.73	\$ 142,541.37	\$ 160,855.00
INCOME +/-	\$ (18,395.63)	\$ 1,373.69	\$ (3,368.50)	\$ (10,355.00)
Beginning Equity	\$ 59,911.86	\$ 41,516.23		\$ 42,889.92
Ending Equity	\$ 41,516.23	\$ 42,889.92		\$ 32,534.92

**FRANKLIN COUNTY GOVERNMENT
FINANCE DEPARTMENT**

Andrea L. Smith, Finance Director

PO BOX 518
851 DINAH SHORE BLVD.
WINCHESTER, TN 37398

Office: (931) 967-1279
Fax: (931) 962-1473
www.franklincountyfinance.com



March 2, 2017

Franklin County Finance Committee

RE: Disposition of Franklin County Property from Tax Sale

Please see the attached documents advertising Franklin County property that was obtained through an unsuccessful tax sale of the Clerk & Master. There were four (4) parcels the Mayor was made aware of and they were advertised per statute and sealed bids were accepted. Second a notice of intent to sale was advertised prior to the actual receipting of funds. The Franklin County attorney is in the process of preparing deeds for these transactions.

We did not receive an offer on one parcel Tract 3, Ona Mae Nelson, Civil District 01, Map, Group & Parcel 075C-G-018.00. I was contacted after the deadlines with an interest in this property. By statute the County Mayor can negotiate with parties after circumstances like this, however must obtain County Commission approval to do so.

Also, I would note that in this process I have found additional properties Franklin County has obtained in the same matter previous to my administration. These properties were never attempted to dispose of. I am seeking permission to go through the "Disposition of Property process" on these parcels, as I would like to get them back on the tax rolls for the county and cities. I am working with Bruce Spencer to obtain the information needed.

Much Respect,

Andrea L. Smith
Finance Director

FOR SALE
PROPERTY ACQUIRED BY FRANKLIN COUNTY
THROUGH PAST DELINQUENT TAX SALES

The below listed properties acquired by Franklin County through delinquent tax sales will be offered for sale by sealed bids.

Tract #	Last Owners	Civil District	Map & Parcel	Minimum Bid
1	Blair, Jewel	20	056J-D-13.10	\$ 7,591.20
2	Moore, Judy P.	04	123P-A-2.00(000)(001)	\$ 4,262.86
3	Nelson, Ona Mae	01	075C-G-18.00	\$ 2,718.10
4	Starnes, Verna	20	056J-C-1.00	\$ 5,824.39

BIDDING PROCEDURES

1. Each parcel must be bid on separately. The amount of the bid, STATE TAX MAP NUMBER identifying the parcel name, address and telephone number of the bidder must be included in a sealed envelope for each parcel on which a bid is submitted. The information should be typed or clearly printed.
2. PLEASE USE TWO (2) ENVELOPES:
 - A. The FIRST envelope (outside envelope) should be addressed to the address listed below.
 - B. The SECOND envelope containing the bid must be marked with the STATE TAX MAP NUMBER on the outside. This envelope should be placed inside the first envelope and delivered or mailed to:

Office of Finance Director
Franklin County
PO Box 518 – 851 Dinah Shore Blvd
Winchester, TN 37398
3. All bids must be received by the Finance Director no later than 12:00 p.m., CST, on January 16, 2017
4. Sealed bids will be opened publicly at the Annex Training Room at 2:00 p.m., CST, on January 16, 2017.
5. The bidder or a representative must be present at the bid opening.
6. TERMS
7. Following the above public bid opening notice will be placed in a local newspaper showing each parcel bid on (identified by State Tax Map Number), the name of the highest bidder, and the amount of the bid.
8. During the ten (10) days following publication of the above notice in the newspaper, any party may bid by increasing the first offer by ten percent (10%) or more. This offer

must be proposed in writing to the Finance Director.

9. The Finance Director will notify the party making the first offer and fix a day where all qualified parties shall appear to make offers.
10. Each parcel will be sold to the person making the highest and best offer, subject to the minimum bid requirements.
11. Franklin County reserves the right to reject any and all bids, waive any informality or irregularity in any bid, withdraw a property prior to the bid opening or deny participation in the bid opening or bid-off.
12. Franklin County reserves the right to reject any or all bids Franklin County does not discriminate on the basis of race, color, national origin, religion, sex, age (as defined by Federal law), disability, or veteran status as required by Title VI and VII of the Civil Rights Act of 1964.
13. Bids less than the minimum will be accepted, but approval of such bids is subject to the discretion of the County Mayor and the approval of the Franklin County Legislative Body.

FOR FURTHER INFORMATION, CONTACT Andrea Smith, Franklin County Finance Director at 931-967-1279.

NOTICE OF PROPOSED SALE
PROPERTY ACQUIRED BY FRANKLIN COUNTY
THROUGH PAST DELINQUENT TAX SALES

The below listed properties acquired by Franklin County through delinquent tax sales were offered for sale by sealed bids on January 16, 2017. The prices below for each tract reflects the bid price with purchaser.

Tract #	Minimum Bid	Proposed Purchaser
1	\$ 7,591.20	William J. Garner
2	\$ 4,262.86	Dale Gifford
4	\$ 6,000.00	William J. Garner

POST BID PROCEDURES

1. Ten (10) days following publication of this notice, any party may bid by increasing the first offer by ten percent (10%) or more. This offer must be proposed in writing to the Finance Director as follows:

Office of Finance Director
Franklin County
PO Box 518 – 851 Dinah Shore Blvd
Winchester, TN 37398

2. The Finance Director will notify the party making the first offer and fix a day where all qualified parties shall appear to make offers.
3. Each parcel will be sold to the person making the highest and best offer, subject to the minimum bid requirements.
4. Franklin County reserves the right to reject any and all bids, waive any informality or irregularity in any bid, withdraw a property prior to the bid opening or deny participation in the bid opening or bid-off.
5. Franklin County reserves the right to reject any or all bids Franklin County does not discriminate on the basis of race, color, national origin, religion, sex, age (as defined by Federal law), disability, or veteran status as required by Title VI and VII of the Civil Rights Act of 1964.

FOR FURTHER INFORMATION, CONTACT Andrea Smith, Franklin County Finance Director at 931-967-1279.

FRANKLIN COUNTY, TENNESSEE

RICHARD STEWART, COUNTY MAYOR

855 DINAH SHORE BLVD., SUITE 3
WINCHESTER, TN 37398

OFFICE: (931) 967-2905

FAX: (931) 962-0194

richard.stewart@franklincotn.us



It is my recommendation that the following be appointed:

Franklin County Board of Equalization

Bill Green to replace William Davis
Finish Term Ending April of 2018

Jim Hensley to become an Alternate
Term Ending April of 2018

Franklin County Board of Zoning Appeals

Mike Holmes
3 year term ending March 2020

Mayor Richard Stewart

FRANKLIN COUNTY, TENNESSEE

RICHARD STEWART, COUNTY MAYOR

855 DINAH SHORE BLVD., SUITE 3
WINCHESTER, TN 37398

OFFICE: (931) 967-2905

FAX: (931) 962-0194

richard.stewart@franklincotn.us



It is my recommendation that the following be appointed:

Franklin County Chamber of Commerce
Board of Directors

David Van Buskirk
Representative from Franklin County Commission

A handwritten signature in black ink, appearing to read 'Richard Stewart'. The signature is stylized and cursive.

Mayor Richard Stewart

CERTIFICATE OF ELECTION OF NOTARIES PUBLIC
 AS A CLERK OF THE COUNTY OF FRANKLIN, TENNESSEE I HEREBY CERTIFY TO
 THE SECRETARY OF STATE THAT THE FOLLOWING WERE ELECTED TO THE OFFICE OF
 NOTARY PUBLIC DURING THE MARCH 20, 2017 MEETING OF THE GOVERNING BODY:

NAME	HOME ADDRESS	HOME PHONE	BUSINESS ADDRESS	BUSINESS PHONE	SURETY
1. KAMBRIE BACKUS	18 BRIAR CIRCLE WINCHESTER TN 37398	931-491-3255	2459 DECHERD BLVD WINCHESTER TN 37398	931 455 5441	
2. MELISSA BASS	2575 MORRIS FERRY BRIDGE RD WINCHESTER TN 37398	931-308-3851	2459 DECHERD BLVD WINCHESTER TN 37398	9314554551	
3. KATHLEEN A. GREEN	423 GREEN GRASSWAY MANCHESTER TN 37349	931-273-1115	1360 BYPASS RD WINCHESTER TN 37398	931-967-7082	
4. BRYNT HILL	205 AMHERST DRIVE TULLAHOMA TN 37388	931-434-2557	PO BOX 804 DECHERD TN 37324	9319628800	
5. JENNIFER A. JACKSON	PO BOX 1187 WINCHESTER TN 37398	931-308-1731	300 FIRST AVE NW WINCHESTER TN 37398	931-967-2222	
6. LISA KELLEHER	17445 S PITTSBURG MTN RD SEWANEE TN 37375	931-308-2648	PO BOX 648 WINCHESTER TN 37398	931-967-2474	
7. LEAH LASATER	209 N VINE STREET APT B WINCHESTER TN 37398	931-308-7870	1 S JEFFERSON ST WINCHESTER TN 37398	9319673869	
8. SARA LEATHERS	586 JEAN DR TULLAHOMA TN 37388	931-455-5441	2459 DECHERD BLVD WINCHESTER TN 37398	9314555441	
9. MATT MASON	116 CASSANDRA DRIVE COTTONTOWN TN 37048	931-252-5410	301 2ND AVE NW WINCHESTER TN 37398	931-967-2979	
10. LISA B. MOFFITT	214 CINDERPATH RD ESTILL SPRINGS TN 37330	931-409-7810	121 S COLLEGE ST WINCHESTER TN 37398	931-967-1467	
11. JESSICA C. MONTGOMERY	79 SHARP CIRCLE WINCHESTER TN 37398	931-308-6302	340 WEST LINCOLN ST TULLAHOMA TN 37388	931-455-0026	
12. MICHELLE PERRY	195 SPOTTED HORSE LANE ESTILL SPRINGS TN 37330	931-967-2086	906 DINAH SHORE BLVD WINCHESTER TN 37398	931-967-2272	P P
13. VICTORIA POE	101 GLADE DRIVE TULLAHOMA TN 37388	931-409-8002	111 S ANDERSON STREET TULLAHOMA TN 37388	931-455-2888	
14. VICKY ROBERTSON	40 HOLLY TREE DRIVE ESTILL SPRINGS TN 37330	931 952 0234	111 S. ANDERSON STREET TULLAHOMA TN 37388	931 455 2888	
15. LYLE RUSSELL	813 WESTSIDE DR TULLAHOMA TN 37388	931 841 2954	501 N COLLINS STREET TULLAHOMA TN 37388	931-455-1121	
16. VALERIE RUSSELL	813 WESTSIDE DR TULLAHOMA TN 37388	931 273 6629	40 NURSING HOME ROAD LYNCHBURG TN 37352	9317596000	
17. HORACIA S. TAYLOR	1003 TAYLOR DRIVE WINCHESTER TN 37398	931-967-3935	2459 DECHERD BLVD WINCHESTER TN 37398	931 455 5441	
18. BRIAN TRAVIS	47 REBECCA LN/E ESTILL SPRINGS TN 37330	615-653-1136	730 INDUSTRIAL DR WINCHESTER TN 37398	931-967-7210	
19. ASHLEIGH WEST	1226 CINDY HOLLOW RD ESTILL SPRINGS TN 37330	931-691-4174	2459 DECHERD BLVD WINCHESTER TN 37398	9314555441	
20. CHARLES WHITMER	53 CAMPBELL CT / PO BOX 151 SEWANEE TN 37375	931-636-7527	53 CAMPBELL CT / PO BOX 151 SEWANEE TN 37375	9316367527	

SIGNATURE

CLERK OF THE COUNTY OF FRANKLIN, TENNESSEE

DATE

CERTIFICATE OF ELECTION OF NOTARIES PUBLIC
 AS A CLERK OF THE COUNTY OF FRANKLIN, TENNESSEE I HEREBY CERTIFY TO
 THE SECRETARY OF STATE THAT THE FOLLOWING WERE ELECTED TO THE OFFICE OF
 NOTARY PUBLIC DURING THE MARCH 20, 2017 MEETING OF THE GOVERNING BODY:

NAME	HOME ADDRESS	HOME PHONE	BUSINESS ADDRESS	BUSINESS PHONE	SURETY
21. DIANNE ZIMMERMAN	124 BRANDI WAY WINCHESTER TN 37398	931-607-6030	839 DINAH SHORE BLVD, STE 1 WINCHESTER TN 37398	9319671893	

SIGNATURE

CLERK OF THE COUNTY OF FRANKLIN, TENNESSEE

DATE